SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GDC MEMORIAL COLLEGE

GDC MEMORIAL COLLEGE, NEAR HANUMAN MANDIR, VPO BAHAL TEHSIL
- LOHARU DISTRICT - BHIWANI
127028
www.gdccollege.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

GDC Memorial College Bahal is a premier institute of rural Haryana with six Under graduate courses and six Post graduate courses. The college has a team of thirty nine well qualified teachers to cater to the need of the students. With well-equipped labs, facility different sports activities and separate hostel for boys & girls, the college is working for broad-based education to students. The range of co-curricular and extra-curricular activities besides teaching helps students in achieving an overall development of their personality. The congenial atmosphere and positive welfare measures help students from the marginal groups as well.

The college is working with the objective of providing best possible knowledge, an exposure to socio political issues, an environment to develop critical thinking & analytical skill, value based system & ethics, a continuous graduation in discipline, a health consciousness and an easy accessibility of education to all sections of the society. The education provided in the college has a deep social and humanistic orientation.

In fact, GDC Memorial College established in the remembrance of late(Smt.) Gindori Devi Chaudhary beloved mother of Hon'ble Chairman Sh. H. K. Chaudhary came into being with an objective of making the youth of this area well cultured, civilized and Sanskar oriented by way of catering to their education needs and transforming thereby.

Vision

Our vision

"Upliftment of society through a qualitative, innovative and value based education"

It indicate the sense to create environment and conditions for overall development of students. We provide economical education for social development so that students of this rural area get an opportunity to rise and become self dependent. The main focus of the institute is to empower the students with sound knowledge, wisdom and experience for their intellectual development. We also try to inculcating among students the habit of critical thinking about issues prevalent in the society. Discipline and development of professionalism among students along with social and humanistic orientation are the key aspects of our institution.

Mission

As a part of our mission, we would endeavour :

"To prepare worthy, sensible and responsible citizens capable of transforming the society and re-building the nation with the power of knowledge and fragrance of education."

The mission clearly indicate that the students can be made so capable to handle present day challenges and be responsible not only for themselves but also for the society, state,nation and humanity.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The following are major strengths of the college:

Regular classes

Wide range of optional subjects

Monthly planning of syllabus with Lesson Plan along with regular check on syllabus coverage

Formative assessment in the form of assignments and class tests are so devised to give a complete coverage of syllabus

Enriching syllabus by providing background information in detail

Effective use of ICT in teaching-learning activities.

Good infrastructure with well equipped labs

Cross cutting issues as a part of regular teaching such as compulsory environment education and compulsory computer awareness (certificate courses).

Active and vibrant Women Cell for gender sensitization and related issues

Guidance cell for preparing students for future career.

Wide range of co-curricular and extra-curricular activities for overall development of students' personality

Good performance of college in academics, sports and in the field of cultural and other extra-curricular activities

Good team of well qualified and dedicated teachers

Wide reach of extension activities by NSS volunteers

Practical and field works for students to give them initiation in research

Good tradition of participatory management and cooperative working of the college

Involvement of students' in key activities of the college

An effective system of feedback

An effective interface with the stakeholders outside the college.

Institutional Weakness

The following are the weaknesses or the limitations faced by the college:

Low fee structure of Local Govt. College.

Students looking for big cities for education and coaching to get more job opportunity.

Students try to get education through distance mode provided by the University.

Prospective students are from poor educational and financial background.

Poor quality of research and development due to lack of research skilled staff and students.

Risk of losing prominent faculty and staff for genuinely better opportunities at other Institutes, Govt. colleges/Universities.

Growing competition from nearby state university.

No autonomy to incorporate changes in the syllabus

Institutional Opportunity

The Institution has the following opportunities which are listed below:

For providing the students of rural background with a platform to expand their skills so they would stand on their own.

For providing the student quality education for fulfill current job requirements.

For awaring the students with latest technology in the field of computer.

For providing an educational environment along with moral and social awareness so they would become responsible citizen.

For awaring the students about use of renewable energy

Institutional Challenge

There are some challenges faced by the institution which are given as below:

College is being in the rural area so students are basically from weaker section of the society.

College is lacking in getting intelligent students.

Lack of research oriented culture due to less number of PhD holder faculty members.

Retention of the good teacher is one of the major challenge.

Lack of transport facility.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The vision, mission and objectives which are the determining factors of our holistic endeavor are regularly circulated through college prospectus, functions, notice boards and interaction with the students and parents and are timely implemented through the policies and strategies of the college. For timely completion of the syllabus, it is divided and executed on monthly basis. The Institution also specifies certain initiatives for effective delivery and transaction of the curriculum devised by the affiliating universities.

As far as academic flexibility is concerned, the institution runs regular UG and PG courses as per the university norms. It facilitates skill development, academic mobility, progression to higher studies and improved potential for employability along with the curriculum delivery through different platforms. To supplement the university curriculum, the institution strives to provide additional facilities to the students for curriculum enrichment the quality of which is monitored and evaluated by the institution through comprehension feedback from students, teachers and the other stakeholders.

The Institution has no direct role in the design and development of the curriculum which is solely prepared by the affiliating university on its own, but our officials and teachers communicates the ground situation to the university through different meetings at informal level. The college has effective mechanism for getting the feedback from students so that we can take corrective measures.

Teaching-learning and Evaluation

To maintain transparency in its admission process, the institution provides the information regarding its rules and regulations, number of seats, weightage criteria and reservation etc. in its prospectus in every academic year. Admission is provided on merit basis and all merit lists are made public through notice boards. To ensure diversity and inclusion, the institution provides reservation to the students coming from the weaker sections of the society as per the govt. norms.

After admission, the faculty members check the learning level of the students through verbal and written test so that lecture delivery level can be ensured. Through regular class test and different assignments, teachers evaluate the students.

The Institution is committed to make teaching and learning more effective. To ensure it, the syllabus is duly planned with equal spacing for timely coverage in the beginning of every academic session and the execution of the same is maintained. The IQAC of the college determines the quality of teaching-learning through regular feedback from students and teachers. Different co-curricular activities like quiz contests, group discussion, project and assignments, painting, essay writings, slogan writing, etc. are exercised regularly to instill and evaluate the creativity and critical thinking of the students and to maintain their lifelong orientation towards learning.

