

GDC MEMORIAL COLLEGE, BAHAL

NAAC Accredited Grade "B"

Date: 3rd September, 2021

Minutes of the 14th meeting of Internal Quality Assurance Cell (IQAC) which was held at 10.00AM on 3rd September, 2021 in the office of Principal, GDC Memorial College, Bahal. Meeting was coordinated by Coordinator (Dr. Sanjay). The meeting was chaired by Chairperson, Dr. S.K. Sinha. The following members were present:

Sr. No.	Name	Designation	Responsibility as
1.	Dr. S. K. Sinha	Principal	Chairperson
2.	Dr. Sanjay	Asstt. Professor	Coordinator
3.	Sh. Abhinav Kaushik	Registrar	Member
4.	Dr. Anita	Asstt. Professor	Member
5.	Sh. Man Singh	Asstt. Professor	Member
6.	Sh. Manish Sharma	Asstt. Professor	Member
7.	Sh. Vinod Bishnoi	Asstt. Professor	Member
8.	Sh. Ankur Mittal	Asstt. Professor	Member
9.	Ms. Sunita Chaudhary	Asstt. Professor	Member

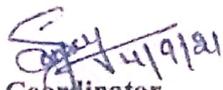
After the confirmation of the Minutes of the last meeting which was held on 09.02.2021 at 2.30PM by the Chairperson, the following issues were discussed:

1. It was suggested that the teachers who are non Ph.D. should be motivated to pursue their Ph.D. work to enrich the subject contents. The Ph.D. teachers should apply to UGC/SERB/CSIR for Minor/Major Research Projects in their concerned subject.
2. Every Department should organize Seminar/Workshop/Conference to enhance the academic activities of the college.
3. It was suggested that PG Departments should try for collaboration/linkage/MOU with the University to enhance the teaching and research activity of the College.

5. It was advised that faculty of Computer Department should develop **College-App.** to highlight the academic and non-academic activities and other activities related to Admission, Alumni Status, Examination etc.
6. It was suggested that like Alumni meets and Meeting of parents (PTM) should be arranged regularly to get feedback. The analysis of the feedback should be provided to the concerned faculty and parents for necessary action.
7. New guidelines of AQAR submission was also discussed high importance of regular submission of the AQAR of the Institution.
8. Different duties and responsibilities were distributed among Incharges of various Clubs/Cells/Committees etc. ~~to~~ various faculty members of College to increase the activity of College.
9. It was advised to frame out New HOD of various Departments of various UG and PG subjects so that teaching and other academic activities run smoothly.
10. All the departments were requested to adhere to the academic calendar of the college.
11. All the faculty members present in the meeting were advised to look after such regulations and requirements for the AQAR submission regularly.
12. All the HODs and faculty members were advised to publish at least one or two research papers/articles per year in any reputed journal of high Impact Factor.
13. It was also suggested by the Chairperson to increase the number of courses from next academic year and a proposal of splitting the existed Programme like B.Sc. Non-Medical and B.Sc. Medical into B.Sc. Physics, B.Sc. Mathematics, B.Sc. Chemistry, B.Sc. Botany and B.Sc. Zoology degrees rather than providing the single B.Sc. (Non-Med. and Medical) degree to be submitted the University for necessary action.

There being no other points to discuss, the meeting ended with vote of thanks.

Note: MOM to be circulate among all the members present

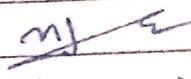
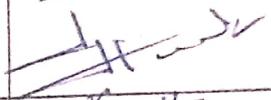
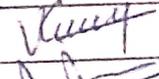
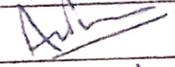
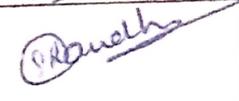

IQAC-Coordinator


Principal

Copy to:

1. The Director- for kind information
2. The members of the IQAC
3. Registrar
4. IQAC File

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Sr. No.	Name	Designation	Responsibility as	Signature
1	Sh. Abhinav Kaushik	Registrar	Member	
2	Dr. Anita	Asstt. Professor	Member	
3	Sh. Man singh	Asstt. Professor	Member	
4	Sh. Manish Sharma	Asstt. Professor	Member	
5	Sh. Vinod Bishnoi	Asstt. Professor	Member	
6	Sh. Ankur Mittal	Asstt. Professor	Member	
7	Ms. Sunita Chaudhary	Asstt. Professor	Member	

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No. GDCMC/RO/2021/ 11097

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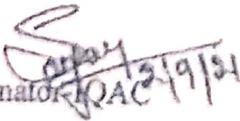
A meeting of all the members of Internal Quality Assurance Cell (IQAC) is scheduled to be held on 03-09-2021 at 10:00AM in the Principal Office.

Agenda

1. Review of previous minutes of meeting
2. Result improvements
3. To consider and improve AQAR data compiled for the 2018-19, 2019-20.
4. To discuss the New Guidelines for AQAR submission for the Session 2020-21.
5. Academic activity improvements (especially research activity)
6. Feedback forms collection from various stakeholders and to analyse these for the betterment of the Institution
7. Preparation of time table and academic calendar of new session, i.e. 2021-22
8. College website updation as per AQAR/NAAC guidelines
9. Any other points

All the members are requested to attend the meeting in order to improve the quality of education and to make our college as a "Centre of Excellence".

Co-ordinator


29/9/21

Principal



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