

# GDC MEMORIAL COLLEGE, BAHAL

( NAAC ACCREDITED "B" GRADE )

No.GDCMC/PO/2024/ 15267

25.09.2024

## Constitution of Various Committees/Cells for the session 2024-25

| S.No.                  | Name of Committee                          | Name of Staff Member                                     | Designation       |                 |
|------------------------|--|--|-------------------|-----------------|
| 1                      | Discipline Committee                       | Dr. Sukhender  | Overall Incharge  |                 |
|                        | Ground & First Floor<br>(UG Block)         | Shri Upender Prasad                                      | Convener          |                 |
|                        |  | Shri Vikram Singh  | Co-Convener       |                 |
|                        |  | Ms. Kirti  | Member            |                 |
|                        |  | Ms. Jyoti Sharma   | Member            |                 |
|                        |  | Shri Manoj Kumar   | Member            |                 |
|                        |  | All Class Co-ordinators-(To Check their concerned Class) | Member            |                 |
|                        | 2nd Floor Commerce &<br>Science (UG Block) | <b>Shri Ravi Parmar</b>                                  | <b>Convener</b>   |                 |
|                        |  | Dr. Poonam Kumari  | Co-Convener       |                 |
|                        |  | Ms. Rekha  | Member            |                 |
|                        |  | Shri Man Singh   | Member            |                 |
|                        |  | All Class Co-ordinators-(To Check their concerned Class) | Member            |                 |
|                        | PG Block                                   | <b>Dr. Sanjay</b>  | <b>Convener</b>   |                 |
|                        |  | Shri Madan Mohan Yadav                                   | Member            |                 |
|                        |  | Dr. Ashok Kumar  | Member            |                 |
|                        |  | Dr. Anita  | Member            |                 |
|                        |  | Shri Himanshu Grover                                     | Member            |                 |
|                        |  | Shri Prem Singh  | Member            |                 |
|                        |  | All Class Co-ordinators-(To Check their concerned Class) | Member            |                 |
|                        | 2  | Cultural Committee                                       | <b>Ms. Kirti</b>  | <b>Convener</b> |
|                        |  |  | Dr. Poonam Kumari | Co Convener     |
| Shri Ravi Parmar       |  |  | Member            |                 |
| Shri Himanshu Grover   |  |  | Member            |                 |
| Shri Prem Singh        |  |  | Member            |                 |
| Ms. Priyanka Rani      |  |  | Member            |                 |
| Ms. Kanchan            |  |  | Member            |                 |
| Ms. Jyoti Sharma       |  |  | Member            |                 |
| Shri Vikram Singh      |  |  | Member            |                 |
| Ms. Rekha Kumari       |  |  | Member            |                 |
| Dr. Savita             |  |  | Member            |                 |
| Shri Madan Mohan Yadav |  |  | Member            |                 |
| Shri Manoj Kumar       |  |  | Member            |                 |



| S.No.               | Name of Committee  | Name of Staff Member               | Designation              |
|---------------------|--|------------------------------------|--------------------------|
| 3                   | Library Committee  | Dr. Sanjay                         | Convener                 |
|                     |  | Dr. Ashok Kumar                    | Member                   |
|                     |  | Dr. Anita                          | Member                   |
|                     |  | Shri Ravi Parmar                   | Member                   |
|                     |  | Dr. Jyoti                          | Member                   |
|                     |  | Shri Madan Mohan Yadav             | Member                   |
|                     |  | Ms. Rekha                          | Member                   |
|                     |  | Dr. Savita                         | Member                   |
| 4                   | Sports Committee   | Shri Madan Mohan Yadav             | Convener                 |
|                     |  | Shri Sandeep Kumar Sports Incharge | Co-Convener              |
|                     |  | Dr. Sukhender                      | Member                   |
|                     |  | Shri Ravi Parmar                   | Member                   |
|                     |  | Shri Sachin                        | Member                   |
|                     |  | Shri Vikram Singh                  | Member                   |
|                     |  | Ms. Kirti                          | Member                   |
|                     |  | Dr. Sunitha Fogat                  | Member                   |
| 5                   | Red Cross  | Shri Man Singh                     | Convener                 |
|                     |  | Shri Sachin                        | Co-Convener              |
|                     |  | Shri Manoj Kumar                   | Member                   |
| 6                   | Time Table Committee                                       | Dr. Sukhender                      | Convener<br>(UG Courses) |
|                     | B.Sc. (Non-Med, Med., Comp. Sc.) & B.Sc. Hons. Agriculture | Dr. Sukhender                      |                          |
|                     | B.A.   | Shri Upender Prasad                | Member                   |
|                     | B.Com  | Shri Ravi Parmar                   | Member                   |
|                     | B.Sc. (Medical)  | Dr. Poonam Kumari                  | Member                   |
|                     | BPES   | Sh. Madan Mohan Yadav              | Member                   |
|                     | B.Sc. Agriculture  | Dr. Savita                         | Member                   |
|                     | For M.Sc.-Physics  | Dr. Sanjay                         | Convener<br>(PG Courses) |
|                     | For M.Com  | Dr. Anju                           | Member                   |
|                     | For M.Sc.-Geography  | Shri Himanshu Grover               | Member                   |
|                     | Fr M.A- History  | Dr. Ashok Kumar                    | Member                   |
|                     | For M.Sc-Mathematics                                       | Shri Prem Singh                    | Member                   |
| For M.Sc- Chemistry | Dr. Anita  | Member                             |                          |
| 7                   | CPC Placement Cell   | Dr. Anita                          | Convener                 |
|                     |  | Dr. Anju                           | Co-Convener              |
|                     |  | Shri Sachin                        | Member                   |
|                     |  | Dr. Poonam Kumari                  | Member                   |

