



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GDC Memorial College
• Name of the Head of the institution	Dr. S. K. Mishra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01255-265053
• Mobile no	8059900995
• Registered e-mail	infogdc@gdccollege.edu.in
• Alternate e-mail	collegegdc@gmail.com
• Address	P.O. Bahal, Tehsil Loharu, Distt. Bhiwani
• City/Town	Bhiwani (Haryana)
• State/UT	Haryana
• Pin Code	127028
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Ch. Bansi Lal University, Bhiwani				
• Name of the IQAC Coordinator	Dr. Sanjay				
• Phone No.	01255 265053				
• Alternate phone No.	8059900995				
• Mobile	9813247036				
• IQAC e-mail address	iqac@gdccollege.edu.in				
• Alternate Email address	infogdc@gdccollege.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.gdccollege.edu.in/aqar-report-year-wise.html				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gdccollege.edu.in/academic-calendar.html				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.05	2018	02/11/2018	01/11/2023
6.Date of Establishment of IQAC			09/09/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>SR. NO. ITEM /TITLE OF THE QUALITY INITIATIVE BY IQAC DATE NUMBER OF BENEFICIARIES 1. Regular meetings of Internal Quality Assurance Cell (IQAC): Quarterly All stakeholders 2. Collection, analysis of Feedback from all stakeholders and action taken for improvement: half yearly All stakeholders 3. Constant encouragement and inspiration by the IQAC to promote research aptitude and research ethics among faculty members & students: Through-out the year Faculty-31 & PG Students-79 4. Best practices such as No Vehicle Day, Sapling Plantation, Rain Water Harvesting and Green, Clean & Plastic Free Campus: Through-out the year All Stakeholders 5. Robust Mentor-Mentee System: Through-out the year 885</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
<p>1. At the beginning of this academic year, IQAC took steps to encourage and motivate students from every department to pursue their active participation in student seminars, workshops, debate, quiz, cultural competitions in our own college campus as well as in other colleges.</p>	<p>Many students were motivated by different approaches made by the teachers.</p>	

<p>2. The IQAC put enormous efforts to arrange seminars and workshops for ICT enabled teaching learning methods. The teachers were requested to enroll themselves for the training in e-content reparation.</p>	<p>At the end of this academic year, we all saw the benefits of such arrangements. Specially at the time of pandemic, these online methods helped the teachers to maintain the uninterrupted teaching learning process</p>
<p>3. NSS camp</p>	<p>NSS camp was conducted at the villages nearby Bahal. Several programmes were conducted during NSS camp throughout the year.</p>
<p>4. Collect and compile feedback responses from students, parents and other stakeholders.</p>	<p>The Feedback forms were collected from stakeholders to facilitate a review of the administration and the academics on the following aspects 1.Parent Feedback on the Programme 2.Alumnae Feedback on the Programme 3. Course Feedback and Programme Feedback by students 4. Student evaluation of Teachers 5. Faculty Feedback on Programme and Course.</p>
<p>5.Organize activities and events that will promote skill-enhancement for teaching and non-teaching staff.</p>	<p>Various online webinars were conducted during COVID-19 Pandemic.</p>
<p>6. Uplifitment of slow learners through remedial and bridge courses.</p>	<p>Remedial Classes were conducted for slow learners of SC/ST/OBC category from various classes as per requirement.</p>
<p>7. To extend support to the Students for participating co-curricular and Extracurricular activities.</p>	<p>Students were encouraged to participate in various competitions, seminars and science exhibitions.</p>
<p>8. Improving Class room teaching and practical training by use of Modern audio-visual teaching aids.</p>	<p>Modern tools such as LCD projector, PPTs and online seminars etc.were extensively used.</p>

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Shri H.K. Chaudhary, Chairman, HKC Foundation</td> <td>12/10/2021</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Shri H.K. Chaudhary, Chairman, HKC Foundation	12/10/2021
Name	Date of meeting(s)				
Shri H.K. Chaudhary, Chairman, HKC Foundation	12/10/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>27/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020	27/02/2022
Year	Date of Submission				
2020	27/02/2022				
15. Multidisciplinary / interdisciplinary					
16. Academic bank of credits (ABC):					
17. Skill development:					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
20. Distance education/online education:					

Extended Profile

1. Programme

1.1

11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 886

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 371

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 254

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 36

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 4

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	886
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	371
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	254
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	36
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	4
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	220234
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	105
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Students' academic, personal, career related and psycho-social difficulties are addressed by various cells and committees such as the Women Cell, the CPC, the Grievance Redressal Cell, and the IQAC.

The college's IQAC is effective in determining the quality of the college's activities in various fields. Regular feedback from students, teachers and other stakeholders helps with further improvement. The college has a strong system of committees and designated cells in place to give department's operational autonomy and efficiency. A college authority receives direction for quality improvement through regular meetings with administration.

The college's primary focus is on quality metrics rather than quantity. The principal, as the institution's representative, maintains regular contact with top management in order to ensure

the institution's successful governance. The conclusions of such a conference or communication are duly implemented in order to improve the situation. The institution has a framework to monitor the use of available funds/grants to meet the required requirements as per committee recommendations for effective financial management and resource mobilization. The college gives all required information to students in the form of a college prospectus, which is produced annually and contains information such as rules and regulations, admission details, number of sheets, reservation criteria, major activities, and so on.

Furthermore, the examination scheme and syllabus are carried out in accordance with the curriculum established by the affiliated university. The papers/subjects are distributed among the faculty members who meet with the department head to discuss them. With the permission of the college principal, the timetable has been finalized as per the above allocation. Faculty carries out the syllabus by keeping track of the lecture plan and executing it on a date-by-date basis. The record is double-checked by the HOD and the college principal.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, CBLU University notifies an academic calendar for all the programmes, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations.

GDCMC follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. Institute Calendar of Events includes details like the total number of working days and holidays, CIE dates, dates for the Institute's flagship programmes. The department calendar comprises guest lectures, workshops, industrial visits and other co-curricular and extra-curricular activities. The academic activities, CIE, and all the other activities are conducted in

adherence to the calendar of events except unforeseen circumstances.

The academic calendar helps faculty members to plan their respective course delivery research work academic and co-curricular activities. Department Heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The course instructors prepare IA question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation, reviewed by the stream coordinator and approved by the Department Head. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Post IA tests, evaluation of answer scripts, and calculation of CO-PO/PSO attainment are carried out by respective Course Instructors. Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, submission of records are the major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester.

The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, the institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating C. Any 2 of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of the curriculum.

Gender Sensitization

The college has Women Grievance Cell and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There are separate Boys & Girls hostel (In-campus) for providing safe environment to all students.

Environment and Sustainability:

The course "Environmental Studies" related to ecosystem is an integral part of the curriculum of the first year of all UG Courses. University prescribes this course for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life.

The College has an integrated Rain Water Harvesting System along with STP. The waste water is reused for gardening in the college campus. The STP water is also used for floor cleaning and washing purposes. There is an extensive ongoing tree plantation programme.

The College celebrates the days of National importance such as Earth day, Environment day and Ozone day. The college organizes workshops/ seminars on Environment & Ecology to make students aware about efficient use of natural resources.

Human Values and Professional Ethics

The curriculum has focuses on the development of human values and professional ethics by the following activities:

1. **Scientific Methodology, General Knowledge and Current Affairs:** to nurture a scientific temper and be aware of contemporary developments.
2. **Rural Development:** to foster a fuller understanding of the rural life with a view to appreciate properly the polity and economy of our country and social forces at work.
3. **Agricultural Operations:** to inculcate a spirit of working with one's own hands and develop an understanding of the contribution of rural life.
4. **Social Service:** to engender the spirit of brotherhood of man and to facilitate the establishment of a casteless and classless society.
5. **Comparative Study of Religion:** to create a spirit of tolerance and awaken the spirit of Brotherhood of Man and Fatherhood of God.
6. **Co-curricular Activities:** for all-round development of personality.
7. **Environment Studies:** for environment consciousness and its impact on everyday life.

College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

51

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	www.gdccollege.edu.in/miscellaneous-report.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	www.gdccollege.edu.in/miscellaneous-report.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

434

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

149

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students admitted in our college are coming from various economic sections and communities of the society. Most of the students are from backward categories i.e. ST, SC, and OBC. The college is very much aware about their overall growth and social upliftment in the society. Our college has a fair system for admission process through DHE online admission of UG and PG courses (<https://dheadmissions.nic.in/>), Haryana. The students are admitted in our institution without considering caste, creed, gender, religion and social and economic status. After the completion of the admission process regular classes commence as per the college time table. After admissions, college adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified as per their responses in the class room as well as their performance in the Unit Test and Internal Examinations.

After knowing slow and advanced learners, the teachers prepare separate list of slow and advance learners and conduct extra lectures for weaker students. The teachers observe whether the student easily understands the lesson. If they fail to understand the topic or teaching of a teacher, the same is explained again in a easy way. This is the informal way to complete the teaching-learning process and it is also convenient to both teacher and students.

Advanced learners are encouraged to discuss their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer to advanced textbooks, journals and for their advanced studies.

1. Home assignment and projects are prepared by the students.
2. They are also encouraged to apply for different competitive examinations.
3. They are motivated to participate in seminar presentation, poster presentation, quiz competition, debates and co-

cultural activities of the college and university, etc.

Following activities are done by teachers for students:

Slow learners:

1. Individual counseling.
2. Remedial Coaching
3. Extra notes.
4. Group discussion session.
5. Internal examination process.
6. Encouragement in NSS, Sports and academic activities.
7. Extra library books.

Advance learners:

1. Advanced notes
2. Seminar sessions
3. Participative learning sessions i.e. Self Discipline Day & Teachers Day
4. Experimental learning sessions i.e. Industrial Tour
5. Projects
6. Assessments
7. Group discussion sessions
8. Internet facility.
9. Advance questions papers

To enhance their confidence level, the college conducts various activities such as Cultural, NSS, and Sports to develop their overall personality

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
886	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation method, especially in mathematics, commerce and economics, where they teach mathematics and statistics for numerical solving. Also, some teachers use power point presentations and computer-based materials.

The following activities are conducted by the institution to make teaching learning process more student-centric.

Experiential learning:

Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Especially, the departments of Chemistry, Physics, Botany, Zoology, Geography and Psychology use this method. Students take interest and learn things via experiential learning.

Project method:

The project work stimulates student's interest in the subject and provides the student with the opportunity of freedom of thought and free exchange of different views. As per the requirement of syllabi, the project work is done. For example, the Projects are done in PG classes like M.Sc. Geography.

ICT Enabled Teaching:

ICT enabled teaching includes Wi-Fi enabled class rooms with Projector, Language Lab etc. The institution adopts modern pedagogy to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students. Especially, the PG Department adopts these services.

Interactive method:

The faculty members make learning interactive with students by motivating student participation in group discussion, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc. Class room discussions in various topics are done under various aspects such as NSS, Ozone Club of Geography Department, Science club of Physics Department, Dharovar Club of History Department organize events to use interactive method many times.

Student Seminars:

The Student seminars are organized by the concern class teacher and department where the papers are presented by students on the concern syllabus topics to enrich their learning experience.

Group Learning Method:

Group Learning method is now being adopted through WhatsApp groups. Student share their notes and study material through this method. WhatsApp groups are made by students or by the concerned teacher. They share the information with each other.

Black-board presentation:

In this method, each student is given a certain question, and the student has to solve this problem in the black-board. The department of mathematics is using this method.

Learning through Co-Curricular Activities:

The students participate in various co-curricular activities which support teaching learning process like Industrial Visits, Educational Tours, district level NSS camps etc.