To meet the academic needs of the students, the college intakes qualified and competent teaching faculty who with their potential and commitment for teaching and learning transform the lives of the students.

Research, Innovations and Extension

The institution is not a recognized research centre of the affiliating University or any other agency but our individual teachers are involved in their respective research work. The institution encourages them for such undertakings. Workshops and Seminars are organized by the institution to orient the students as well as faculties to research. The primary purpose of the institution is teaching and an overall development of the students. However, science exhibition, quizzes and competitions, written assignments, field surveys etc. are some of the means to motivate the students and create their interest in research. Special seminars are conducted for PG courses as per the norms of the affiliating university. The institution organized two national seminar sponsored by Indian Council of World Affairs (ICWA) New Delhi. Research books were also published.

There is also a provision of budget for research activities, the institution also provides aids such as funds, study leave, TA/DA and registration fee on demand whenever our faculties present their research papers in national and international conferences in India as per norms of the institution every year. The institution accordingly deliberates upon the needs of upgrading its labs and demands are forwarded for grants and funds to the management.

The institution promotes participation of students and faculties in extension activities like social survey, research or project works.

Infrastructure and Learning Resources

The college is committed to provide every necessary facility to its students for making learning more effective and grooming the overall personality of the students. It has a good infrastructure with well-furnished class rooms, well equipped labs and other facilities. For learning resources, the college has a good library with a number of text and reference books and books on general interest along with many newspapers, magazines and journals. It also has a well-developed IT structure. It provides the facility of ICT resources to staff and students and encourages them to utilize this facility for utmost benefits in learning.

For effective maintenance and up keeping of the infrastructure, there are the Building Construction Committee and the General Purchase Committee working in college.

Student Support and Progression

The college provides all the necessary information like rule and regulations, admission details, number of sheets, reservation criteria, Major activities etc. to the students through college prospectus published annually.

Financial assistance is provided to the students coming from weak social and economic background through various scholarships and concessions. All girl students are exempted from tuition fee. Book bank facility in the library and subsidized bus pass facility are some of the other student welfare schemes adopted by the college. Students of the college are encouraged to participate in different co-curricular and extracurricular activities like quiz contests, group discussion, debate, sports, and cultural activities etc. which are organized throughout the academic session for their holistic development. To facilitate job orientation among the students and to make them aware about the career opportunities, the Career and Placement Cell of the college organize various activities.

Different cells and committees like the Women Cell, the CPC, the Grievance redressal Cell and the IQAC are working to address the academic, personal, career, psycho-social issues of the students. These cells and committees facilitate student progression to higher level of education and towards employment by providing proper guidance and counselling to the students.

The IQAC of the college is effective in determining quality of the efforts made by the college in difference spheres. The regular feedback from students, teachers and other stakeholders helps further improvement.

Governance, Leadership and Management

The vision of the institution is "uplifting of society through qualitative, innovative and value-based education" and the mission is "to prepare worthy, sensible and responsible citizens capable of transforming the society and rebuilding the nation with the power of knowledge and fragrance of education."

Principal and faculty members are continuously engaged in designing and implementing the policy statements and action plans for fulfillment of the mission. The college has an elaborate mechanism of committees and designated cells to provide operational autonomy to department for having efficiency.

Through regular meeting with the management, college authorities gets directions for the improvement of quality. The main focus of the college is towards quality measures and not towards quantity. The principal as representative of the institution keeps regular correspondence with the top management for the effective governance of the institution. The outcomes of such meeting or correspondence are duly acted upon for the further improvement.

For effective financial management and resource mobilization, the institution has mechanism to monitor the utilization of the available funds/grants to fulfill the due requirements as per recommendations of committees.

The college has a commitment to provide best facilities within the available means and working for betterment of the society as its goal. To assess, assure and maintain the quality of its plans and efforts, there is a effective mechanism in the college through which the feedback from students, teachers and other stakeholders is collected. The suggestion are welcomed and duly implemented for the betterment of the institution.

Institutional Values and Best Practices

The college is committed to provide quality education. We are much concerned towards environment consciousness. The College campus is lush green and has a large number of shady trees and other plants. Classrooms are properly ventilated. We are much concerned for energy saving. Campus is equipped with solar energy. The college campus has its own water harvesting system. No carbon generations in the campus. Every year trees plantation programs are organized by institution. There is no hazardous waste and e-waste generated in the college campus.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GDC MEMORIAL COLLEGE
Address	GDC Memorial College, Near Hanuman Mandir, VPO Bahal Tehsil - Loharu District - Bhiwani
City	Bahal Bhiwani
State	Haryana
Pin	127028
Website	www.gdccollege.edu.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	S.K. Mishra	01255-265053	8059900995	01255-265105	infogdc@gdccollege.edu.in
IQAC / CIQA coordinator	Parveen Kumar	91999-2500740	9992500740	-	viceprincipal@gdccollege.edu.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-08-2011

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Haryana	Maharishi Dayanand University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GDC Memorial College, Near Hanuman Mandir, VPO Bahal Tehsil - Loharu District - Bhiwani	Rural	7	5834.8

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	intermediate	English	80	5
UG	BCom,Commerce	36	intermediate	English	80	27
UG	BSc,Science	36	intermediate	English	80	40
UG	BSc,Science	36	intermediate	English	160	83
UG	BSc,Science	36	intermediate	English	80	46
UG	BA,Humanities And Social Sciences	36	intermediate	Hindi	160	101
PG	MA,Physics	24	graduation	English	60	48
PG	MCom,Commerce	24	graduation	English	40	19
PG	MA,Geography	24	graduation	Hindi	40	20
PG	MA,History	24	graduation	Hindi	40	6
PG	MA,Mathematics	24	graduation	English	30	19
PG	MA,Chemistry	24	graduation	English	20	20

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				43
Recruited	0	0	0	0	0	0	0	0	20	19	0	39
Yet to Recruit				0				0				4

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				21
Recruited	18	3	0	21
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	6	0	0	6
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	4	0	9
M.Phil.	0	0	0	0	0	0	3	2	0	5
PG	0	0	0	0	0	0	12	14	0	26

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Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	8	5	0	13

