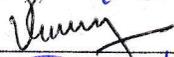
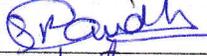
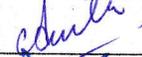
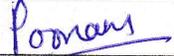


The 18<sup>th</sup> Meeting of the Internal Quality Assurance Cell (IQAC), which was held on November 29, 2022, at 12:30 PM in the Conference Room near Principal Office, GDC Memorial College. The meeting was conducted under the chairmanship of Dr. S.K. Sinha, Principal-Incharge (GDCMC) and Director (BRCMES). The meeting was coordinated by Dr. Sanjay, the IQAC Coordinator. The following members were present in the meeting:

Sr. No.	Name	Designation	Responsibility as	Signature
1.	Dr. S. K. Sinha	Principal	Chairperson	
2.	Dr. Sanjay	Asstt. Professor	Coordinator	
3.	Dr. Vinod Bishnoi	Asstt. Professor	Member	
4.	Dr. Sunita Chaudhary	Asstt. Professor	Member	
5.	Dr. Anita	Asstt. Professor	Member	
6.	Sh. Ankur Mittal	Asstt. Professor	Member	
7.	Sh. Man Singh	Asstt. Professor	Member	
8.	Ms. Poonam	Asstt. Professor	Member	

# GDC MEMORIAL COLLEGE, BAHAL

NAAC Accredited Grade "B"

No. GDCMC/IQAC/2022/02

30.11.2022

Minutes of the 18th meeting of the Internal Quality Assurance Cell (IQAC), held on November 29, 2022, at 12:30 PM in the Conference Room near the principal's office at GDC Memorial College, Bahal, Haryana. The meeting was conducted under the chairmanship of Dr. S.K. Sinha, Principal-Incharge (GDCMC) and Director (BRCMES). The meeting was coordinated by Dr. Sanjay, the IQAC Coordinator. The following members were present in the meeting:

Sr. No.	Name	Designation	Responsibility as
1.	Dr. S. K. Sinha	Principal	Chairperson
2.	Dr. Sanjay	Asstt. Professor	Coordinator
3.	Dr. Vinod Bishnoi	Asstt. Professor	Member
4.	Dr. Sunita Chaudhary	Asstt. Professor	Member
5.	Dr. Anita	Asstt. Professor	Member
6.	Sh. Ankur Mittal	Asstt. Professor	Member
7.	Sh. Man Singh	Asstt. Professor	Member
8.	Ms. Poonam	Asstt. Professor	Member

After the confirmation of the minutes of the last meeting, which was held on June 8, 2022, at 2:15 PM, by the Chairperson, the following issues were discussed:

1. The new guidelines for AQAR submission for sessions 2022-2023 were discussed.
2. It was suggested that the feedback forms for the current semester be filled out by various stakeholders, i.e., student feedback, parent feedback, alumni feedback, a student satisfaction survey, teaching and non-teaching staff feedback, employer feedback forms, etc.
3. It was suggested that the college website be updated on a regular basis, and that the revised various committees, academic calendar, and other information be made available on the website.

4. IQAC members are advised to collect data of various academic and non-academic activities of each department for the session 2021–22, compile these data as per criterion (s) of AQAR-4, and submit the same in the IQAC Cell up to December 15, 2022, so that the 4th AQAR is submitted and uploaded on the portal on time, and criterion (s) of AQAR-4 (Part-B) for the session 2021–22 were distributed among the IQAC members as given below:

CURRICULAR ASPECTS	Sh. Ankur Mittal
TEACHING-LEARNING AND EVALUATION	Sh. Manish sharma
RESEARCH, INNOVATIONS AND EXTENSION	Ms. Poonam
INFRASTRUCTURE AND LEARNING RESOURCES	Sh. Mansingh
STUDENT SUPPORT AND PROGRESSION	Dr. Sunita Chauadhary
GOVERNANCE, LEADERSHIP AND MANAGEMENT	Dr. Vinod Bishnoi
INSTITUTIONAL VALUES AND BEST PRACTICES	Dr. Anita

5. All the faculty members present in the meeting were advised to visit the NAAC website and to look after the regulations and requirements for the AQAR submission regularly on the NAAC website.
6. It was advised that for postgraduate courses, Hobby Club activities for both 1st and 3rd semester students should be held between December 10-15, 2022.
7. Every faculty member was directed to focus on improving teaching quality and increasing research activity. Also, it was suggested that the Science, Arts, and Humanities Departments should organize at least one national-level conference once a semester.

**Note:** MOM is to be circulated among all the members present.

  
IQAC-Coordinator

  
Principal

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2. The Members of the IQAC Cell
3. IQAC File