Learning through Extension Activities:

The students participate in extension activities like Tree Plantation, Blood Donation, Swachh Bharat Abhiyan, COVID-19 Awareness Programmes etc. It helps the students to be responsible citizen.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In GDC Memorial College, the classroom is ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. The faculty at the institution use various ICT enabled tools to enhance the quality of teaching-learning which include:

1. Zoom and teachmint are used to manage and post course related information- learning material, quizzes, lab submissions and evaluations, assignments, etc.
2. Virtual labs are used to conduct labs through simulations.
3. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.
4. The online learning environments are designed to train students in open problem-solving activity.
5. Lab manuals are mailed to students well in advance the experiment is performed.
6. To teach mathematical subjects in online mode, teachers have used various online tools like- whiteboard in Zoom app, Share Screen and white board in Teachmint app, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and mode. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal and concern in-charge of the department holds meetings of the faculty and directs them to ensure effective implementation of the evaluation process. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in the academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

For transparent and robust internal assessment, the following mechanisms are conducted

1. Internal Examination Committee.
2. Question Paper Setting.
3. Conduct of Examination
4. Result display
5. Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in GDC memorial College in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are the following:

Internal Assessments (Unit test):

Immediately, after the unit test, the solution of the test along with question wise marking scheme is displayed to the students to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student. At the end of the semester the average marks of both the unit-tests is calculated and verified with the students. If any discrepancies are reported by the students, then they are resolved by the faculty immediately.

Assignments:

Faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria- timely submission, clarity, neatness, etc. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and to resolve grievances if any.

Lab experiments:

The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab rubric is given in the lab manual which is shared with the students well in advance before the lab is conducted. The lab submissions are taken in classroom, and the marks given by the faculty are available to

the students immediately, thus providing a transparent way for students to reflect on their strengths and areas of improvements.

Black board Seminar:

Each student is given a certain topic from the syllabus by the teacher. And the student has to present the topic on the black-board. The PG department of the college is using this method of assessment regularly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programmes and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting
- The students are also made aware of the same through Tutorial meetings
- Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level

The institution is running Under Graduate (B.A, B.Sc, B. Com) and Post Graduate (M.A. History, M.Sc. Geography, M.Sc. Chemistry, M.Sc. Physics, M.Sc. Mathematics and M.Com) courses for the students.

Department of Mathematics

Program Outcomes (PO)

PO1: Apply knowledge of mathematics to become competent professionals at global level.

PO2: Identify and solve complex scientific problems using mathematical skills

PO3: Apply the mathematical complex problems based on scientific principles for the analysis and interpretational data.

PO4: Select, design and apply appropriate computational techniques to solve and models physical problems.

PO5: Apply and improve the mathematical modeling to predict the effect of environment changes and contribute to the sustainable development.

PO6: Implement ethical principles and responsibilities of a mathematician to serve the society.

PO7: Communicate effectively through soft skills, report writing, documentation and effective presentations.

PO8: Perform as an individual and as a member or leader in diverse teams in multidisciplinary settings.

PO9: Engage in independent and lifelong learning in the broadest context of science and technological changes.

PO10: Enhance and adopt skills required for higher order employment or jobs through activities such as seminar, dissertation, workshops and conferences.

PO11: Successfully crack the national and international level competitive examinations.

PO12: Apply and implement mathematical/ statistical tools to analyze the data.

Program Specific Outcomes (PSO)

PSO1: Understand the mathematical concepts and applications in the field of algebra, analysis, computational techniques, optimization, differential equations, engineering, finance and actuarial science.

PSO2: Handle the advanced techniques in algebra, analysis,

computational techniques, optimization, differential equations, engineering, finance and actuarial science to analyze and design algorithms solving variety of problems related to real life problems.

PSO3: Adopt changing scientific environment in the process of sustainable development by using mathematical tools.

PSO-4: Have necessary skills and expertise in the field of research and developments through seminar and dissertation.

Course Outcomes (CO):

CO1: Use discrete and continuous probability distributions, including requirements, mean and variance, and making decisions.

CO2: Define binomial outcomes and compute probability of getting X successes in N trials.

CO3: Identify the characteristics of different discrete and continuous distributions.

CO4: Identify the type of statistical situation to which different distributions can be applied.

CO5: Use Poisson, exponential distributions to solve statistical problems.

CO6: Use the normal probability distribution including standard normal curve calculations of appropriate areas.

CO7: Use different distributions to solve simple practical problems.

CO8: To find Expectation (mean and variance), Moment Generating Function of discrete and uniform distributions.

Department of Physics

Programme Outcomes (PO)

PO1: Solve the eigen values and eigen vectors of special matrices.

PO2: Find out the Laplace transform of derivative, multiple/division by t etc. and inverse of Laplace transform by partial fractions method.

P03: Solve the differential equations of second order with constant coefficients.

P04: Determine the Generating function, Recurrence relations and Rodrigue's formula of various polynomials.

P05: Evaluate singular points and the residue using residue theorem.

P06: Evaluate definite integrals using Cauchy's residue theorem.

Programme Specific Outcomes (PSO)

PS01: Students will demonstrate competence with the basic ideas of linear algebra including concepts of linear systems, independence, and theory of matrices, linear transformations, eigen values, eigenvectors and Diagonalization.

PS02: Students will Gain the knowledge of Mathematical Physics through theory and practical's.

PS03: The students will develop research oriented skills in terms of Mathematical Physics.

PS04: Students will realize and develop an understanding of the impact of Mathematical Physics on society.

PS05: Students are also expected to develop written and oral communication skills in communicating physics-related topics.

PS06: Will Make aware and handle the sophisticated instruments/equipments/models for programming as theoretical research.

PS07: Students will be capable of presentation on the topic assigned; use of board or power point presentation.

Course Outcomes (CO)

CO1: Learn about special type of matrices that are relevant in physics and its properties.

CO2: Learn the fundamentals and applications of Fourier series, Fourier and Laplace transforms, their inverse transforms etc.

CO3: Learn different ways of solving second order differential

equations and familiarized with singular points and Frobenius method.

CO4: Get introduced to Special functions like Bessel function, Legendre function, Hermite function, Laguerre function, Generating functions, Rodrigue's formula and their recurrence relations.

CO5: Understand the complex function and its properties, Cauchy-Riemann conditions, Singularities and evaluation of residues.

CO6: Learn about the Evaluation of definite integrals using Cauchy's residue theorem.

Department of Chemistry

Course Outcomes (CO)

CO1: Learn about Introduction and understanding of UV-Visible phenomenon

CO2: Learn the fundamentals and applications of Infrared Spectroscopy

CO3: Learn about the Nuclear Magnetic Resonance Spectroscopy

CO4: Understand the Mass Spectrometry

CO5: Understand the concepts of Carbon-13 NMR Spectroscopy and Heteronuclear Coupling

Program Outcomes (PO)

PO1: Understand the three laws of thermodynamics.

PO2: Learn the phase equilibrium and phase diagrams.

PO3: Learn the enzymatic reaction and their mechanism.

PO4: Able to understand basic terms in computer science

PO5: Able to solve statistical problems like mean, median and mode

PO6: Learn different type of rearrangement reaction and mechanism

Program Specific Outcomes (PSO)

PSO1: Able to understand different type of theories which help them in competitive exam.

PSO2: Basic reaction mechanism will help students to carry out experiments in various research fields.

PSO3: Statistical analysis will help out in research are and data analysis.

PSO4: Students will also learn basic concepts of computer and IT skills.

PSO5: Inorganic specialization will help students to select their future option.

PSO6: Students will be capable of presentation on the topic assigned; use of board or power point presentation.

DEPARTMENT OF COMMERCE

Programme Outcomes

PO-1 Enhanced knowledge with novel ideas and techniques essential for business and management

PO-2 Facilitating application of skills in strategic planning and decision making

PO-3 Develop analytical interpretative and presentation skill regarding research in commerce and management.

PO-4 Impart risk mitigation in financial sectors and their role in investment decisions of individuals and business enterprises

PO-5 Acquaintance with recent trends in commerce and management
*Use words that show the outcomes will be fulfilled following the completion of the Programme.

Programme Specific Outcomes

PSO-1 Acquire in depth knowledge of accounting transactions of profit and non-profit making organizations.

PSO-2 Applying qualitative skills to help to analyze and solve business problems

PSO-3 Analyze a decision and substantiate the decision making process through modeling and data analysis and develop employability skills

PSO-4 Evaluate the risk and returns associated with various investment avenues for an investment plan and develops entrepreneurial skills

PSO-5 Offer services as an analyst or consultant or member of staff of accounts/audit unit of an organization or institution

COURSE OUTCOME (CO)

CO1: Demonstrate the basic concepts of management and organizational behavior.

CO2: Apply managerial concepts like management functions, stress management and conflict management techniques in practical life.

CO3: Understand and ensure the effective management of individual behavior.

CO4: Understand the group behavior dynamics in an organization.

CO5: Understand the basic concepts of motivation and leadership along with its practical implications.

CO6: Get an insight on "how to influence the human behavior through emotional intelligence and transactional analysis".

Department Of History

Course Outcomes (CO)

CO1: Demonstrate thinking skills by analyzing, synthesizing, and evaluating historical information from multiple sources.

CO2: Develop the ability to distinguish between fact and fiction while understanding that there is no one historical truth.

CO3: 3. Produce well researched written work that engages with both primary sources and the secondary literature.

CO4: Develop an informed familiarity with multiple cultures.

CO5: Employ a full range of techniques and methods used to gain

historical knowledge

Programme Outcomes (PO)

PO1: Demonstrate knowledge of a range of pedagogical approaches for teaching History.

PO2: Design programs, construct assessment tasks, and develop lesson plans (including appropriate teaching strategies and technologies, and differentiated learning activities and resources) based on the requirements of the official 7-10 History and 11-12 Modern History syllabus.

PO3: Implement lesson sequences, assessment activities, and other requirements during a period of supervised professional experience.

PO4: Articulate the curriculum philosophies underpinning their selection of pedagogical practices.

Programme Specific Outcomes (PSO)

PSO1: This programmed enables students to develop critical and analytical skills.

PSO2: The taught programmed aims to increase students' awareness of the nature of historical change and to deepen their understanding of the mentalities of other historical periods.

PSO3: they develop a critical awareness of the relationship between current events and political, social, economic and cultural processes in the past.

PSO4: Students are introduced to a wide range of historical sources and taught to appreciate and understand many different kinds of source from estate rolls and depositions to newspapers, memoirs and oral evidence.

PSO5: Students are encouraged to develop comparative perspectives across Indian, European, American, Chinese and world history.

PSO6: Students will take courses that explore the movement of peoples, ideas and goods across national borders.

Department of Geography

Programme Outcomes (PO)

PO.1. Ability of Problem Analysis: Student will be able to analyses the problems of physical as well as cultural environments of both rural and urban areas. Moreover, they will try to find out the possible measures to solve those problems.

PO.2. Conduct Social Survey Project: They will be eligible for conducting social survey project, which is needed for measuring the status of development of a particular group or section of the society.

PO.3. Individual and teamwork: Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.

PO.4. Application of modern instruments: Students will be able to learn the application of various modern instruments and by these; they will be able to collect primary data.

PO.5. Application of GIS and modern Geographical Map Making Techniques: They will learn how to prepare map based on GIS by using the modern geographical map-making techniques.

PO.6. Development of Observation Power: As a student of Geography Course, they will be capable to develop their observation power through field experience and in future, they will be able to identify the socio-environmental problems of a locality.

PO.7. Development of Communication Skill and Interaction Power: After the completion of the course, they will be efficient in their communication skill as well as power of social interaction. Some of the students are being able to understand and write effective reports and design credentials, make effective demonstrations, and give and receive clear instructions.

