

GDC MEMORIAL COLLEGE, BAHAL

NAAC accredited with Grade B

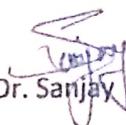
Date: 1st July, 2019

Minutes of the 8th meeting of the Internal Quality Assurance Cell (IQAC) held at GDC Memorial College, Bahal 1st July, 2019 AT 11.15AM. Meeting was coordinated by Coordinator (Dr. Sanjay) in the IQAC office. The meeting was chaired by Principal and following points were discussed in the meeting:

1. Minutes of previous meeting were confirmed.
2. Academic Calendar for the next semester was designed, which is to be followed by each department.
3. Each department maintains mentoring/counselling process to solve students' problems and to enable them to meet their educational responsibilities. Employability training and career development needs of the students are exclusively taken care of by the Corporate Relationship and Career Development Cell.
4. Result analysis is conducted by the various departments and the outcome of the same is utilized for improving teaching learning quality and student performance
5. Faculty and staff appraisal is well established as per quality norms. The appraisal is conducted every year for improving employee performance.
6. A large number of extra-curricular and extension activities have taken place as per policy laid down in Quality Assurance Manual.
7. Reviewed the reports of different committees of the college for setting the benchmarks/parameters for the various academic, administrative, research and extension activities of the college.
8. The schedule of the parent teacher meeting was planned for the need to discuss the strengths and weaknesses of the students.

There being no other points to discuss, the meeting ended with vote of thanks.

Note: MOM to be circulate among all the members present


Dr. Sanjay

Coordinator, IQAC

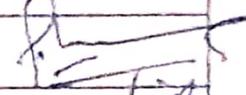
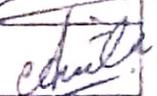
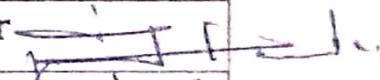
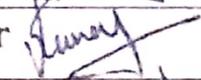

Dr. S. K. Mishra

Chairperson, IQAC & Principal

C.C. to

1. Members of IQAC
2. IQAC file

The following members were present in the meeting held 1st July, 2019 at IQAC office:

1.	Dr. S. K. Mishra	Principal	Chairperson
2.	Dr. Sanjay Gaur	Asstt. Professor	Coordinator
3.	Sh. Abhinav Kaushik	Registrar	Member 
4.	Dr. Anita	Asstt. Professor	Member 
5.	Dr. Arindam Ghosh	Asstt. Professor	Member 
5.	Sh. Parmod Kumar	Asstt. Professor	Member
6.	Sh. Manish Sharma	Asstt. Professor	Member 
7.	Sh. Vinod Bishnoi	Asstt. Professor	Member 
8.	Sh. Ankur Mittal	Asstt. Professor	Member 
9.	Ms. Sunita Chaudhary	Asstt. Professor	Member 