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	2	2	0	4

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	32	7	0	39

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	361	10	0	0	371
	Female	313	6	0	0	319
	Others	0	0	0	0	0
PG	Male	74	3	0	0	77
	Female	170	3	0	0	173
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	28	12	39	18
	Female	21	9	16	5
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	30	40	62	51
	Female	23	34	31	16
	Others	0	0	0	0
General	Male	181	146	269	248
	Female	181	176	147	101
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		464	417	564	439

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 12

Number of self-financed Programs offered by college

Response: 12

Number of new programmes introduced in the college during the last five years

Response: 9

3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1026	1027	1137	957	718

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
439	429	387	340	305

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
384	338	262	247	1

Total number of outgoing / final year students

Response: 285

3.3 Teachers

Number of teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
34	29	24	21	16

Number of full time teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
34	29	24	21	16

Number of sanctioned posts year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
40	36	30	24	20

Total experience of full-time teachers

Response: 148.9

Number of teachers recognized as guides during the last five years

Response: 3

Number of full time teachers worked in the institution during the last 5 years

Response: 74

3.4 Institution

Total number of classrooms and seminar halls

Response: 30

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
111.9	134.35	101.65	64.68	99.84

 Number of computers

Response: 88

Unit cost of education including the salary component(INR in Lakhs)

Response: 0.27372

Unit cost of education excluding the salary component(INR in Lakhs)

Response: 0.119

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is functioning as a self finance college affiliated under Maharishi Dayanand University Rohtak/ Chaudhary Bansi Lal University, Bhiwani. The scheme of examination and syllabus are executed as per curriculum described by affiliated university. The papers/subjects are distributed among the faculty members having discussion with head of the department. The time table is finalized as per above distribution having permission of the college principal. The syllabus is executed by faculty maintaining proper record of lecture plan and date wise execution of the same. The record is verified by HOD and further by college principal.

The syllabus coverage is analysed time to time for effective outcome. Unit wise test and pre university test enable the students to be well prepared for the final University examination.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 1

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	1

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 28.23

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	3	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 75

1.2.1.1 How many new courses are introduced within the last five years

Response: 9

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 50

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 06

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 20.6

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
167	129	215	218	233

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The institution integrates the cross cutting issues into the curriculum through these measures:

A vibrant and active Women Cell working throughout the year in enhancing sensitivity about gender based issues and in providing congenial and supportive environment to girls for their overall development.

The Awareness Club of the college is looking after the activities related to finance, business, banking and commerce by organizing quiz, workshop, guest lecture, seminars etc.

The following activities are organized in the college to make students independent and self-reliant with a purpose:

To enhance critical thinking (essay, slogan, poster related competitions).

To help in developing tastes about art (workshops on flower decoration, mehandi competition, wall painting).

To stand on their own (physical, mental health camps, Yoga, games and self defence camps).

Issues like climate change and environmental education are part of education process of the college and regular classes are held on these issues through Ozone club.

Through Dhrohar Club activities, we try to make aware the students about the ancient culture. Our Jagarti Manch in collaboration with NSS and local community tries the level best to make the students responsible for their social duties.

Students have to clear a paper on environmental awareness to get their degree. Practical assignments are also given to the students to make them aware about environment issues. Tree plantation programs are organized time to time by involving maximum number of students. Lush green campus itself describe our effort in this field.

Lectures organized by legal literacy cell and Women Cell of the college on topics such as civil rights and duties, female issues etc. are helpful in creating awareness among students about human rights and peacefull society.

Compulsory computer awareness programme, provision of internet facility and smart class room, use of Power Point Presentation during   lectures and facility of English language lab are some of the initiatives taken by the college to ensure students overall development.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 3.7

1.3.3.1 Number of students undertaking field projects or internships

Response: 38

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E.None of the above

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: E. Feedback not collected

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.42

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
11	4	3	1	2

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 52.12

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
463	417	564	439	414

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1030	1010	910	800	720

File Description	Document
Institutional data in prescribed format	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 22.22

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
106	91	64	58	98

File Description	Document
Institutional data in prescribed format	[View Document](View%20Document)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

In the light of broad guidelines as set by Higher Education Department and the affiliating university, the college plans the details of teaching learning and evaluation process through deliberations within staff meeting before the beginning of the academic session. The details in the Admission form convey the previous academic standard of the student. The faculty members judge their concerned students by verbal or written test so that level of the students can be tested because it will help them in further execution of their classes. Academic calendar and examination schedule are decided by affiliating University. We frame out our own academic calendar for the better execution of the academic and other activities.

The basic parameters of the schedule planning are :-

To have exhaustive coverage of syllabus.

Proper spacing of syllabus throughout the teaching days available.

Extra-curricular activities are so planned that they will be the part of overall learning process.

Evaluation through assignments and tests are so devised that the complete coverage of syllabus be made. Seminars/ workshops/exhibitions are also organized by the college to impart advanced level of knowledge among students. In addition to these the college organizes expert lectures, extension lectures and workshops under the banner of different subject societies and other designated cells.

2.2.2 Student - Full time teacher ratio

Response: 30.18

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.29

2.2.3.1 Number of differently abled students on rolls

Response: 3

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

To make learning student-centric, individual teachers encourage class participation of students through question-answer and discussion on different issues. Group assignment and power point presentation as the part of regular teaching and evaluation process along with other activity.   Participation in different college functions, exihibition, quiz competitions, essay writing competitions etc. help students in learning through collaborative efforts. Moreover, the facility of computer and language labs along with internet and library encourages students to do self-study and improve themselves.The advanced learners are supposed to prepare a topic and demonstrate before the slow learners. The students are given assignments on certain topic and supposed to answer any query with regard to this. Different student activities through different student's plateforms are organized for the overall development and to ensure their participations.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 44.12

2.3.2.1 Number of teachers using ICT

Response: 15

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 38

2.3.3.1 Number of mentors

Response: 27

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

To nurture these capabilities in students, the college plans activities such as science exhibition, quiz contests, slogan writing, essay writing, poetic recitation, painting competition, rangoli competition and other programs. Project and assignment works are so designed to provide students an initiation in thinking about different topics on their own .The college magazine and wall magazine are platforms to give a free play to their imagination and to think critically about different matters. Initiation in research through practical works in labs (deptt. of Physics, Chemistry & Geography etc.) and collection of first hand information through field visits and educational tour are helpful in nurturing critical thinking & creativity in students. Talent search program and cultural activities are organized so that students can show their hidden talents.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 82.61