PO.8. Effective Citizenship: Demonstrate empathetic social concern and equity centered national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

Programme Specific Outcomes (PSO)

PSO.1. Design and conduct independent research in their chosen field in the discipline.

PSO.2. Demonstrate knowledge of concepts, methods, and theories designed to enhance understanding of the natural world and human society.

PSO.3. Communicate the results and significance of their research in both written and oral form

PSO.4. Evaluate how historical events have been influenced by, and have influenced, physical and human geographic factors in local, regional, national, and global settings.

PSO.5. Examine social and environmental processes, with a particular focus on space and place, critical theory, practical application, analysis and intervention in chosen field within the discipline of Geography.

PSO.6. Evaluate causes, consequences, and possible solutions to persistent, contemporary, and emerging global issues.

PSO.7. Follow established ethical guidelines for research and teaching.

PSO.8. A geographer has better job opportunities in government departments, Cartographer, Researcher, Teacher/Professor, Competitive Examinations, Government employer, GIS specialist, Climatologist, Transportation Manager, Surveyor, GPS Surveyors.

Course Outcomes (CO)

1. Describing human-environment, and nature-society interactions as well as global human and environmental issues.

2. Identifying and explaining the planet's human and physical characteristics and processes, from global to local scales.

3. Evaluating the impacts of human activities on natural environments.

4. Applying knowledge of global issues to local circumstances to evaluate the local effects of the issues.

5. Showing an awareness and responsibility for the environment.

Department of Commerce (B.Com):

Programme Outcomes (PO)

1. This program could provide Industries, Banking Sectors, Insurance Companies, Financing companies, Transport Agencies, Warehousing etc., well trained professionals to meet the requirements.
2. After completing graduation, students can get skills regarding various aspects like Marketing Manager, Selling Manager, overall Administration abilities of the Company.
3. Capability of the students to make decisions at personal & professional level wills increase after completion of this course.
4. Students can independently start up their own Business.
5. Students can get thorough knowledge of finance, commerce as well as taxation.
6. The knowledge of different specializations in Accounting, costing, banking and finance practical exposure helps the students to stand in organization.
7. Commerce programme help the students to establish their business and make the dream comestruue that is "Vocal for Local".
8. This programme enables the student's employment creators and nationbuilders.

Programme Specific Outcomes (PSO)

1. The students can get the knowledge, skills and attitudes during the end of the B.com degreecourse.
2. By goodness of the preparation they can turn into a Manager, Accountant, ManagementAccountant, cost Accountant, Bank Manager, Auditor, taxation officer, HR Manager, Security Market Officer, Depository participants, Company Secretary, Teacher, Professor, Stock Agents, Government employments and so on.
3. Students will prove themselves in different professional exams like C.A., C S, CMA, MPSC,ICMA, ICWA, UPSC and many more.
4. The students will acquire the knowledge, skill in different areas of communication, decisionmaking, innovations and problem solving in day to day business activities.
5. Students will gain thorough systematic and subject skills within various disciplines of finance, auditing and taxation, accounting, management, communication, computer, mathematics,Statistics, Marketing, HR and many more.
6. Students can also get the practical skills to work as accountant, audit assistant, tax consultant,and computer operator .As well as other financial supportingservices.
7. Students will learn relevant Advanced accounting career

skills, applying both quantitative and qualitative knowledge to their future careers in business.

8. Students will be able to do their higher education, further studies like M.Com., Ph.D., in specific area and become a good professor in his field.

Department of B.Sc.:

Programme Outcomes (PO)

PO1. Computational Knowledge: Understand and apply mathematical foundation, computing and domain knowledge for the conceptualization of computing models from defined problems.

PO2. Problem Analysis: Ability to identify, critically analyze and formulate complex computing problems using fundamentals of computer science and application domains.

PO3. Design / Development of Solutions: Ability to transform complex business scenarios and contemporary issues into problems, investigate, understand and propose integrated solutions using emerging technologies.

1. : Classes develop student abilities and aptitudes to apply mathematical methods and ideas not only to problems in mathematics and related fields such as the sciences, computer science, actuarial science, or statistics, but also to virtually any area of inquiry.
2. : Mathematics degree programs are to equip students with analytic and problem solving skills for careers and graduate work.

Program Specific Outcomes (PSO)

PSO1. Explore technical comprehension in varied areas of Computer Applications and experience a conducive environment in cultivating skills for thriving career and higher studies.

PSO2. Comprehend, explore and build up computer programs in the allied areas like Algorithms, System Software, Multimedia, Web Design and Data Analytics for efficient design of computer-based systems of varying complexity.

PSO3. Apply fundamental principles and methods of Computer Science to a wide range of applications.

1. : Student is equipped with mathematical modeling ability, problem solving skills, creative talent and power of communication necessary for various kinds of employment.
2. : Student should be able to apply their skills and knowledge that is translate information presented verbally into mathematical form, select and use appropriate mathematical formulae or techniques in order to process the information and draw the relevant conclusion

PS06: To apply the theories learnt and the skills acquired to solve real time problems.

PS07: To acquire a wide range of problem solving skills, both analytical and technical and to apply them.

Department of Arts (B.A.):

PROGRAMME OUTCOMES (PO):

PO: 1- Specific, measurable statements of what graduating / existing students should know, is able to do, believe or value after completing the program.

PO: 2- Depends on the program mission statements.

PO: 3- Students summarize Language acquisition theory and research.

PO: 4- Students evaluate pedagogical materials.

PO: 6- Demonstrate proficiency in a range of techniques and media.

PO: 7- Communication: Demonstrate familiarity with and ability to analyze both verbally and in writing issues and forms of contemporary art with a clear understanding of historical precedents.

PROGRAMME SPECIFIC OUTCOMES (PSO):

PSO: 1- Use correct English in oral as well as written form.

PSO: 2- Inculcate the human values for one's transformation of behavior.

PSO: 3- Interpret the literary works by critical analysis.

PSO: 4- Learn the literary works on the basis of the foundation laid by the scholars.

PSO: 5- Get information about the Literary Theories. Develop Approach of Hindi Linguistics & Grammar.

PSO: 6- Get the jobs for their livelihood.

PSO: 7- Understand the basic themes, concepts, chronology and the Scope of Indian History.

PSO: 8- Understand the structure, composition of different spheres of the earth and its Atmosphere.

PSO: 9- Understand importance of oceans, rivers and water and find the ways of their conservation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute GDC Memorial College, Bahal (Bhiwani) is affiliated to Ch. Bansi Lal University (CBLU) Bhiwani. We offered Under Graduate, Post Graduate courses under the Faculty of Arts, Commerce and Science. For these programmes and courses, the institute followsthe curriculum designed by our affiliated university (Ch. Bansi Lal University, Bhiwani). The Programme Outcomes, Programme Specific Outcomes and Course Outcomes are evaluated by the institution and the same are communicated to the students in the formal way of discussion in the classroom and via departmental notice board.

After measuring attainment of POs, PSOs and COs, it has been observed that the strength of students as well as the passing percentage of students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We takeutmost care of

measuring the level of attainment of POs, PSOs and COs and follow formal as well as informal mechanism for the measurement of attainment of the outcomes. We even collect feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

Subsequently, the College take care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

1. The institute follow the Academic Calendar of our affiliated university.
2. All the subject teachers prepare Semester-Wise Evaluation Reports.
3. Internal Examination Committee analyzes Evaluation Reports of results.
4. Institute considers feedback from the stakeholders for the attainment of POs, PSOs and COs.
5. Placement committee take the review of the students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

157

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gdccollege.edu.in/miscellaneous-report.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

GDC Memorial College has an eco-system in terms of collaborative arrangements involving technology among all its units, from academic to administrative. The strategy is not only the facilitation of administrative work but also collaboration of academic activities whether they pertain to admission, examination or teaching-learning methodology.

Our institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. These activities helps students understand the various problems faced by the society. It enables them to find out solutions for them.

In the institution there are various Cells, Clubs and Committees such as Career and Placement Cell, N.S.S. Cell, Science Club, Dharohar Club, Ozone Club, Women Cell etc. through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge .Activities conducted by these are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing. Activities conducted by language association are helpful in enhancing the skills of languages and creative thinking.

N.S.S. conducts various activities in innovative ways like tree plantation, Swachh Bharat Abhiyan , awareness programmes about cleanliness construction of toilets ,water conservation etc. All

these activities are for the help of society.

Various competitions, i.e. Essay Writing, Debating, Mahendi Competitions, Rangoli Competitions, etc. are organized to bring out the hidden potentials of students.

The details of some fields are given as below:

1. **Human Resource Development:** The institute recruits dynamic & vibrant young faculty along with renowned distinguished experts at senior level to mentor and channelize the young students. The annual performance appraisal system encourages faculty to enhance their teaching, research and administrative skills, as well as social services to the desired level of promotion. The faculty members are groomed through various PDPs organized by Faculty Staff College, and up-gradation of domain-specific knowledge through organization of Conferences, Seminars and Lecture Series.

It is the usual practice of the institution to allow admissible leave facilities to attend seminars, workshops, training programmes, etc. Adequate provision is made for library to procure books and journals, e-journals, references. Library is equipped with modern technologies. This is helpful for creation and transfer of knowledge.

Institute has taken an initiative to encourage the faculty members to pursue their Ph.D work. Faculty are also encouraged to participate in various skill enhancement programmes under govt. schemes.

1. **Career Guidance cell:** The Career and Placement Cell (CPC) of the College was established for collaborative activities in areas of training, jobs and research and to arrange field/industrial visits and campus interviews.
2. **Institutional adoption scheme:** Under this scheme the college has upgraded two schools located in the vicinity of the college by way of sponsoring for improvement of infrastructural facilities which the institute lacks and also providing and sharing knowledge in different fields of view. BRCM Gyankunj, BRCM Shishukunj School are amongst them.
3. **Language Laboratory:** A language laboratory was established in 2017 to meet the growing demands of students who are keen to develop their speaking skills and personality by organizing workshop, linguistics classes, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme. Through this unit, the college undertakes various extension activities in the neighbourhood community.

NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include Cleanliness , Tree Plantation ,Water Conservation through Social Interaction, Group Discussion, Eradication of superstition, Beti Bacho Beti Padhao, Environmental Awareness, Women Empowerment, National Integrity, Aids Awareness, Blood Donation Camp, Health Check up Camp, Veterinary Guidance ,Farmers Meet, Awareness about farmer's suicide, etc.

Other than NSS unit, the various Departments/Clubs/Cells of the

college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Road Safety, Tree Plantation, Soil and Water Testing, Plastic Eradication, No Vehicle Day, Programme on Female Foeticide, Health Check -up Camps, Blood Donation Camps, etc. and Celebration of Independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day, No Vehicle Day, etc.

All these mentioned activities have positive impact on the students and it develops their community relationship, leadership skill and self confidence. It also helps in cultivating hidden personality of students and creates awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

578

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 7.acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms:The College encompasses sufficient number of well-furnished, well ventilated, spacious classrooms for conducting theory classes.

Technology Enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

Seminar Hall: The College has multiple seminar halls. These halls are regularly used for conducting national / international seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

Tutorial rooms: Separate tutorial rooms are there in the college campus for tutorial lecture, doubt clarification and special remedial classes for weak and needy students.

Laboratories: All laboratories are well equipped with state of the art equipment and facilities. All the laboratories are established as per UGC norms. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus. Labs have sufficient licensed software and open source tools to cater to the requirements of curriculum & industry enabled teaching.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff. Available band width: 50 mbps (Faculty & Staff Band width limit- 2.5Mbps/User, Students bandwidth limit - 2 Mbps/User). Internet facility is available in whole campus including labs, classrooms, library, offices of all Departments and hostels.