| S.No. | Name of Committee                                       | Name of Staff Member              | Designation  |
|-------|---|-----------------------------------|--------------|
| 8     | Press & Media Committee                                 | Sh. Manoj Kumar                   | Convener     |
|       |   | Ms. Kirti                         | Co-Convener  |
|       |   | Shri Man Singh                    | Member       |
|       |   | Dr. Anita                         | Member       |
|       |   | Shri Suresh Kumar (Office Supdt.) | Member       |
| 9     | Science Club  | Dr. Sanjay                        | Convener     |
|       |   | Dr. Poonam Kumari                 | Co-Convener  |
|       |   | Dr. Anita                         | Member       |
|       |   | Dr. Suman Devi                    | Member       |
|       |   | Dr. Jyoti                         | Member       |
|       |   | Ms. Rekha                         | Member       |
|       |   | Shri Prem Singh                   | Member       |
|       |   | Dr. Savita                        | Member       |
|       |   | Ms. Jyoti Sharma                  | Member       |
| 10    | Ozone Club  | Shri Himanshu Grover              | Convener     |
|       |   | Shri Sachin                       | Co-Convener  |
|       |   | Ms. Priyanka Rani                 | Member       |
| 11    | Dharohar Club   | Dr. Ashok Kumar                   | Convener     |
|       |   | Dr. Mukesh Kumari                 | Co- Convener |
|       |   | Shri Man Singh                    | Member       |
| 12    | Awareness Club  | Dr. Anju                          | Convener     |
|       |   | Shri Ravi Parmar                  | Co-Convener  |
|       |   | Ms. Manpreet Beniwal              | Member       |
|       |   | Shri Jaiveer                      | Member       |
|       |   | Dr. Sunitha Fogat                 | Member       |
| 13    | College Canteen/Refreshment Committee for all Functions | Shri Upender Prasad               | Convener     |
|       |   | Shri Man Singh                    | Co-Convener  |
|       |   | Shri Madan Mohan Yadav            | Member       |
|       |   | Ms. Monika                        | Member       |
| 14    | Women Cell  | Dr. Anita                         | Convener     |
|       |   | Dr. Anju                          | Co-Convener  |
|       |   | Dr. Poonam Kumari                 | Member       |
|       |   | Dr. Suman Devi                    | Member       |
|       |   | Ms. Manpreet Beniwal              | Member       |
|       |   | Ms. Priyanka Rani                 | Member       |