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 13.43

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	4	2	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 4.38

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 2.5

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	0	0	0	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<u>View Document</u>

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The institution ensures the implementation of evaluation reforms as devised by the affiliating university in letter and spirit by proper spacing of assignments and conducting class tests on time. The transparency in evaluation process is maintained by regular contact with students during classes. It also helps in pointing out the improvement needed by the students.The oral and written presentation of assignments and class tests as the parts of formative evaluation and semester examinations as the part of summative evaluation have been adopted by the college to measure students' achievement. The IQAC cell has setup in the college which performs monitoring function by inspecting the activities of different cells and bodies. The IQAC ensures quality work by taking feedback from faculty and students and perform corrective action.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The marks distribution for assessment is based on the system devised by the affiliating university. The criteria for internal assessment is two assignments of five marks each, one class test of fifty percentage of total marks and regular attendance with weightage of twenty five percentage out of 20 marks of internal assessment. The transparency is maintained by strictly following the university rules and communicating marks to students through individual teachers. The behavioral aspects, independent learning and communication skills are kept in mind by individual teachers while oral presentation of assignments. The marks of internal assessment are awarded by faculty and the same is verified by HOD and college principal before finally submitting on university portal.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The mechanism to deal with university examination grievances with regard to college administration is made transparent through observing ongoing examination by superintendant, deputy superintendent and assistant superintendent being appointed by affiliated university as well as flying squad and college principal. The vigilance and monitoring is also made through CCTV cameras across the college campus. In

case of use of any unfair mean in the examination by students, the case is filed as per rules of affiliated university and disciplinary action is taken by authorities. The process is made time-bound to make it efficient and effective for final disposal by going strictly with rules described for disciplinary action against the guilty one.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

In the light of broad guidelines as set by Higher Education Department and the affiliating university, the college plans the details of teaching learning and evaluation process through deliberations within staff meeting before the beginning of the academic session. College plan its own academic calender for the execution of academic, departmental activities along with other curricular activities. Academic calender is designed in such a manner to ensure exhaustive coverage of syllabus. Students assignments and test series are also ensured.

In addition, the academic calendar and University examination schedule are decided by affiliating University. We frame out our own academic calendar keeping in view all the guidelines of the University academic calender.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

In the beginning of each session, the faculty members are made aware about general rules and regulations about the academic curriculum. The program learning objective along with the outcomes are discussrd among students in details. The lesson plan of each subject is also circulated among students as well it is displayed on the notice boards as well on the college website. The faculty members gives an overview about the subject through monographs. Lab manuals are helpfull for the students as far as their practical classes are concerned, the lab manuals are also available on the college website.

Knowledge in the concerned subjects measured by marks awarded in examination, it obviously stated teaching learning outcome of the institution. Students and staff are made aware of all these through class room interactions, general student assembly, staff meetings, tutorial meetings, notices and through engagements at different levels.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college evaluates the performance made in various courses and programmes offered to the scholars by the process of regular academic classes and labs run for coverage of university syllabus and by conducting periodic tests and assigning assignments on certain topics. Besides this co-curricular and extra-curricular activities and many extension lectures by subject experts are being organized in the college for overall development. Along with academic activities college promotesother activities by organizing national seminars/Workshops, Guest lectures. Through the process of assignments and regular unit test, the course outcomes are evaluated time to time.

2.6.3 Average pass percentage of Students

Response: 64.16

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 786

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1225

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.13

File Description	Document
Database of all currently enrolled students	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 8.82

3.1.2.1 Number of teachers recognised as research guides

Response: 3

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

College provide soil testing facility to the farmers of this area. The chemistry faculty members are doing good job for the banefit of the agriculture. The farmers are taking banefit of this facility as this is provided to them by institute on No profit - No loss .

To promote institution-neighborhood-community network, the institution takes help of NSS volunteers. Camps and other events are organized from time to time to engage students in social work besides studies for their holistic development. Involvement of community is facilitated through NSS camps, Women Cell and Jagriti manch initiatives in rural areas. Lectures are organized on the issues like cleanliness & hygiene, dowry system, disease control, honour killing and female foeticide, Girls Education to aware and empower the villagers and thereby transformation is made in their lives. Persons from the rural areas not only participated in the deliberations on the above mentioned issues but also they carried forward the task of creating awareness on these issues in their localities. The training in basic first-aid and literacy campaign organized as the part of these camps ensured community participation.

Awareness rallies about different current issues such as environment protection, gender sensitization, traffic safety, female foeticide and health consciousness are organized by NSS volunteers. People from different sections of the society take interest in such activities and participate with great enthusiasm.Individual teachers encourage students to inculcate scientific temper and research aptitude by giving an initiation through projects and practicals.

From current academic year, the Seminar of PG students of each department has been conducting. Moreover, in the self study report which is the part of university syllabus, the students are motivated towards research. Science exhibition and quiz events motivate the students and create interest in research.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

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File Description	Document
List of workshops/seminars during the last 5 years	

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 2.46

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
26	9	11	8	7

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 2.54

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
23	17	10	5	8

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institute is much concerned to prepare its students sensitive towards social issues. To achieve this goal, NSS Unit, women cell and different students club organize various activities throughout the year. Camps, extention lectures, awareness programs and other events are organized from time to time to engage students in social work besides studies for their holistic development. Students are encouraged to take part in activities related to literacy, gender sensitization and environment protection. Regular meetings of NSS/Women cell are helpful in this process. The students also perform nukkad natak(Play) on various issues to motivate the local community. Water conservation, Food security, Environment conservation, against drugs, Bet bachao- Beti padhao, Energy conservation, paper saving, Swachh Bharat abhiyaan are among the list of the programs organized. Door to door campaign and Rallies are helpfull to convey the message. Goverment different schemes for the peoples, Value of Vote, Aadhaar card, Driving licence are some other concerns which are also discussed among society. We provide opportunities to the students for discussing the social issues and their solution through Debate and Group Discussion.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	0	0

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 21

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	5	4	3	4

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 10.53

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non- Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
100	100	100	100	100

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document]

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document]

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institute has adequate facilities for teaching learning, 30 Class rooms, One Seminar hall with seating capacity of 250 to organize different students activities/Seminars/Workshops/Extension lectures/Quiz/Cultural programs, Open Auditorium with seating capacity of 2000 to organize the programs at large level such as Science Exhibition/Annual function & Cultural, activities etc. The college has well equipped labs with required facilities. Library works as resource centre as it has many reference books, E journals, Newspapers, Magzines on current affairs along with the text books required as per curriculum. College has also provide the book bank facilty which is optional. College has around 88 computers for catering the needs of the students with internet facility.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The institution has all the adequate facilities for all types of sports and games (indoor, outdoor), gymnasium, yoga centre etc.