Central Library: Our central library (imsec.ac.in/campus/library) is fully computerized by automating the issue of books with bar code reader. The library has 10000 books, 2643 book bank and 4000 e-books covering all major fields of Science, commerce and art (UG and PG). The library covers an area of 2608 sq. ft. with conference room and an ample study space. The central library is air-conditioned. Excellent Resources are available for self-learning at Central library. The library has membership of National Digital Library also.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students.

It has adequate facilities for sports, games and cultural activities. The total area of sports and games fields is approximately 34000 sq. mtr. GDC Memorial College has three large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and Kho-kho.

Another field provides Lawn Tennis courts. Indoor badminton and table tennis courts and gymnasium are available. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the Vivekananda Auditorium and also at the International Seminar Hall Complex.

Facilities for outdoor and indoor sports and games that include Badminton, Volleyball, Basketball, Carom, Table Tennis(8 table), Football(full size), Football (mini size), Kabaddi, Kho-kho, Athletics, Cricket ground, Cricket net, Handball, Rifle Shooting(8 lane,10 meter), Swimming Pool, Judo Hall, Boxing, Yoga Centre, Chess, Gymnasium and cultural activities also exist in the college campus.

Intra-faculty and inter-faculty games and sports competitions are organized regularly every year for students. Students are specially trained for participation in Zonal and Inter-Zonal National Youth Festivals competitions organized by the Association of Indian Universities, the National Youth Parliament competition and other cultural and sports events outside the campus. GDC Memorial College has excelled at these events by winning prizes and awards in individual and group events. Special classes on self-defense are organized specially for female students.

National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by a guard of honor of the Chief Guest by NSS students, an impressive march past of students of all faculties on the beats of the students' band and organization of athletic events. Students present cultural programme on the National and International Conferences organized by the Institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

801381

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Libraries at GDC Memorial College are integrated knowledge resource centers comprising, a Central Library with 10000 books, 2643 book bank and 4000 e-books covering all major fields of Science, commerce and art (UG and PG). The library covers an area of 2608 sq. ft. with conference room and an ample study space. The central library is air-conditioned. Excellent resources are available for self-learning at Central library. The library has membership of National Digital Library also. The library has 105 students and teachers seating arrangement for study. It is automated using Integrated Library Management System (ILMS) computerized with Delnet Open Source Integrated Software. It also has access to DELNET under institutional membership. All e-resources are accessible locally within the campus as well as remotely. College Library building is centrally located and well

laidout and maintains the right atmosphere for learning. Library buildings have provision for both individual and group studies. Adequate space is provided for browsing and relaxed reading. It subscribes many journals of national and international repute, along with magazines and newspapers for general reading. The library also houses rich reference collection viz., Encyclopedia Britannica, Encyclopedia Americana, and Specific Subject Encyclopedias, Year Books, Atlases and other reference material. Besides these, the Library is also equipped with the latest e-journals by the UGC-INFONET Digital Library Consortium, accessible through campus-wide LAN. The library also provides access to Internet as well as CD/DVD based electronic resources. The library has adequate number of terminals to facilitate searching/accessing e-resources, web browsing and for other academic work. Provision has also been made to allow downloading/printing of material from these resources. It has excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet. It is also a member of DELNET. Other Initiatives taken by the College are the following:

1. Free WI-FI, internet access, download and printout facility has been provided.
2. Reprographic facilities.
3. Organization of Book Exhibitions/Display of new books.
4. Proper system of feedback from users to improve library services.
5. System of recommendation for purchase of books through Departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

61118

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for internet access in educational campuses due to evolving standard of education and flexibility offered by the Internet - universities, colleges, educational institutes etc., are keenly stepping forward to setup secured and stable wired or Wi-Fi network campus for their students. As per

the current market trend, most of the students like to carry 3-4 devices with them like mobile, tablets, laptops, iPods etc. with them to campus.

As these devices devour bandwidth, colleges and universities are struggling hard to keep up with the bandwidth demand. Educational campuses have major requirements of user access control, control over bandwidth consumption, and differentiated policy control for management faculty's access and student's access. These campuses with wired and wireless internet access require seamlessly roaming facility to access internet from class room to library to labs and residential areas. Laying a complete network with different vendors would be very costly and difficult to manage with a number of technical issues. Educational institutes require cost-efficient comprehensive solution that offers all the advance facilities and features in single platform with single point of contact for technical support.

We have provided Wi-Fi facility to student at both hostels as well as in campus. Campus is having 50 MBPS of high speed internet facility. The institute has a 24X7 Wi-Fi facility in the college campus for the student and faculty members to avail internet connection at any place in the college, & hostel. The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing & communication resources, offers students the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects & seminars.

All departments have internet facilities and assess through LAN and as well as Wi-Fi. There are well equipped computers labs having more than hundred computers in the reach of students for use of internet services. All department and administrative offices are connected to LAN networks and Wi-Fi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

220234

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Library Facilities:

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

Library Committee has been constituted for co-ordination in respect of learning resources.

- Procurement of new books & renewal of journals and recommendation for additional books updating and maintaining of all library records.

- Addressing issues and grievances of users.

- Update and upgrade the library contents, periodically as per updates in curriculum.

Computers: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, Software and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head, IT Coordinator along with departmental coordinator.

Classrooms, Conference Hall: Classrooms and an International Conference Hall is provided with enough seating capacity and LCD projectors. Cleanliness of classrooms and International Conference Hall is maintained on regular basis. Working condition of audio system, LCD projectors etc. is done on regular basis.

Laboratory: Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained in Dead-stock Register (DSR) as per the process. Equipments are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

149

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

46

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

GDC MEMORIAL COLLEGE, BAHAL

(NAAC ACCREDITED "B" GRADE)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/students representation on various bodies as per established processes and norms)

LIST OF FUNCTIONAL COMMITTEES/CELLS/CLUBS

Sr. No.

Name of the committee/Cell

Students representation

1

Discipline Committee

2

Cultural Committee

Yes

3

Library Committee

Yes

4

N.S.S. Cell

Yes

5

Red Cross

Yes

6

Time Table Committee

7

Sports Committee

Yes

8

CPC Cell

Yes

9

Press & Media Committee

Yes

10

Science Club

11

Ozone Club

12

Dharohar Club

13

Awareness Club

14

College Canteen/Refreshment

Yes

15

Women Cell

Yes

16

Notice Board Committee

Yes

17

Staff Club Committee

18

Bus Facility

19

Bus Pass (Haryana Roadways)

20

Hostel Committee

Yes

21

Photography

Yes

22

Advertisement Committee (All Types)

23

Prospectus Committee

24

Admission Form in Prospectus

25

Magazine Committee (All Type)

Yes

26

Literary Committee

27

Decoration Committee

Yes

28

Prize/ Memento/Lamp Lighting/Bouquet

Yes

29

Website Committee

30

Sexual Harassment Committee

Yes

31

College / Hostel Visit to Visitors

32

Anti Ragging Cell

Yes

33

Maintenance Committee

Yes

34

Invitation Committee (Any kind of Function / Seminar etc.)

Yes

35

Purchasing Committee

36

IQAC Committee

Yes

37

GD/ Debate/ Drama Activities

Yes

38

SC/ ST Committee

Yes

39

OBC Committee

Yes

40

Prevention of Caste Based Discrimination Committee

41

Grievance Redressal Cell

Yes

42

First Aid Cell

43

Personal Counseling Cell

44

Proctorial Board

Principal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association is not registered

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

MISSION

- To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.
- To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.
- To mould the student as a golden citizen.
- To create a learner-friendly environment to make learning a joyful and fruitful experience.
- To foster scientific skills and academic excellence in this rural area.

VISION

- Empowerment of common rural students through quality education to meet the global challenges at the lowest cost.

GOALS AND OBJECTIVES

- To achieve academic excellence.
- To compete at national and international level in all areas of life.
- To develop leadership qualities.
- To develop all round personalities of the students.
- To provide orientation to students towards research.
- To promote the faculty towards quality research and examination.

Nature of Governance:

The empowered team of the college involves Principal, conveners of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders and alumni. The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, these are Examination Cell, NSS, Career and Counseling Cell, Library and Sports Committee, Cultural and Literacy Committee, Internal Examination Committee, Anti-ragging Committee, College-magazine Committee, Disciplinary Committee, Scholarship Committee, Grievance Redressal Committee, etc. All the committees take their responsibility for the plans and activities, and successfully tackle these responsibilities in every academic session. For academic performance meetings with HoD's and faculty of various departments

are done. Also, the teaching-progress is checked monthly by teaching register. The Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with Finance Committee, headed by him/her self. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college. The inancial requirements are proposed by various committees and the Principal approves it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution follows the Professional Management approach in managing the Institution. The Professional Management aims at implementing the concept of innovativeness in managing the academic and administrative matters. The Institutions always believe in the practices of decentralization and participative management. Practice of Decentralization has its own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, NSS, All the stakeholders involved in the decentralization and participative management are working together for efficient functioning of the Institution.

2. Management:

The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralization and participative management. The management endeavors best substantial independence to the Institution in all areas of the decision making process.

2. Administration:

Administration is the backbone of the Institution. The institution firmly believes to provide quality education to the society. The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college. The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance.

3. Faculty Members

Faculties maintain the healthy relationship with students, faculties, and community. The faculty is executing the policies and programs accurately and constructively. The College faculty represents the ethics and attend to the professional ethics in the education.

4. Departments

The Primary role of the department is to provide academic excellence in all activities. The Departments and Head of the Department are performing their role and responsibilities initiated with the vision and mission of the college. Non Teaching Staff in the administration plays crucial role in managing the day-to-day work. The task assigned to non-teaching staff is to meet and accomplish operational and strategic objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The following plans are projected after a discussion on the basis of analysis, assessment and estimates. Keeping in mind, the short term, medium term and long term development plans, the college always adopts a bottom-up approach with a strategic directive given from the top administration management.

Strategic Plan:

Curriculum Development

- Our Curriculum is framed by C.B.L.U, Bhiwani and we are following the same

Teaching and Learning

- Preparation of effective time-table by the academic committee
- Preparation of Academic Calendar following which teaching plans are prepared for effective delivery of curriculum.
- Organizing conferences, seminars and workshops
- Regular lectures are conducted according to the teaching plan and formulated methodology.
- Extra Classes are arranged for the students requiring additional help.
- Suggestions are implemented at various levels according to feedback received from students and alumni.
- Interactive Teaching through questioning, group discussions, practical classes, etc.
- Use of ICT enabled teaching

Examination and Evaluation

- Examinations are conducted by affiliating university at the end of each semester i.e. twice in a year.
- Centralized Seasonal Tests are conducted in every semester
- Class attendance, class tests and class participation are also contributed to Internal Assessment

Research and Development

- Seminars and conferences are organized at College Level.
- The students are encouraged to select project themes which aim at focusing and resolving issues of the society or which have socio-economic relevance.
- Special duty leaves are granted for attending research conferences.
- Provision of facility of Internet & E-Journals for Research Work.
- Purchase of reputed journals as recommended by staff members.

Library, ICT and Physical Infrastructure / Instrumentation

- Subscription of DELNET facility for our students.

- All the required equipments as per the syllabus are purchased and made available to the students.
- College provides 24x7 internet and Wi-Fi Connections along with CCTV surveillance.

Human Resource Management

- Counseling facility available for staff & students.
- Well defined norms followed for selection, recruitment & promotion.
- Welfare facilities are provided to the staff members (Teaching & Non-teaching).
- Staff is encouraged to attend seminars, workshops and duty leave is granted for the same.
- Training sessions are arranged for office staff & other non-teaching staff members for smooth functioning of the college.