| S.No. | Name of Committee                   | Name of Staff Member        | Designation            |
|-------|-------------------------------------|-----------------------------|------------------------|
| 15    | Notice Board Committee              | <b>Dr. Poonam Kumari</b>    | <b>Convener</b>        |
|       |                                     | Dr. Savita                  | Co-Convener            |
|       |                                     | Ms. Kirti                   | Member                 |
|       |                                     | Dr. Anju                    | Member                 |
|       |                                     | Ms. Manpreet Beniwal        | Member                 |
|       |                                     | Ms. Jyoti Sharma            | Member                 |
| 16    | Staff Club Committee                | <b>Dr. Sanjay</b>           | <b>Convener</b>        |
|       |                                     | Dr. Ashok Kumar             | Co-Convener            |
|       |                                     | Dr. Sukhender               | Member                 |
|       |                                     | Dr. Anita                   | Member                 |
|       |                                     | Shri Upender Prasad         | Member                 |
|       |                                     | Ms. Manpreet Beniwal        | Member                 |
|       |                                     | Ms. Kirti                   | Member                 |
| 17    | College Bus Facility                | <b>Shri Upender Prasad</b>  | <b>Convener</b>        |
|       |                                     | Ms. Manpreet Beniwal        | Member                 |
|       |                                     | Shri Vikram Singh           | Member                 |
|       |                                     | Shri Manoj Kumar            | Member                 |
| 18    | Bus Pass (Haryana Roadways)         | <b>Shri Bhupender</b>       | <b>Convener</b>        |
| 19    | Hostel Committee                    | <b>Dr. Anju</b>             | <b>Convener- Girls</b> |
|       |                                     | Ms. Kirti                   | Co-convener            |
|       |                                     | Ms. Priyanka Rani           | Member                 |
|       |                                     | Shri Upender Prasad         | Convener- Boys         |
|       |                                     | Shri Sachin                 | Member                 |
|       |                                     | Shri Man Singh              | Member                 |
| 20    | Photography                         | <b>Shri Himanshu Grover</b> | <b>Convener</b>        |
|       |                                     | Ms. Kirti                   | Co- Convener           |
|       |                                     | Shri Ravi Parmar            | Member                 |
|       |                                     | Shri Prem Singh             | Member                 |
|       |                                     | Shri Suresh Kumar           | Member                 |
| 21    | N.S.S. Cell                         | <b>Shri Man Singh</b>       | <b>Convener</b>        |
|       |                                     | Shri Bhupender              | Member                 |
| 22    | First Aid Cell                      | <b>Dr. Suman Devi</b>       | <b>Convener</b>        |
|       |                                     | Shri Madan Mohan Yadav      | Member                 |
| 23    | Advertisement Committee (All Types) | <b>Dr. Sukhender</b>        | <b>Convener</b>        |
|       |                                     | Dr. Ashok Kumar             | Co-Convener            |
|       |                                     | Shri Ravi Parmar            | Member                 |
|       |                                     | Shri Man Singh              | Member                 |

| S.No. | Name of Committee                                     | Name of Staff Member  | Designation     |
|-------|---|-----------------------|-----------------|
| 23    | Advertisement Committee (All Types)                   | Shri Upender Prasad   | Member          |
|       |   | Shri Prem Singh       | Member          |
|       |   | Shri Vikram Singh     | Member          |
|       |   | Shri Jaiveer          | Member          |
| 24    | Prospectus Committee                                  | <b>Dr. Sukhender</b>  | <b>Convener</b> |
|       |   | Shri Ravi Parmar      | Co-Convener     |
|       |   | Shri Sachin           | Member          |
|       |   | Ms. Kirti             | Member          |
|       |   | Dr. Savita            | Member          |
| 25    | Admission Form in Prospectus                          | <b>Dr. Sukhender</b>  | <b>Convener</b> |
|       |   | Shri Upender Prasad   | Co-Convener     |
|       |   | Ms. Kirti             | Member          |
|       |   | Dr. Jyoti             | Member          |
|       |   | Shri Ravi Parmar      | Member          |
| 26    | College Magazine Committee (General and Science etc.) | <b>Dr. Sanjay</b>     | <b>Convener</b> |
|       |   | Dr. Ashok Kumar       | Co-Convener     |
|       |   | Dr. Anita             | Member          |
|       |   | Ms. Jyoti Sharma      | Member          |
|       |   | Dr. Poonam Kumari     | Member          |
|       |   | Shri Upender Prasad   | Member          |
|       |   | Shri Prem Singh       | Member          |
|       |   | Shri Jaiveer          | Member          |
| 27    | Literary Committee (Samagra Shiksha, Magazines etc.)  | <b>Ms. Kirti</b>      | <b>Convener</b> |
|       |   | Dr. Anita             | Member          |
|       |   | Shri Ravi Parmar      | Member          |
|       |   | Shri Himanshu Grover  | Member          |
|       |   | Shri Manoj Kumar      | Member          |
| 28    | Decoration Committee (All types of Functions)         | <b>Dr. Suman Devi</b> | <b>Convener</b> |
|       |   | Dr. Anita             | Co-Convener     |
|       |   | Dr. Mukesh Kumari     | Member          |
|       |   | Ms. Jyoti Sharma      | Member          |
|       |   | Ms. Manpreet Beniwal  | Member          |
|       |   | Ms. Kanchan           | Member          |
|       |   | Dr. Savita            | Member          |
|       |   | Shri Himanshu Grover  | Member          |
|       |   | Shri Man Singh        | Member          |