As far as sport is concerned, the college provide expert facilities by having liaison with sports authorities outside college. We also provide financial aid for dietary requirements, uniforms and other sports material. Duty leaves for participation in national & international sports activities are also provided along with TA/DA for outstation participation. Our students also take benefit of the local Rajiv Gandhi stadium, Bahal for their practice. A small gym. in girls' hostel and another gym for boys/faculty/staff members is also provided. The sports calendar is also framed out by the affiliating university to ensure and motivate the students for participation.

For participation in Cultural activities, students are encouraged to participate in culture activities including youth festivals and events organized by different institutions. Financial aid in the form of TA/DA for outstation participation along with expert facilities of professionals is provided to the students. The students of the college participate in different cultural activities round the year. Talent Search Competition for college students is organized in September every year. The selected candidates are given opportunities to participate in Youth Festivals as well as in the annual cultural function of the college. Moreover, college students take part in competitions organized by different colleges and institutions. College also concerned about the physical and mental health of the students, we organize different yoga sessions to achieve this goal.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 13.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 13.83

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
12.43	16.08	12.92	13.28	12.79

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Yes, Library is automated using Integrated Library Management System. The Library has OPAC facility. Along with OPAC, the library has the software 'ERP' for multipurpose function of enrolment of students & staff, issue & return of books, stock taking and e-procurement of books & cataloging. Work of library automation is in progress. Moreover, Main Library has following facilities given as:

A separate IT zone (with 3+1 computers) is available for accessing E-resources. One printer is available for public access. Internet facility is available in the IT zone of the library. Access to online e-journals through DELNET.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college library has a library advisory committee. All the H.O.D.s are members of the committee. The senior faculty member of the college is the convener of the committee. The Committee suggests about the infrastructural requirement for library and its maintenance. It also advises about book selection according to the users' need. The college library have collection of rare books, manuscripts, special reports, biographies, religious books. Books related to yoga and spirituality are also available. Library is equippped with magzines on current issues, national & International issues. Science & technology, knowledge enhancement as well as competitive exam preparation books are also available in the library. Reference service is provided to the faculty & students by the library staff. along with download facility is available in the IT zone of library.

4.2.3 Does the institution have the following:

    1. **e-journals**
    2. **e-ShodhSindhu**
    3. **Shodhganga Membership**
    4. **e-books**
    5. **Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 3.44

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR

in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.38	5.62	3.90	2.72	2.59

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document]

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	[View Document]

4.2.6 Percentage per day usage of library by teachers and students

Response: 15.09

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 160

File Description	Document
Details of library usage by teachers and students	[View Document]
Any additional information	[View Document]

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college is continuously updating and upgrading the IT facilities.In this connection the LCD based monitor are used as they consume less electricity. As and when required, the number of required computer units are added. The antivirus software are also installed for safeguard the computer data. ERP facility is added to take maximum output. Access control of internet is through Unified thread management(UTM) firewall

THe college is focussed to maintain the present facilities and to make an addition according to the

changing requirements. Moreover the college has a plan to provide computers to each faculty member so that they will be able to cope up with the changing needs. The institution also provides the facility of ICT resources to staff & students and encourages them to make maximum use of it. The college has projectors, internet facilities on different computers and well equipped language & computer labs. Use of ICT resources is the part of regular teaching learning activities of the college.

4.3.2 Student - Computer ratio

Response: 11.66

File Description	Document
Student - Computer ratio	<u>View Document</u>

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<u>View Document</u>

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<u>View Document</u>

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 21.67

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
12.06	47.27	24.25	10.26	22.61

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has a Committee for maintenance and upkeep of the infrastructure, facilities and equipments, the college has the General Purchase Committee for necessary purchases and repair works. At the individual level, each department of the college has departmental committees to take care of maintenance and upkeep needs. After every academic session, the stock registers are verified through the committee designated for the purpose. The maintenance incharge looks after the routine maintenance work. The maintenance work is duly registered and time to time checked by Principal. The Library stock is annually verified by a team of senior faculty members and the books available in the library are kept in good condition. The computer related issues are resolved as and when required. The mechanism for regular checking and updating of physical facilities such as of electricity generator, Fire extinguisher, RO plant, sprinkling system and sports related is available and effectively functional.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 7.61

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
51	85	91	122	29

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 1.54

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
26	18	18	08	07

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

3.Soft skill development
4.Remedial coaching
5.Language lab
6.Bridge courses
7.Yoga and meditation
8.Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	<u>View Document</u>

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 9.34

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
82	181	127	95	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<u>View Document</u>

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.27

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	9	10	12	0

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 16.41

5.2.2.1 Number of outgoing students progressing to higher education

Response: 63

File Description	Document
Details of student progression to higher education	

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 1.84

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	4	1	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
165	132	77	59	1

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	2	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has a student council consisting of two students from each class as class representative. The student are also included in various student activities cells and committees to take decisions in consultation with students. The grievance redressal cell and anti-ragging committee involve participation and feedback of student council in various activities of the college. The student council gives suggestions to the college authorities with regard to policy decisions and infrastructure development. The students advice and their valuable suggestions are considered for betterment. Students participation in various committees is also assured.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 11.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
16	14	11	08	07

File Description	Document
Number of sports and cultural activities / competitions organised per year	

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Yes, the alumni association of the college significantly contributes to the development of the college by providing valuable suggestions. The alumni meets are being held in October, 2015 and October, 2016 respectively and a financial contribution for Rs. 55100/- was collected as registration fee. Total 551 alumni have registered themselves and Rs. 100/- per head was collected as a contribution. The alumni association is in regular contact with college authorities to have consultation over policy matters and to cross check activities. Alumni meet provide a chance to the students to interact with passout batch students.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The institution is working for the betterment of the society by creating accessible conditions for overall development of students. The institution is working for the individual growth of students. It is working as an institution providing quality education for progress and prosperity of the youth of this area. Academic pursuits along with physical, mental and moral growth of students are the forte of our institution. The institute has balanced approach towards moral, spiritual and vocational education system along with easy access of education to marginal sections of the society. Institute management is trying to flourish and thread a spotless path to excellence & eminence of education & quality of life. Te college with the efforts of qualified faculty is continuously designing and developing best teaching and learning process to impart required knowledge related to academic as well as human values skills which directly contribute to the society.