Admission of Students

The students are admitted strictly on merit basis as per the schedule given by the University. The rules regarding the reservation under different categories are strictly adhered to.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level, clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. GDC Memorial College was established in 2011. It has a governing body to monitor and achieve the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution. The

organizational structure of the institution is given as the file attached herewith.

Based on the need, and according to the policy of Higher Education, Guidelines and Procedures are formulated by the College and get approved from the Department of Higher Education through the Board of Management. The overall planning and development of the institution is done by the Board of Management under the President ship of the Vice- Chairman and locally executed under the directions of the Principal of the college. The day-to-day administrative affairs of the College are managed by the Executive Board of ManaCFO (Chief Financial Officer). Treasurer are members, and assisted by the Administrative Committee consisting of experienced members of the faculty. The member Secretary is the administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructure. The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities. The Campus Treasurer is responsible for all financial matters. The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines. The Non-statutory Bodies are constituted by the Board of Management to complement the functions of the Statutory Bodies. The Board of Management nominates other academicians and experts in to these bodies to strengthen the functioning of the College. The programmes, courses and activities are periodically evaluated by the College and reported in the appropriate bodies for proper implementation. There are Committees, Cells and associations focusing on specific tasks and roles in the College. The executive leadership is shared with the Principal and Teacher Representative. IQAC Co-ordinator and all the Heads of the Departments. There is a written job description for each office and is given to the officials at the time of appointment. The office of the Controller of Examinations has compiled all the rules and regulations of the evaluation system in a booklet. The Public Relations Officer communicates with the public and the press during all important events of the College. The Management encourages the faculty to participate in various committees. This enhances the leadership qualities and skills. The Grievance Redressal Committee has been formed for both staff and the students. The delegation and decentralization of authority enrich the effective and efficient functioning of the institution in all its spheres of planning, decision-making and implementation. The Management plays a crucial role in enriching the bottom-up approach in planning and execution of various academic activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our Institution Staff welfare is given foremost importance. In connection with this, existing welfare measure for teaching and non-teaching staff are itemized below:

- Medical Leave & Maternity leave for eligible staff members
- Faculty members are eligible for Earned Leave
- Advances for the school fee& festivals.
- Gym is also accessible for the staff
- Grocery store.
- Medical center
- Transport on reasonable cost.
- Employee gets fees concession for their ward
- The Institution has a multicultural environment in the campus
- 24 hour power back-up (100%) through solar power plants
- The management ensures the celebration of all the festivals

together.

- Recreational centers are established for staff staying in campus
- Staff quarters with no maintenance cost are available at affordable cost.
- Sponsorships to attend and present papers in conferences in India
- In and around campus, various food centers have been established
- Internet and free Wi-Fi facilities are also available in campus for staff
- Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.
- Faculty members can obtain admission for their wards in Crescent School
- Faculty members are provided with Individual cabin and system to facilitate good ambience.
- Summer and Winter Vacations for faculty members
- Faculty Development Programmes (FDP) for faculty members on regular basis
- Skill development courses are organized for non-teaching staff to enhance their skills in work environment.
- Automation of attendance and leave using biometric system
- All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year.
- The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.
- Gratuity for the employees of the institution and Shuttle services available in the campus help faster and comfortable commutation.
- Elevator facility is enabled in all the blocks in the institution.
- All the staff members are treated on par with each other in obtaining benefits from the institution.
- Worker Engagement is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives.
- Motivation through counseling is also available for staff members to create a healthy working environment. This not only increases the work life balance of the employee, it also helps us in increasing the productivity and allows our staff to work effectively with complete satisfaction.

- **Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum. In a nutshell, the Institution strives hard to keep our staff happy and healthy**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation No. F.3-1/2009 dated June 30, 2010),

together with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

Teaching Staff:

- a) The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS).
- b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.
- c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.
- d) The faculty members are informed well in advance of their due promotion.
- e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by IQAC and the Director.
- f) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-Teaching Staff:

All non-teaching staff is also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e.

- Character and Habits
- Departmental Abilities
- Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates,

colleagues, students and public and Power of Drafting (where applicable)

- Efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff).
- The comprehensive Annual Confidential Report comprises 32 parameters. Each one of them is graded on a seven-point scale, i.e., Excellent, Very Good, Good, Highly Satisfactory, Satisfactory, Average and Poor.
- The overall assessment is based on the cumulative grade by the Reporting Officer/HoD, which is then forwarded to the Director by the forwarding officer.
- On satisfactory performance, all employees are granted promotions and financial upgradation under the ACP Scheme.
- The Annual Confidential Report and the Performance Appraisal System significantly helps in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, the principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses will be monitored by the accounts department as per the budget allocated by the management.
- The depreciation costs of various things purchased in the preceding years are also worked out.

Process of the internal audit:

All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years.

Process of the external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources:

The institute maintains & follows a well-planned process for the mobilization of funds and resources. The process involves various committees of the institute as well as the Department Heads and Accounts Office. The institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds:

- The student Tuition Fee is the major source of income for the institute.
- Various government and non-government agencies sponsor events like seminars and workshops.
- Alumni contribute to the institute by raising funds to purchase items like water coolers, wall clocks, etc.
- Sponsorships are sought from individuals and corporate for cultural events and fests.

Utilization of Funds:

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies

within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure:

- Before the financial year begins, Principal and Heads of Departments prepare the college budget.
- The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development expenses.
- The budget is scrutinized and approved by the top management and BoG (Board of Governors).
- Accounts department and Purchase department monitor whether expenses are exceeding budget provision.
- Statutory auditors are also appointed who certify the financial statements in every financial year
- The grants received by the college are also audited by certified auditors

Optimal utilization of resources:

- The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.
- The faculty, who exhibit initiative and receive substantial grants for R&D works or for strengthening the infrastructure in the institute would be encouraged and will receive special commendation.
- Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds
- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent teacher meetings.
- The college infrastructure is utilized as an examination centre for Government examinations/University Examinations.

- Library functions are conducted beyond the college hours for the benefit of students, faculty, and alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the college. The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives: Strategic planning of key areas and assigning responsibilities:-

1. Academic results
2. Student technical training
3. Student soft skills development
4. Placement support
5. Faculty development programs
6. Research and development

Monitoring and mentoring of academic and administrative activities. Academic inspections are carried out periodically to assess the quality of academics. The inspections involve:

1. Review of healthy academic practices
2. Mechanisms to identify and reform academic practices
3. Review of departmental facilities

4. Facilitation and implementation of innovative methods in the departments

5. Self-development of faculty members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and reviews the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A. IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Academic Calendar: Based on the Academic Calendar of Affiliating University (Ch. Bansi Lal University, Bhiwani), the Institute schedules the academic calendar well in advance at the start of the semester/year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminars/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. They enrich the curriculum with guest lectures, industrial visits and/or educational tour, and Internships

Daily lecture Record: Everyday faculty prepare and submit details of the lecture along with the topic covered in the register.

Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching

methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students. The principal and management also monitor the feedback system and takes appropriate corrective actions.

Student learning outcomes: The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes; the following points are adopted by the institute in this context:

- **Effective internal examination and evaluation systems:** Institute maintains an effective internal examination and evaluation system.
- **Students' result analysis:** Institute has the provision of analysis of students' performance after the announcement of their semester results. If the result of the students, in a subject, is not found up to the mark, necessary steps are taken to find out the reasons and the concerned faculty members are counselled and motivated to work towards improvement.

B. Student Mentorship Scheme introduced & implemented in the even semester of Academic session

The student Mentorship Scheme is an initiative of the institute inculcated for the overall development of the students in light of holistic improvement of knowledge enhancement and personality advancement.

Process of Program:

The mentor-mentee program includes three key members: the mentor an experienced faculty member, students, and a senior student member. The mentor roles are categorized clearly into two functions:

1. The career-related function incorporating advice to enhance the mentee's professional performance and development.
2. The psychosocial function establishing the mentor as a role model and mental support system for the mentee.

In light of the effectiveness of a mentorship program, the institute management has set guidelines to include only 40 students as mentees under the guidance of a single mentor. The students are assigned with a single mentor for clear communication

between the student body and the mentor for effective development. One senior student member is also appointed based on the academic and extra-curricular performance in the past years of enrollment to provide advice and suggestions for further improvement of the student performance, thereby the performance of the institute as a whole.

Mentor-Mentee ratio is introduced & implemented and students are motivated and encouraged to seek guidance from the mentor. Students participated in various activities throughout the academic session. The programme is conducted on a semester basis and evaluation of the performance of students is done in a two-fold manner. The performance before the engagement in the mentor-mentee program is noted in terms of communication skills, teamwork, innovative behaviour, and personal engagement. The performance evaluation on the same set of indicators is done after the successful completion of the programme in 6 months (semester end). After the completion of the programme students are identified to engage in classroom participation, enhanced focus, higher well-being, and reduced absenteeism. Hence, all the teaching staff students involved in successfully conducting the various academic and cultural event practicing decentralization and participative management.

Regular parent-teacher meeting is conducted once in a semester to enable discussion, obtaining parent feedback and taking improvement measures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Women staff members are nominated on the basis of their ability, as heads of the departments and conveners of various committees and their duties are discharged efficiently without any gender bias.
- Women Cell looks after the objective of sensitizing & equipping students with issues related to gender sensitization, women empowerment, etc.
- Women candidates are also exempted from the payment of registration fee and also have age relaxation for employment. Female employees also get maternity leave and child care leave.
- Physical work out facility is provided for students in girls & boys hostel separately.
- Institute has taken several measures to enhance safety & security on campuses by constituting Proctor Committee, installing CCTV cameras & by providing round the clock security. The security guards are also available at Girls hostels. Glass pane at eye level has been installed on the doors of faculty rooms & offices. Faculty has been directed to keep the door of the lecture hall open during classes.
- Separate common room for girls is provided.
- International Women's Day was celebrated by the institute and Ms. Mainka Singh (ACJ, SD) was the chief guest. She addressed students on women rights and empowerment.
- Events like Mehendi Competition, Poem Recitation, Poster Making, etc. are organized time to time by the women cell.
- Institute ensures the equal participation of female candidates in each event.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Specific facilities: a) Separate common room for girls b) CCTV Cameras all over the institute c) Security guards are also available at Girls hostels. d) Women cell for counseling and look after girls problems.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The institute has different dustbins to segregate the different waste like solid, liquid, etc. There are committees that deal with the minimization of waste. Every day the waste is collected in bins and disposed to a place where it can be converted into manure.

NSS unit of this institute has organized many events like Clean and Clear Campus, Paryavaran Bacchao Jivan Bacchao, Tobacco Free Campus, etc. on cleanliness of campus and nearby areas effectively. Training programmes are conducted from time to time about the methodology of disposing the waste. It is stressed that we should avoid plastic items to the best possible capacity. For solid waste management different bins have been placed at different departments and all over the campus.

The university has organized Swach Bharat Mission. People from different aspects of life delivered their talks about the proper usage of waste. Moreover, the NSS volunteers have also demonstrated the proper procedure of disposing the waste in a selected village called Sorda.