| S.No.                   | Name of Committee  | Name of Staff Member             | Designation                   |
|-------------------------|--|----------------------------------|-------------------------------|
| 29                      | Prize/ Memento/Lamp Lighting/Bouquet   | Dr. Anju                         | Convener                      |
|                         |  | Shri Madan Mohan Yadav           | Co-Convener                   |
|                         |  | Ms. Priyanka Rani                | Member                        |
|                         |  | Dr. Savita                       | Member                        |
| 30                      | Sexual Harassment Committee  | Dr. Poonam Kumari                | Convener                      |
|                         |  | Dr. Anita                        | Co-Convener                   |
|                         |  | Dr. Jyoti                        | Member                        |
|                         |  | Ms. Manpreet Beniwal             | Member                        |
|                         |  | Shri Maan Singh                  | Member                        |
|                         |  | Shri Krishan Kumar               | Member                        |
| 31                      | Website Committee & Social Media Platforms for Advertisements and Publications | Ms. Jyoti Sharma                 | Convener                      |
|                         |  | Dr. Sanjay                       | Co-Convener                   |
|                         |  | Dr. Sukhender                    | Co-Convener                   |
|                         |  | Shri Ravi Parmar                 | Member                        |
|                         |  | Shri Suresh Kr. ( Office Supdt.) | Member                        |
| 32                      | College / Hostel Visit to Visitors   | Shri Upender Prasad              | Convener                      |
|                         |  | Dr. Anju                         | Co-Convener                   |
|                         |  | Dr. Mukesh Kumari                | Member                        |
|                         |  | Shri Sachin                      | Member                        |
|                         |  | Ms. Rekha Kumari                 | Member                        |
|                         |  | Shri Madan Mohan Yadav           | Member                        |
| 33                      | Anti Ragging Cell  | Dr. S.K. Sinha                   | Convener                      |
|                         |  | Dr. Sanjay                       | Co-Convener-I                 |
|                         |  | Dr. Sukhender                    | Co-Convener-II                |
|                         |  | Dr. Ashok Kumar                  | Member                        |
|                         |  | Shri Himanshu Grover             | Member                        |
|                         |  | Shri Man Singh                   | Member                        |
|                         |  | Shri Ravi Parmar                 | Member                        |
|                         |  | Dr. Poonam Kumari                | Member                        |
|                         |  | Dr. Anita                        | Member                        |
|                         |  | Ms. Manpreet Beniwal             | Member                        |
|                         |  | Mr. Munish Kumar-221002          | Student Member-UG Final Year  |
|                         |  | Ms. Manisha-233111               | Student Member-UG Second Year |
|                         |  | Mr. Kailash-234316               | Student Member-PG Second Year |
|                         |  | Ms. Nisha-234310                 | Student Member-PG Second Year |
| Ms. Reeta Bharti-234403 | Student Member-PG Second Year  |                                  |                               |
| Sh. Hariom Punia        | Parent Member  |                                  |                               |