6.1.2 The institution practices decentralization and participative management

Response:

Yes, the college believes in participative management. A body of senior most teachers in the form of College Council takes all important policy decisions in consultation with the principal. Matters which need staff attention are discussed in general staff meetings with heads of the departments . The principal act as apex body and take decision in consultation with top management. The college has an elaborate mechanism of committees and designated cells to provide operational autonomy to different organs including department for having efficiency in college working. Efforts are made to resolve routine matters at department levels so that the principal is free to oversee overall management of the college within broad insight of its mission, vision and objectives.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Yes, the institution has a commitment to provide best facilities within the available means and working for betterment of the society as its goal. The board parameters of quality policy is decided by higher authorities and implemented and reviewed by the staff through well thought action plans and feedback system. The institution has a plan for providing necessary infrastructural facilities for available courses and for developing new facilities for new courses to be offered and specific needs of students according to changing circumtances of the society.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Principal act as apex body and teaching as well as non-teaching staff have responsibilities for different administrative works of the college as part of internal organizational structure. The decisions related to a particular department are taken by the convener/coordinator and members of the concerned committee in consultation with the Principal. The decision which affects college as a whole and policy decisions are taken up by the College Council consisting of senior most faculty members of the college and this body is headed by the Principal. On the whole, college is under control of Affiliated University (s). The college discuss and decide all the policy matters and the future course of action in the governing body meeting. The college follows well defined recritment process and grievance redress mechanism is also functional under direct control of the Principal office.

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college is under the managerial control of Affiliated University and all major decisions are taken at that level. The college implements the decisions in right spirit. However, to decide issues related with day-to-day matters within the delegated powers are taken by the college council under the coordination of the Principal. The Principal as the head of the institution is in direct contact with top management through regular correspondence and participation in meetings.The various committees and cells implement the decisions taken in their respective meetings by ensuring student's involvements which work for the overall development of the students.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution liberally allows teachers to join, faculty development program, participation in conference/symposium/workshop/seminars etc. and other staff development courses. Besides this, lectures by experts are organized to provide teachers an interface with the practical fields of the society. Besides allowing faculty to attend staff development courses, the college management motivates teachers for the roles and responsibilities by delegating powers to take decisions at their own levels and by appreciating them for good work.

Staff club is functional in the college which runs with the contribution as well as the active participation of the staff members, various programs of the club provide them a chance to interact and coordinate with each other.

The institute provide transport facility to the staff members. Free semi furnished accommodation along with 24 hours power backup is also provided. Internet/ Cable/ RO water facility and pollution free environment is ensured for each staff member.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	3	1	1	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 1.25

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	1

File Description	Document
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Annual performance appraisal system based on personal feedback of teachers and other staff members is followed in the institution. The Principal and later on Higher Authorities analyse the details filled in by teachers and staff members. Any adverse remark or the area in which improvement is required is communicated to the concerned person, so that it can be improved. On the basis of performance appraaisal of staff members the permotion and increment policy is implemented by the college. Institute also provide group insurence to staff and students.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Yes, the college conducts annual financial audit regularly. The procedure of the audit is as follows:-

Internal audit syatem:- All the documents which are related to financial transaction are checked and verified by the authorities (college principal / finance officer).

External audit system:- The external financial audit is perfomed regularly by the registered CA.

audit for year 2012-13 was conducted by the registered auditors in june, 2013

audit for year 2013-14 was conducted by the registered auditors in august, 2014

audit for year 2014-15 was conducted by the registered auditors in july, 2015

audit for year 2015-16 was conducted by the registered auditors in june, 2016

last audit for year 2016-17 was conducted by the registered auditors in june, 2017.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Financial rules framed by management are followed for utilization of funds and used for the welfare of students and staff. The management has full financial support as far as students development is concerned. Keeping in view the requirements of each department, funds and grants are allocated and purchases are made through duly constituted purchase committees. Purchase procedure is followed i.e. inviting quotations, preparation of comparative statement of rates and placement of purchase order to the firm quoting lowest rates. The main focus is on quality.

Inspection of articles purchased is made by a central inspection committee. Then there is entry of these articles in the Stock Registers. Keeping in view financial powers of Principal, the available financial resources are used effectively & efficiently.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Yes, the institution has established an Internal Quality Assurance Cell (IQAC). The institutional policy for quality assurance is to remain vigilant about all the aspects of quality in the institution. The teaching learning activities, the quality of teaching efforts by teachers, the infrastructure and lab facility, the linkages of co-curricular and extra-curricular activities with regular teaching and the interface of the society are some of the parameters of quality control in the institution. Through regular feedback and implementing the decisions based on the feedback, the college ensures quality in different aspects. Almost all the decisions of the IQAC have been approved and implemented by the authorities.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The institution has formal and informal mechanisms to continuously review the teaching learning process. Various aspects of this process are given below:-

Informal deliberations among individual teachers

Random inspection of classes by the Principal/Vice principal

Discussions during staff meetings.

A system of regular feedback is also helpfull for betterment.