Waste water is collected and treated through sewage treatment plant, from where this water is reused.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The College has conducted several programs for providing an inclusive environment. It has taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.
- Every year NSS Cell conducts Special Camps in villages for NSS volunteers. These camps are directed towards various social issues impacting the lives of the people in the community by including social and cultural values among the young students. The volunteers mainly undertake awareness generation activities with regard to the social issues. A seven day camp was conducted under Paryavaran Bcchao Jivan Bacchao in Sorda village, Haryana.
- Constitution Day was celebrated on 26th November, 2020 with staff and students .The institute also organizes various cultural programs to celebrate the cultural diversity of India. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances. Also continuous efforts are made to inculcate Indian values among the students such as respect for parents, teachers, elders and love for humanity and to channelize the heritage which our forefathers have bequeathed to us.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- All possible initiatives are taken by our institute in organizing various events and programmes to create awareness among students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. As responsible citizens of the country the students are motivated to take part in various activities of the college. The college encourages the students to take part in blood donation camps and study tours for them that make them understand the importance of protecting the cultural heritage of the country.
- Every year Republic day is celebrated on 26th January by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated each year to highlight the struggle of freedom and the importance of Indian constitution. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.
- The students are encouraged to participate in the activities of spreading the awareness among citizens on social issues like road safety. Rally on road safety was carried out in Bahal village by students. Poster Making Competition was organized by Road Safety Club of the institute to create awareness about road safety rules to be followed by the citizens of India.
- Students are made aware about the code of ethics, human values, rights, duties and responsibilities as citizens of India during induction as well as other programmes throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p>ROAD SAFETY CULB Quiz Contest on Road Safety (B.A. Only) 30/01/2021 SNo Roll No. Student Name Father Name Mobile No. Class</p> <p>1 173259 Manish Sharma Rajkumar Sharma 9355569993 B.Sc.(NM) 2 181005 Umed Singh Rajpal 9817825433 B.A 3 181013 Sanjeev Babu Lal 8059741182 B.A 4 181019 Amit Kumar Vishnu Dutt 9812768647 B.A 5 181023 Naveen Kumar Balwan 9992417057 B.A 6 181064 Pankaj Prem Kumar 8222058984 B.A 7 181066 Arbaj Khan Abdul 9728689003 B.A 8 181083 Poonam Rajesh 9728196895 B.A 9 181086 Monika Gajender Singh 8287015369 B.A 10 181095 Kumari Sakshi Narender Kumar 9728528070 B.A 11 181110 Manisha Vijay Singh 8813024541 B.A 12 181112 Anita Karan Singh 7027287122 B.A 13 182001 Anand sharma Deen Dayal 9729971562 B.Com. 14 182002 Arun Ratanlal 7355862252 B.Com. 15 182005 Sourabh Rajkumar 9017307645 B.Com. 16 182021 Mayank Singhal Mukesh Singhal 7082724847 B.Com. 17 183003 Sumit Ramniwas 9991537475 B.Sc.(Med) 18 183024 Snehti Arun Kumar 9306700059 B.Sc.(Med) 19 183109 Sonika Virender 7027147168 B.Sc.(CS) 20 183113 Monika Dharmbir 9315297520 B.Sc.(CS) 21 183114 Pinki Sanjay 9050444689 B.SC(CS) 22 183120 Ankita Kumari Raghuveer 9812323627 B.Sc.(CS) 23 183121 Sunita Kishor 8307356453 B.Sc.(CS) 24 183123 Pooja Mahabir 8683845504 B.Sc.(CS) 25 183210 Ajay Kumar Vidya Dhar 9992421653 B.Sc.(NM) 26 183213 Ravin Sheoran Ran Singh 9817005893 B.Sc.(NM) 27 183217 Anu Kumari Rajbir 9812975747 B.Sc.(NM) 28 183218 Kirti Omprakash 9466234266 B.Sc.(NM) 29 183219 Priti Sukhbir Singh 80532020234 B.Sc.(NM) 30 183220 Annu Rampal 8295325981 B.Sc.(NM) 31 183221 Pooja Digram Sharma 8059904940 B.Sc.(NM) 32 183222 Neetu Balwan Singh 9817874173 B.Sc.(NM) 33 183225 Annu Surender 7206784850 B.Sc.(NM) 34 183228</p>

[Annu Pawan Kumar 9728655264 B.Sc.\(NM\) 35](#)
[183232 Neetu Subhash 70560994337 B.Sc.\(NM\)](#)
[36 183240 Nikki Rajkumar 9306122318](#)
[B.Sc.\(NM\) 37 183241 Monika Krishan Kumar](#)
[8930246599 B.Sc.\(NM\) 38 183243 Ekta Pawan](#)
[Kumar 8307616045 B.Sc.\(NM\) 39 183244 Ritu](#)
[Pardeep 8816839365 B.Sc.\(NM\) 40 191001](#)
[Rahish Kumar Ramesh Kumar 8059516938 B.A](#)
[41 191010 Rakesh Mahipal 9053139753 B.A 42](#)
[191011 Sanesh Satish Kumar 9817692645 B.A](#)
[43 191015 Ankur Dalal Dilbag 9728722641](#)
[B.A 44 191028 Jai Bhagwan Vijay Kumar](#)
[7027997757 B.A 45 191039 Sushil Nehra Uday](#)
[kumar 6375827585 B.A 46 191041 Aman Ombir](#)
[8168903956 B.A 47 191044 Dinesh Vedpal](#)
[9812956736 B.A 48 191045 Mohit Rathore](#)
[Jaiveer singh 8504053912 B.A 49 191055](#)
[Jagdeep Poonia Ramnaryan 8685937719 B.A 50](#)
[191062 Aditya Ranjit Singh 8930254717 B.A](#)
[51 191085 Sameet Raj Kumar 8930225895 B.A](#)
[52 191092 Pooja Rampal 9813654180 B.A 53](#)
[191100 Priyanka Raj Kumar 8307757717 B.A](#)
[54 193015 Reena Kumari Mahipal 8307653865](#)
[B.Sc Med. 55 193102 Ashish Surender Singh](#)
[7082511607 B.Sc C.S 56 193103 Sandeep](#)
[Rattan Kumar 9671309607 B.Sc C.S 57 193104](#)
[Minakashi Udayvir B.Sc C.S 58 193105 Rinku](#)
[Jagmal 9050351476 B.Sc C.S 59 193106 Arti](#)
[Rajesh 8813040221 B.Sc C.S 60 193110 Ombir](#)
[Krishan 9728479642 B.Sc C.S 61 193115](#)
[Naveen Rajesh 9813207188 B.Sc C.S 62](#)
[193117 Jatin kumar Rishal Singh 9812778325](#)
[B.Sc C.S 63 193119 Ashok Daya Ram](#)
[9812803558 B.Sc C.S 64 193121 Vikash](#)
[Sombir 9406114117 B.Sc C.S 65 193123 Divya](#)
[Ramesh Kumar 8377044164 B.Sc C.S 66 193125](#)
[Monika Ram Singh 9813657946 B.Sc C.S 67](#)
[193126 Manju Ramchander 9671285977 B.Sc](#)
[C.S 68 193127 Ritu Rambir 7206348945 B.Sc](#)
[C.S 69 193129 Preeti Manjeet Singh](#)
[9817757415 B.Sc C.S 70 193132 Komal Jagbir](#)
[Singh 9812670063 B.Sc C.S](#)

Any other relevant information

[ROAD SAFETY CULB Wall Painting Competition](#)
[22/11/2020 SNo Roll No. Student Name](#)

[Father Name Mobile No. Class 1 194404 RAVI KUMAR RAJENDER SINGH 8929407186 M.Sc Physics 2 194406 ANITA SATYAPAL 9728217757 M.Sc Physics 3 194412 EKTA KRISHAN KUMAR 9992688608 M.Sc Physics 4 194420 RUPALI LEKHRAJ SINGH 9355131870 M.Sc Physics 5 194309 PINKI DAYANAND 9306985772 M.Com 6 194313 SUMAN RAN SINGH 9717609096 M.Com 7 194315 SILOCHANA KUMARI MITHU RAM 9306296041 M.Com 8 194011 POOJA RISAL SINGH 8572884984 M.Sc Geography 9 194002 AMANDEEP HOODA SATBIR SINGH 9728045239 M.Sc Geography 10 194014 RAVEENA HARIRAM 8307692921 M.Sc Geography](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in maintaining harmony and healthy work atmosphere to make the learners aware of the national pride and rich cultural heritage by celebrating the National/International

commemorative days regularly.

The events and festivals organized at college are often celebrated with great pomp and gaiety. We celebrate various days like International Women's Day, Independence Day, Republic Day, Constitution Day, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Making campus clean and green -The Institute was awarded "District Green Champion Certificate" by MGNCRE, Ministry of Education, India for the academic year 2020-21. The institute had successfully adopted and implemented Swachta Action Plan in the campus. A committee to deal with waste management and cleanliness in the campus is formed constituting of students and staff of the college. Awareness was spreaded among students about managing waste by involving the students in cleaning their college campus. Waste bins in sufficient numbers wereset up to avoid littering. Sense of hygiene among students is promoted through Cleanliness Rallies, Cleanliness Drive and Plantation carried out by NSS Cell.
2. At the time of Covid-19, online class groups were arranged through WhatsApp to share information related to teaching and other college activities. Online classes were conducted through online apps like Zoom, Teachmint and Google Meet. Each type of study material like notes, videos, pdf, ppt etc. was provided to students online. To uplift the confidence, skill and personality of students assignments are given in the form of PowerPoint presentation for PG and board presentation forUG students. Educational visits wereorganized by the college to create interest and increase the practical knowledge of students in various fields.

Teaching is done by the use of projectors. The college enhances computer awareness which is helpful to students in learning the basics of computers and in knowing the relevance of computer literacy in day-to-day life.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institute believes that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute in making the society, in which they live, a better place and to grow as better individuals.

For promoting Girl Education and Women Empowerment there is an active Women Cell and Career Placement Cell which helps the students to appear in various competitive exams.

As a special thrust, societal development is also instilled on a large scale into the students through the active NSS unit which undertakes various services to inculcate social values. Throughout the year, the NSS unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more.

All guidelines for Covid -19 are strictly followed by the institute i.e. No entry without mask, social distancing, proper sanitization and vaccination.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Students' academic, personal, career related and psycho-social difficulties are addressed by various cells and committees such as the Women Cell, the CPC, the Grievance Redressal Cell, and the IQAC.

The college's IQAC is effective in determining the quality of the college's activities in various fields. Regular feedback from students, teachers and other stakeholders helps with further improvement. The college has a strong system of committees and designated cells in place to give department's operational autonomy and efficiency. A college authority receives direction for quality improvement through regular meetings with administration.

The college's primary focus is on quality metrics rather than quantity. The principal, as the institution's representative, maintains regular contact with top management in order to ensure the institution's successful governance. The conclusions of such a conference or communication are duly implemented in order to improve the situation. The institution has a framework to monitor the use of available funds/grants to meet the required requirements as per committee recommendations for effective financial management and resource mobilization. The college gives all required information to students in the form of a college prospectus, which is produced annually and contains information such as rules and regulations, admission details, number of sheets, reservation criteria, major activities, and so on.

Furthermore, the examination scheme and syllabus are carried out in accordance with the curriculum established by the affiliated university. The papers/subjects are distributed among the faculty members who meet with the department head to discuss them. With the permission of the college principal, the timetable has been finalized as per the above allocation. Faculty carries out the syllabus by keeping track of the lecture plan and executing it on a date-by-date basis. The record is double-checked by the HOD and the college principal.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, CBLU University notifies an academic calendar for all the programmes, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations.

GDCMC follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. Institute Calendar of Events includes details like the total number of working days and holidays, CIE dates, dates for the Institute's flagship programmes. The department calendar comprises guest lectures, workshops, industrial visits and other co-curricular and extra-curricular activities. The academic activities, CIE, and all the other activities are conducted in adherence to the calendar of events except unforeseen circumstances.