| S.No.            | Name of Committee   | Name of Staff Member    | Designation                   |
|------------------|---|-------------------------|-------------------------------|
| 34               | Maintenance Committee                                     | <b>Shri Suresh</b>      | <b>Convener</b>               |
|                  |   | Dr. Ashok Kumar         | Member                        |
|                  |   | Shri Himanshu Grover    | Member                        |
| 35               | Invitation Committee(Any kind of Function / Seminar etc.) | <b>Shri Man Singh</b>   | <b>Convener</b>               |
|                  |   | Shri Himanshu Grover    | Co-Convener                   |
|                  |   | Dr. Sunitha Fogat       | Member                        |
|                  |   | Dr. Mukesh Kumari       | Member                        |
|                  |   | Shri Prem Singh         | Member                        |
| 36               | Purchase Committee  | <b>Dr. Sanjay</b>       | <b>Convener</b>               |
|                  |   | Dr. Anita               | Co-Convener                   |
|                  |   | Dr. Poonam Kumari       | Member                        |
|                  |   | Shri Man Singh          | Member                        |
|                  |   | Shri Ravi Parmar        | Member                        |
|                  |   | Shri Jaiveer            | Member                        |
|                  |   | Shri Mukesh Sharma      | Member                        |
| 37               | IQAC Committee  | <b>Dr. S.K.Sinha</b>    | <b>Chairperson</b>            |
|                  |   | Dr. Surender Sharma     | Member                        |
|                  |   | Dr. Sanjay              | Coordinator -IQAC             |
|                  |   | Shri Vivek Kumar Mishra | Member                        |
|                  |   | Dr. N.P Gaur            | Member                        |
|                  |   | Dr. Anita               | Member                        |
|                  |   | Shri Man Singh          | Member                        |
|                  |   | Dr. Savita              | Member                        |
|                  |   | Ms. Kirti               | Member                        |
|                  |   | Sh. Himanshu Grover     | Member                        |
|                  |   | Dr. Anju                | Member                        |
|                  |   | Dr. Ashok Kumar         | Member                        |
|                  |   | Shri Suresh Kumar       | Member                        |
|                  |   | Mr. Amit-221001         | Student Member-UG Final Year  |
|                  |   | Ms. Divya-232003        | Student Member-UG Second Year |
| Ms. Priya-244401 | Student Member-PG First Year                              |                         |                               |
| 38               | SC/ ST Committee  | <b>Dr. Anju</b>         | <b>Convener</b>               |
|                  |   | Shri Ravi Parmar        | Co-Convener                   |
|                  |   | Shri Man Singh          | Member                        |
|                  |   | Shri Manoj Kumar        | Member                        |
|                  |   | Akshay Kumar-221034     | Student Member-UG Final Year  |
|                  |   | Sanjay-234301           | Student Member-PG Final Year  |

| S.No.                              | Name of Committee                                  | Name of Staff Member    | Designation                  |
|------------------------------------|--|-------------------------|------------------------------|
| 39                                 | Prevention of Caste Based Discrimination Committee | Shri Ravi Parmar        | Convener                     |
|                                    |  | Shri Manoj Kumar        | Co-Convener                  |
|                                    |  | Shri Man Singh          | Member                       |
|                                    |  | Dr. Anju                | Member                       |
|                                    |  | Shri Prem Singh         | Member                       |
|                                    |  | Ms. Rekha Kumari        | Member                       |
| 40                                 | Personal Counseling Cell                           | Shri Upender Prasad     | Convener                     |
|                                    |  | Dr. Anita               | Co-Convener                  |
|                                    |  | Shri Vikram Singh       | Member                       |
| 41                                 | OBC Committee                                      | Shri Prem Singh         | Convener                     |
|                                    |  | Shri Man Singh          | Co-Convener                  |
|                                    |  | Ms. Rekha Kumari        | Member                       |
|                                    |  | Shri Madan Mohan Yadav  | Member                       |
|                                    |  | Mr. Sumit Kumar-223113  | Student Member-UG Final Year |
|                                    |  | Ms. Nisha-222008        | Student Member-UG Final Year |
| 42                                 | Grievance Redressal Cell                           | Dr. Sanjay              | Convener                     |
|                                    |  | Dr. Sukhender           | Co-Convener                  |
|                                    |  | Ms. Kirti               | Member                       |
|                                    |  | Dr. Ashok Kumar         | Member                       |
|                                    |  | Shri Himanshu Grover    | Member                       |
|                                    |  | Dr. Poonam Kumari       | Member                       |
|                                    |  | Dr. Anita               | Member                       |
|                                    |  | Shri Ravi Parmar        | Member                       |
|                                    |  | Mr. Amardeep-221007     | Student Member-UG Final Year |
|                                    |  | Ms. Kalpna Yadav-221087 | Student Member-UG Final Year |
|                                    |  | 43                      | Proctorial Board             |
| Shri Upender Prasad                | Co-Convener & Dy. Proctor                          |                         |                              |
| Dr. Ashok Kumar                    | Member   |                         |                              |
| Shri Ravi Parmar                   | Member   |                         |                              |
| Dr. Poonam Kumari                  | Member   |                         |                              |
| Dr. Anita                          | Member   |                         |                              |
| Shri Madan Mohan Yadav             | Member   |                         |                              |
| Shri Sandeep Kumar Sports Incharge | Member   |                         |                              |



Principal

cc to:-

Registrar

Convener- IQAC Cell

All Staff Members- for circulation and information

Incharge (College Website) - To upload the List of various Committees on College Website

Shri Suresh Kumar, Office Supdt.-Please email the List to all Staff Members