The overall outcome of these initiatives is that regular classes are held in the college and different parameters of college objectives are achieved. The institution communicates its quality assurance policies, mechanisms and outcomes through staff meetings, interaction among individual teachers, interaction with students and discussion with staff on the points collected through feedback.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<u>View Document</u>

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

The college was established in 2011 having objective to provide quality education to the students of rural back. In the establishing year the college had under graduate courses in the discipline of arts, commerce and science and from the view point of infrastructure the college building consisted of ground and 1st floor. In the phase of improvement the college was promoted to postgraduate courses in the streams of commerce, physics, chemistry, mathematics, history and geography afterwards 2014. The college building was extended to 2nd floor for solving the purpose of PG classes and labs. To provide power backup for smooth functioning of the college a solar plant having capacity of 50KW was established at the roof of the college building. Further, fulfilling any obstruction due to power supply a generator 125KVA is also setup in the college campus. The bus facility is provided to the students of rural back from 2014.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 9

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	3	3	1	0

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:
   1. Safety and Security
   2. Counselling
   3. Common Room

Response:

1. Safety & Security :

The college campus is much concerned about safety & security of the students especially for the girls students. CCTV camras are installed throughout the campus. The security staff is being deputed at the gate. Every student, staff members as well as the visitors are throughly checked and their entry is being registered at the gate. The discipline committee members as well as the security guard keeps on monitoring the college. The college building is surrounded by boundary wall. We have also provided the Bus facility to the students, mostly girl students are taking banefit of this facility. The girl students who wants to go outside (during the college hours) are duly verified in consultation with their parents/Gaurdian.

2. Counselling :

Women cell of the college looks after each & every concern of the girls student. The cell organized councelling sessions, different awareness programs, medical camps as well as other activities for the upliftment & empowerment of the girls. The college also motivates the girls students by organizing self defence training & lectures in collabration with Police department. We have also Sexual harrasment cell in

our college.

3. Girls Common Room :

Separate well equipped Girls common is provided.

These facts clearly indicates that the college has a very healthy atmosphere & is concerned about gender sensitive issues.

7.1.3 Alternate Energy initiatives such as:

  1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 100

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 35000

7.1.3.2 Total annual power requirement (in KWH)

Response: 35000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 15

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1500

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 10000

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
• **Solid waste management**
• **Liquid waste management**
• **E-waste management**

Response:

We are working on the policy of Reduce, Recycle & Reuse. The local panchayat has established a waste disposable plant with the help of the Government which is adjuscent to college. We forward all type of solid waste to that plant by separating wet & dry waste distinctively. We handover the paper waste to BRCM Education society to recycle it through Paper recycling unit. Seaverage system is to store the solid waste through toilets. College premise is a polythene free zone, We also aware & encourage our students as well the local villagers to avoid polythene. There are certain chemicals which are toxic in nature are discharged to severage after dillution. The college is going through its initial phase, we do not have any major issue regardig E waste, however we forward the E waste to BRCM Education society as there is a E waste store.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The geographical position of Bahal is nearer to the desert area. Water conservation is the need of hour. We organize different awareness/ Jan Chetna rallies to aware the society about water conservation. In this area the underground water level is very low. So, in order to maintain the underground water level, the college also have taken a major step of establishing rain water harvesting plant. The college has proper water drainage system. The rain water is stored in 10*10*12 cube feet for harvesting.

7.1.7 Green Practices
• **Students, staff using**
a)   **Bicycles**
b)   **Public Transport**
c)   **Pedestrian friendly roads**
• **Plastic-free campus**
• **Paperless office**
• **Green landscaping with trees and plants**

Response:

The college is using central transportation system which helps to save fuel as well as the nature from

pollution. Parking is available for students & staff members near the entrance gate so that college building remains free from any type of pollution. The students are encouraged to use bicycles. The college also has pedestrian friendly roads in the college and in the residential campus. The college converting manual record into digital form by using the concept of ITs and ICT thus the college is trying to make paperless office work and digital classrooms. We are using the Email system for any type of circular, updation, notices & circulars. We have Email Ids of all the staff members on gdc college domain. We are much concerned about environment. The college is a lush green campus. The college also organize the tree plantation programs from time to time not only in college but also in surrounding areas.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.05

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.15	1.75	1.69	0.57	0.4

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 2

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 16

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	4	4	4

File Description	Document
Details of initiatives taken to engage with local community during the last five years	

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: No

7.1.13 Display of core values in the institution and on its website

Response: No

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 15

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The institution celebrates national festivals i.e. Republic day, Independence day,Gandhi Jayanti. The college also pays respect to the great Indian personalities by celebrating their birth and death anniversaries throughout the year. The college organises cultural programs on these occasions. Besides this the college

organises annual function and prize distribution ceremony for the position achieved in university merits in the 1st week of October every year. To make the programme coulorful the college organises cultural event.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The Institute maintains a totally transparent policy in each field whether financial, academic, administrative or auxiliary functions. In every financial year, the external audit takes place by external agencies along with this internal audits is a regular process executed by principal & account officers. The academic and administrative decisions are taken with proper discussion with the Management as well as the BOG meetings. The decisions are implemented with the help of various committees of the college accompanied by the experienced faculty members. For the implementation of the different decisions for the betterment of the students, the student's suggestions are also considered.The discussion made with the committee members and with the Principal and Vice Principal to sort out the problems. It gives a sense of responsibility among the staff & faculty members for smooth conduct of their appropriate task.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

I. Participatory Management:-

The college has a good tradition of participatory management. The college works are divided in different college committees consisting of members of teaching staff. A committee independently takes the responsibility to complete the work in consultation with the Principal. This helps in the smooth conduct of college works and provides a sense of responsibility in the staff members. Where required the participation of students is also ensured.

II. Environment education and basic computer awareness as a part of regular teaching learning activities:-

The college provides awareness about environment related issues to students through regular classes. The practical work includes plantation and taking care of college campus. This helps students to learn about the importance of environment protection in their life.

The college enhance computer awareness which is helpful to students in learning the basics of computers and in knowing the relevance of computer literacy in day-to-day life.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Besides the Mission and vision, the Institute also works in a very crucial and sensitive area, that is Gender issue, which is a burning topic for Haryana. In order to strengthen the society, the institute took the oath to uplift the society by educating & taking care of the students especially the girl child. For this purpose, and in order to give them a secure zone, the college tries to provide them secure environment. We organize different medical counseling seesions especially for girls. We have provided a separate girl's common room and also bus facilities from hostel and from different other routes as well. The plateform entitled "Jagriti Manch" works in association with NSS and Women Cell to enhance the social awareness about "Beti Bachao, Beti Padao". This Manch also works in collaboration with the local "Gram Panchayat" for taking care of other issues also.