The academic calendar helps faculty members to plan their respective course delivery research work academic and co-curricular activities. Department Heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The course instructors prepare IA question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation, reviewed by the stream coordinator and approved by the Department Head. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Post IA tests, evaluation of answer scripts, and

calculation of CO-PO/PSO attainment are carried out by respective Course Instructors. Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, submission of records are the major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester.

The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, the institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical

Values Gender Equality, Environmental Awareness, which are inseparable part of the curriculum.

Gender Sensitization

The college has Women Grievance Cell and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There are separate Boys & Girls hostel (In-campus) for providing safe environment to all students.

Environment and Sustainability:

The course "Environmental Studies" related to ecosystem is an integral part of the curriculum of the first year of all UG Courses. University prescribes this course for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life.

The College has an integrated Rain Water Harvesting System along with STP. The waste water is reused for gardening in the college campus. The STP water is also used for floor cleaning and washing purposes. There is an extensive ongoing tree plantation programme. The College celebrates the days of National importance such as Earth day, Environment day and Ozone day. The college organizes workshops/ seminars on Environment & Ecology to make students aware about efficient use of natural resources.

Human Values and Professional Ethics

The curriculum has focus on the development of human values and professional ethics by the following activities:

1. Scientific Methodology, General Knowledge and Current Affairs: to nurture a scientific temper and be aware of contemporary developments.
2. Rural Development: to foster a fuller understanding of the rural life with a view to appreciate properly the polity and economy of our country and social forces at work.

3. **Agricultural Operations:** to inculcate a spirit of working with one's own hands and develop an understanding of the contribution of rural life.
4. **Social Service:** to engender the spirit of brotherhood of man and to facilitate the establishment of a casteless and classless society.
5. **Comparative Study of Religion:** to create a spirit of tolerance and awaken the spirit of Brotherhood of Man and Fatherhood of God.
6. **Co-curricular Activities:** for all-round development of personality.
7. **Environment Studies:** for environment consciousness and its impact on everyday life.

College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

51

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	www.gdccollege.edu.in/miscellaneous-report.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	www.gdccollege.edu.in/miscellaneous-report.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

434

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

149

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students admitted in our college are coming from various economic sections and communities of the society. Most of the students are from backward categories i.e. ST, SC, and OBC. The college is very much aware about their overall growth and social upliftment in the society. Our college has a fair system for admission process through DHE online admission of UG and PG courses (<https://dheadmissions.nic.in/>), Haryana. The students are admitted in our institution without considering caste, creed, gender, religion and social and economic status. After the completion of the admission process regular classes commence as per the college time table. After admissions, college adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified as per their responses in the class room as well as their performance in the Unit Test and Internal Examinations.

After knowing slow and advanced learners, the teachers prepare separate list of slow and advance learners and conduct extra lectures for weaker students. The teachers observe whether the student easily understands the lesson. If they fail to understand the topic or teaching of a teacher, the same is explained again in a easy way. This is the informal way to complete the teaching-learning process and it is also convenient to both teacher and students.

Advanced learners are encouraged to discuss their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer to advanced textbooks, journals and for their advanced studies.

1. Home assignment and projects are prepared by the students.
2. They are also encouraged to apply for different competitive examinations.
3. They are motivated to participate in seminar presentation, poster presentation, quiz competition,

debates and co-cultural activities of the college and university, etc.

Following activities are done by teachers for students:

Slow learners:

1. Individual counseling.
2. Remedial Coaching
3. Extra notes.
4. Group discussion session.
5. Internal examination process.
6. Encouragement in NSS, Sports and academic activities.
7. Extra library books.

Advance learners:

1. Advanced notes
2. Seminar sessions
3. Participative learning sessions i.e. Self Discipline Day & Teachers Day
4. Experimental learning sessions i.e. Industrial Tour
5. Projects
6. Assessments
7. Group discussion sessions
8. Internet facility.
9. Advance questions papers

To enhance their confidence level, the college conducts various activities such as Cultural, NSS, and Sports to develop their overall personality

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
886	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation method, especially in mathematics, commerce and economics, where they teach mathematics and statistics for numerical solving. Also, some teachers use power point presentations and computer-based materials.

The following activities are conducted by the institution to make teaching learning process more student-centric.

Experiential learning:

Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Especially, the departments of Chemistry, Physics, Botany, Zoology, Geography and Psychology use this method. Students take interest and learn things via experiential learning.

Project method:

The project work stimulates student's interest in the subject and provides the student with the opportunity of freedom of thought and free exchange of different views. As per the requirement of syllabi, the project work is done. For example, the Projects are done in PG classes like M.Sc. Geography.

ICT Enabled Teaching:

ICT enabled teaching includes Wi-Fi enabled class rooms with Projector, Language Lab etc. The institution adopts modern pedagogy to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and

students. Especially, the PG Department adopts these services.

Interactive method:

The faculty members make learning interactive with students by motivating student participation in group discussion, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc. Class room discussions in various topics are done under various aspects such as NSS, Ozone Club of Geography Department, Science club of Physics Department, Dharovar Club of History Department organize events to use interactive method many times.

Student Seminars:

The Student seminars are organized by the concern class teacher and department where the papers are presented by students on the concern syllabus topics to enrich their learning experience.

Group Learning Method:

Group Learning method is now being adopted through WhatsApp groups. Student share their notes and study material through this method. WhatsApp groups are made by students or by the concerned teacher. They share the information with each other.

Black-board presentation:

In this method, each student is given a certain question, and the student has to solve this problem in the black-board. The department of mathematics is using this method.

Learning through Co-Curricular Activities:

The students participate in various co-curricular activities which support teaching learning process like Industrial Visits, Educational Tours, district level NSS camps etc.

Learning through Extension Activities:

The students participate in extension activities like Tree Plantation, Blood Donation, Swachh Bharat Abhiyan, COVID-19 Awareness Programmes etc. It helps the students to be responsible citizen.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In GDC Memorial College, the classroom is ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. The faculty at the institution use various ICT enabled tools to enhance the quality of teaching-learning which include:

1. Zoom and teachmint are used to manage and post course related information- learning material, quizzes, lab submissions and evaluations, assignments, etc.
2. Virtual labs are used to conduct labs through simulations.
3. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.
4. The online learning environments are designed to train students in open problem-solving activity.
5. Lab manuals are mailed to students well in advance the experiment is performed.
6. To teach mathematical subjects in online mode, teachers have used various online tools like- whiteboard in Zoom app, Share Screen and white board in Teachmint app, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and mode. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal and concern in-charge of the department holds meetings of the faculty and directs them to ensure effective implementation of the evaluation process. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in the academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

For transparent and robust internal assessment, the following mechanisms are conducted

1. Internal Examination Committee.
2. Question Paper Setting.
3. Conduct of Examination
4. Result display
5. Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed in GDC memorial College in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are the following:

Internal Assessments (Unit test):

Immediately, after the unit test, the solution of the test along with question wise marking scheme is displayed to the students to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student. At the end of the semester the average marks of both the unit-tests is calculated and verified with the students. If any discrepancies are reported by the students, then they are resolved by the faculty immediately.

Assignments:

Faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria- timely submission, clarity, neatness, etc. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and to resolve grievances if any.

Lab experiments:

The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab rubric is given in the lab manual which is shared with the students

well in advance before the lab is conducted. The lab submissions are taken in classroom, and the marks given by the faculty are available to the students immediately, thus providing a transparent way for students to reflect on their strengths and areas of improvements.

Black board Seminar:

Each student is given a certain topic from the syllabus by the teacher. And the student has to present the topic on the black-board. The PG department of the college is using this method of assessment regularly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programmes and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting
- The students are also made aware of the same through Tutorial meetings
- Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level

The institution is running Under Graduate (B.A, B.Sc, B. Com) and Post Graduate (M.A. History, M.Sc. Geography, M.Sc. Chemistry, M.Sc. Physics, M.Sc. Mathematics and M.Com) courses for the students.

Department of Mathematics

Program Outcomes (PO)

PO1: Apply knowledge of mathematics to become competent professionals at global level.

PO2: Identify and solve complex scientific problems using mathematical skills

PO3: Apply the mathematical complex problems based on scientific principles for the analysis and interpretational data.

PO4: Select, design and apply appropriate computational techniques to solve and models physical problems.

PO5: Apply and improve the mathematical modeling to predict the effect of environment changes and contribute to the sustainable development.

PO6: Implement ethical principles and responsibilities of a mathematician to serve the society.

PO7: Communicate effectively through soft skills, report writing, documentation and effective presentations.

PO8: Perform as an individual and as a member or leader in diverse teams in multidisciplinary settings.

PO9: Engage in independent and lifelong learning in the broadest context of science and technological changes.

PO10: Enhance and adopt skills required for higher order employment or jobs through activities such as seminar, dissertation, workshops and conferences.

PO11: Successfully crack the national and international level competitive examinations.

PO12: Apply and implement mathematical/ statistical tools to analyze the data.

Program Specific Outcomes (PSO)

PSO1: Understand the mathematical concepts and applications in the field of algebra, analysis, computational techniques,

optimization, differential equations, engineering, finance and actuarial science.

PS02: Handle the advanced techniques in algebra, analysis, computational techniques, optimization, differential equations, engineering, finance and actuarial science to analyze and design algorithms solving variety of problems related to real life problems.

PS03: Adopt changing scientific environment in the process of sustainable development by using mathematical tools.

PSO-4: Have necessary skills and expertise in the field of research and developments through seminar and dissertation.

Course Outcomes (CO):

CO1: Use discrete and continuous probability distributions, including requirements, mean and variance, and making decisions.

CO2: Define binomial outcomes and compute probability of getting X successes in N trials.

CO3: Identify the characteristics of different discrete and continuous distributions.

CO4: Identify the type of statistical situation to which different distributions can be applied.

CO5: Use Poisson, exponential distributions to solve statistical problems.

CO6: Use the normal probability distribution including standard normal curve calculations of appropriate areas.

CO7: Use different distributions to solve simple practical problems.

CO8: To find Expectation (mean and variance), Moment Generating Function of discrete and uniform distributions.

Department of Physics

Programme Outcomes (PO)

PO1: Solve the eigen values and eigen vectors of special matrices.

PO2: Find out the Laplace transform of derivative, multiple/division by t etc. and inverse of Laplace transform by partial fractions method.

PO3: Solve the differential equations of second order with constant coefficients.

PO4: Determine the Generating function, Recurrence relations and Rodrigue's formula of various polynomials.

PO5: Evaluate singular points and the residue using residue theorem.

PO6: Evaluate definite integrals using Cauchy's residue theorem.

Programme Specific Outcomes (PSO)

PSO1: Students will demonstrate competence with the basic ideas of linear algebra including concepts of linear systems, independence, and theory of matrices, linear transformations, eigen values, eigenvectors and Diagonalization.

PSO2: Students will Gain the knowledge of Mathematical Physics through theory and practical's.

PSO3: The students will develop research oriented skills in terms of Mathematical Physics.

PSO4: Students will realize and develop an understanding of the impact of Mathematical Physics on society.

PSO5: Students are also expected to develop written and oral communication skills in communicating physics-related topics.

PSO6: Will Make aware and handle the sophisticated instruments/equipments/models for programming as theoretical research.

PSO7: Students will be capable of presentation on the topic assigned; use of board or power point presentation.

Course Outcomes (CO)

CO1: Learn about special type of matrices that are relevant in physics and its properties.

CO2: Learn the fundamentals and applications of Fourier series, Fourier and Laplace transforms, their inverse transforms etc.

CO3: Learn different ways of solving second order differential equations and familiarized with singular points and Frobenius method.