The college also tries to setup an example before the society by working in the field of water & environment conservation. The college organises tree plantation programme in the college as well at different locations of the village. The college has a lush green campus. Electricity is maintained by Solar power plant established at the roof top of the college. Water harvesting plant is also set up within the college premises.

5. CONCLUSION

Additional Information :

The education is a process which shapes and moulds the character and personality of an individual by providing knowledge, wisdom and skills. It is backbone of every society and nation. It is the stepping stone for a nation to move into the realm of advancement.

GDC Memorial College as an institution of higher education is committed to provide education which is multi-dimensional in nature. It extends beyond the classroom and laboratories to seminars, workshops, cultural and social activities and various sports events. It puts equal emphasis on co-curricular and extra-curricular activities for the all round development of the students and to develop them into global citizens while retaining our traditional values.

Concluding Remarks :

With its Vision

"Upliftment of society through a qualitative, innovative and value-based education"

Mission

"To prepare worthy, sensible and responsible citizen capable of transforming the society & rebuilding the nation with the power of knowledge and fragrance of education"

alongwith the objective

"To provide and environment to develop self confidence among the students through a sense of responsibility and leadership in every walk of life",

the institution is committed to provide essential facilities for making teaching and learning more effective. It has a lush green campus with well-furnished class rooms, well equipped labs and other facilities. It has a rich library with a valuable stock of books along with the subscription of many news papers magazines and journals.

Teaching is the foremost priority of the Institution but it provides different activities like workshops, seminars, project works, assignments, field surveys etc. to motivate the students as well as the faculties towards research.

Different cells and committees are working effectively to address the academic, personal, career, psycho-social issues of the students. These cells and committees facilitate student progression to higher level of education and towards employment by providing proper guidance and counseling to the students. The Institution provides best facilities within the available means and is working for betterment of the society as its goal.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>2</td><td>6</td><td>2</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>2</td><td>2</td><td>3</td><td>0</td><td>0</td></tr></table> Remark : As per the proofs and clarification provided by the HEI the data has been changed.
1.3.3	Percentage of students undertaking field projects / internships 1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 83 Answer after DVV Verification: 38
2.1.2	Average Enrollment percentage (Average of last five years) 2.1.2.1. Number of students admitted year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>464</td><td>417</td><td>564</td><td>439</td><td>414</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>463</td><td>417</td><td>564</td><td>439</td><td>414</td></tr></table> 2.1.2.2. Number of sanctioned seats year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>1030</td><td>1010</td><td>910</td><td>800</td><td>720</td></tr></table>

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1030	1010	910	800	720

Remark : As per the proof provided the data has been changed accordingly.

2.4.2	Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years
Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
10	10	11	8	6

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	4	2	6

Remark : As per the proofs provided by the HEI the data has been changed accordingly. Teachers who have been awarded Ph.Ds before the academic year 2012 are not considered.

2.4.5	Average percentage of full time teachers from other States against sanctioned posts during the last five years

2.4.5.1. Number of full time teachers from other states year-wise during the last five years
Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
3	0	0	0	1

3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years
Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13

27	9	11	8	7

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
26	9	11	8	7

Remark : The link provided directs to the UGC website but not to the individual journals notified on UGC website as requested. Hence unable to consider as proof.

3.3.5	Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years 3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>27</td><td>17</td><td>10</td><td>5</td><td>8</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>23</td><td>17</td><td>10</td><td>5</td><td>8</td></tr></table> Remark : As per proofs provided by the HEI the data for the year 2016-17 as highlighted has been changed accordingly.
4.3.3	Available bandwidth of internet connection in the Institution (Lease line) Answer before DVV Verification : 20-35 MBPS Answer After DVV Verification: 5-20 MBPS Remark : As per the proofs provided the data has been modified accordingly.
5.1.4	Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years 5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>82</td><td>196</td><td>127</td><td>95</td><td>00</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr></table>

| 82 | 181 | 127 | 95 | 00 |

5.2.1	Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
12	24	27	30	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	9	10	12	0

Remark : As per the proofs provided by the HEI list of students that are self employed are not considered, hence the data has been changed accordingly including only those that have been placed in companies.

5.2.2	Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 215

Answer after DVV Verification: 63

Remark : As per proof provided by the HEI the data has been changed accordingly.

5.3.3	Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
16	16	12	08	07

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
16	14	11	08	07

5.4.3	Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : The attached proofs are not considered as Alumni Association registration and as informed earlier unless registered the alumni meetings cannot be considered. Hence the data has been modified accordingly.

6.5.4	Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action

3. Participation in NIRF

4. ISO Certification

5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above
Answer After DVV Verification: D. Any 1 of the above

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
5	10	3	3	3

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2	3	3	1	0

Remark : As per proofs and clarification provided by the HEI the data has been changed

	accordingly.
7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>31</td><td>36</td><td>20</td><td>19</td><td>27</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>1</td><td>1</td><td>0</td><td>0</td><td>0</td></tr></table> Remark : The data and proofs provided are all related to sports and cultural activities and have no relevance to the question asked here. Examples were provided for clarity but the response is unsatisfactory, hence the data has been modified accordingly.
7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere) 7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>5</td><td>5</td><td>4</td><td>4</td><td>4</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>2</td><td>2</td><td>4</td><td>4</td><td>4</td></tr></table> Remark : NSS and NCC related activities are not considered here. This had been informed earlier. As per the data and proofs provided only those initiatives taken to engage with and contribute to local community year wise during the last five years have been considered, hence the data has been changed accordingly.
7.1.12	Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : The proofs provided are not considered for this question hence the response has been changed.

7.1.13	Display of core values in the institution and on its website
	Answer before DVV Verification : Yes
	Answer After DVV Verification: No
	Remark : The link provided as proof requires request for access from the HEI. This is not considered hence the response has been changed accordingly.

2.Extended Profile Deviations

ID	Extended Questions
1.4	Total experience of full-time teachers
	Answer before DVV Verification : 139 years
	Answer after DVV Verification : 148.9 years
1.6	Number of full time teachers worked in the institution during the last 5 years
	Answer before DVV Verification : 124
	Answer after DVV Verification : 74