CO4: Get introduced to Special functions like Bessel function, Legendre function, Hermite function, Laguerre function, Generating functions, Rodrigue's formula and their recurrence relations.

CO5: Understand the complex function and its properties, Cauchy-Riemann conditions, Singularities and evaluation of residues.

CO6: Learn about the Evaluation of definite integrals using Cauchy's residue theorem.

Department of Chemistry

Course Outcomes (CO)

CO1: Learn about Introduction and understanding of UV-Visible phenomenon

CO2: Learn the fundamentals and applications of Infrared Spectroscopy

CO3: Learn about the Nuclear Magnetic Resonance Spectroscopy

CO4: Understand the Mass Spectrometry

CO5: Understand the concepts of Carbon-13 NMR Spectroscopy and Heteronuclear Coupling

Program Outcomes (PO)

PO1: Understand the three laws of thermodynamics.

PO2: Learn the phase equilibrium and phase diagrams.

PO3: Learn the enzymatic reaction and their mechanism.

PO4: Able to understand basic terms in computer science

PO5: Able to solve statistical problems like mean, median and mode

PO6: Learn different type of rearrangement reaction and mechanism

Program Specific Outcomes (PSO)

PSO1: Able to understand different type of theories which help them in competitive exam.

PSO2: Basic reaction mechanism will help students to carry out experiments in various research fields.

PSO3: Statistical analysis will help out in research are and data analysis.

PSO4: Students will also learn basic concepts of computer and IT skills.

PSO5: Inorganic specialization will help students to select their future option.

PSO6: Students will be capable of presentation on the topic assigned; use of board or power point presentation.

DEPARTMENT OF COMMERCE

Programme Outcomes

PO-1 Enhanced knowledge with novel ideas and techniques essential for business and management

PO-2 Facilitating application of skills in strategic planning and decision making

PO-3 Develop analytical interpretative and presentation skill regarding research in commerce and management.

PO-4 Impart risk mitigation in financial sectors and their role in investment decisions of individuals and business enterprises

PO-5 Acquaintance with recent trends in commerce and management
*Use words that show the outcomes will be fulfilled following

the completion of the Programme.

Programme Specific Outcomes

PSO-1 Acquire in depth knowledge of accounting transactions of profit and non-profit making organizations.

PSO-2 Applying qualitative skills to help to analyze and solve business problems

PSO-3 Analyze a decision and substantiate the decision making process through modeling and data analysis and develop employability skills

PSO-4 Evaluate the risk and returns associated with various investment avenues for an investment plan and develops entrepreneurial skills

PSO-5 Offer services as an analyst or consultant or member of staff of accounts/audit unit of an organization or institution

COURSE OUTCOME (CO)

CO1: Demonstrate the basic concepts of management and organizational behavior.

CO2: Apply managerial concepts like management functions, stress management and conflict management techniques in practical life.

CO3: Understand and ensure the effective management of individual behavior.

CO4: Understand the group behavior dynamics in an organization.

CO5: Understand the basic concepts of motivation and leadership along with its practical implications.

CO6: Get an insight on "how to influence the human behavior through emotional intelligence and transactional analysis".

Department Of History

Course Outcomes (CO)

CO1: Demonstrate thinking skills by analyzing, synthesizing,

and evaluating historical information from multiple sources.

CO2: Develop the ability to distinguish between fact and fiction while understanding that there is no one historical truth.

CO3: 3. Produce well researched written work that engages with both primary sources and the secondary literature.

CO4: Develop an informed familiarity with multiple cultures.

CO5: Employ a full range of techniques and methods used to gain historical knowledge

Programme Outcomes (PO)

PO1: Demonstrate knowledge of a range of pedagogical approaches for teaching History.

PO2: Design programs, construct assessment tasks, and develop lesson plans (including appropriate teaching strategies and technologies, and differentiated learning activities and resources) based on the requirements of the official 7-10 History and 11-12 Modern History syllabus.

PO3: Implement lesson sequences, assessment activities, and other requirements during a period of supervised professional experience.

PO4: Articulate the curriculum philosophies underpinning their selection of pedagogical practices.

Programme Specific Outcomes (PSO)

PSO1: This programmed enables students to develop critical and analytical skills.

PSO2: The taught programmed aims to increase students' awareness of the nature of historical change and to deepen their understanding of the mentalities of other historical periods.

PSO3: they develop a critical awareness of the relationship between current events and political, social, economic and cultural processes in the past.

PS04: Students are introduced to a wide range of historical sources and taught to appreciate and understand many different kinds of source from estate rolls and depositions to newspapers, memoirs and oral evidence.

PS05: Students are encouraged to develop comparative perspectives across Indian, European, American, Chinese and world history.

PS06: Students will take courses that explore the movement of peoples, ideas and goods across national borders.

Department of Geography

Programme Outcomes (PO)

PO.1. Ability of Problem Analysis: Student will be able to analyse the problems of physical as well as cultural environments of both rural and urban areas. Moreover, they will try to find out the possible measures to solve those problems.

PO.2. Conduct Social Survey Project: They will be eligible for conducting social survey project, which is needed for measuring the status of development of a particular group or section of the society.

PO.3. Individual and teamwork: Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.

PO.4. Application of modern instruments: Students will be able to learn the application of various modern instruments and by these; they will be able to collect primary data.

PO.5. Application of GIS and modern Geographical Map Making Techniques: They will learn how to prepare map based on GIS by using the modern geographical map-making techniques.

PO.6. Development of Observation Power: As a student of Geography Course, they will be capable to develop their observation power through field experience and in future, they will be able to identify the socio-environmental problems of a locality.

PO.7. Development of Communication Skill and Interaction Power: After the completion of the course, they will be efficient in

their communication skill as well as power of social interaction. Some of the students are being able to understand and write effective reports and design credentials, make effective demonstrations, and give and receive clear instructions.

PO.8. Effective Citizenship: Demonstrate empathetic social concern and equity centered national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

Programme Specific Outcomes (PSO)

PSO.1. Design and conduct independent research in their chosen field in the discipline.

PSO.2. Demonstrate knowledge of concepts, methods, and theories designed to enhance understanding of the natural world and human society.

PSO.3. Communicate the results and significance of their research in both written and oral form

PSO.4. Evaluate how historical events have been influenced by, and have influenced, physical and human geographic factors in local, regional, national, and global settings.

PSO.5. Examine social and environmental processes, with a particular focus on space and place, critical theory, practical application, analysis and intervention in chosen field within the discipline of Geography.

PSO.6. Evaluate causes, consequences, and possible solutions to persistent, contemporary, and emerging global issues.

PSO.7. Follow established ethical guidelines for research and teaching.

PSO.8. A geographer has better job opportunities in government departments, Cartographer, Researcher, Teacher/Professor, Competitive Examinations, Government employer, GIS specialist, Climatologist, Transportation Manager, Surveyor, GPS Surveyors.

Course Outcomes (CO)

1. Describing human-environment, and nature-society

interactions as well as global human and environmental issues.

2. Identifying and explaining the planet's human and physical characteristics and processes, from global to local scales.

3. Evaluating the impacts of human activities on natural environments.

4. Applying knowledge of global issues to local circumstances to evaluate the local effects of the issues.

5. Showing an awareness and responsibility for the environment.

Department of Commerce (B.Com):

Programme Outcomes (PO)

1. This program could provide Industries, Banking Sectors, Insurance Companies, Financing companies, Transport Agencies, Warehousing etc., well trained professionals to meet the requirements.
2. After completing graduation, students can get skills regarding various aspects like Marketing Manager, Selling Manager, overall Administration abilities of the Company.
3. Capability of the students to make decisions at personal & professional level will increase after completion of this course.
4. Students can independently start up their own Business.
5. Students can get thorough knowledge of finance, commerce as well as taxation.
6. The knowledge of different specializations in Accounting, costing, banking and finance practical exposure helps the students to stand in organization.
7. Commerce programme help the students to establish their business and make the dream come true that is "Vocal for Local".
8. This programme enables the student's employment creators and nationbuilders.

Programme Specific Outcomes (PSO)

1. The students can get the knowledge, skills and attitudes during the end of the B.com degree course.
2. By goodness of the preparation they can turn into a Manager, Accountant, Management Accountant, cost Accountant, Bank Manager, Auditor, taxation officer, HR

Manager, Security Market Officer, Depository participants, Company Secretary, Teacher, Professor, Stock Agents, Government employments and so on.

3. Students will prove themselves in different professional exams like C.A., C S, CMA, MPSC, ICMA, ICWA, UPSC and many more.
4. The students will acquire the knowledge, skill in different areas of communication, decisionmaking, innovations and problem solving in day to day business activities.
5. Students will gain thorough systematic and subject skills within various disciplines of finance, auditing and taxation, accounting, management, communication, computer, mathematics, Statistics, Marketing, HR and many more.
6. Students can also get the practical skills to work as accountant, audit assistant, tax consultant, and computer operator .As well as other financial supporting services.
7. Students will learn relevant Advanced accounting career skills, applying both quantitative and qualitative knowledge to their future careers in business.
8. Students will be able to do their higher education, further studies like M.Com., Ph.D., in specific area and become a good professor in his field.

Department of B.Sc.:

Programme Outcomes (PO)

PO1. Computational Knowledge: Understand and apply mathematical foundation, computing and domain knowledge for the conceptualization of computing models from defined problems.

PO2. Problem Analysis: Ability to identify, critically analyze and formulate complex computing problems using fundamentals of computer science and application domains.

PO3. Design / Development of Solutions: Ability to transform complex business scenarios and contemporary issues into problems, investigate, understand and propose integrated solutions using emerging technologies.

1. : Classes develop student abilities and aptitudes to apply mathematical methods and ideas not only to problems in mathematics and related fields such as the sciences, computer science, actuarial science, or statistics, but

also to virtually any area of inquiry.

2. : Mathematics degree programs are to equip students with analytic and problem solving skills for careers and graduate work.

Program Specific Outcomes (PSO)

PSO1. Explore technical comprehension in varied areas of Computer Applications and experience a conducive environment in cultivating skills for thriving career and higher studies.

PSO2. Comprehend, explore and build up computer programs in the allied areas like Algorithms, System Software, Multimedia, Web Design and Data Analytics for efficient design of computer-based systems of varying complexity.

PSO3. Apply fundamental principles and methods of Computer Science to a wide range of applications.

1. : Student is equipped with mathematical modeling ability, problem solving skills, creative talent and power of communication necessary for various kinds of employment.
2. : Student should be able to apply their skills and knowledge that is translate information presented verbally into mathematical form, select and use appropriate mathematical formulae or techniques in order to process the information and draw the relevant conclusion

PSO6: To apply the theories learnt and the skills acquired to solve real time problems.

PSO7: To acquire a wide range of problem solving skills, both analytical and technical and to apply them.

Department of Arts (B.A.):

PROGRAMME OUTCOMES (PO):

PO: 1- Specific, measurable statements of what graduating / existing students should know, is able to do, believe or value after completing the program.

PO: 2- Depends on the program mission statements.

PO: 3- Students summarize Language acquisition theory and

research.

PO: 4- Students evaluate pedagogical materials.

PO: 6- Demonstrate proficiency in a range of techniques and media.

PO: 7- Communication: Demonstrate familiarity with and ability to analyze both verbally and in writing issues and forms of contemporary art with a clear understanding of historical precedents.

PROGRAMME SPECIFIC OUTCOMES (PSO):

PSO: 1- Use correct English in oral as well as written form.

PSO: 2- Inculcate the human values for one's transformation of behavior.

PSO: 3- Interpret the literary works by critical analysis.

PSO: 4- Learn the literary works on the basis of the foundation laid by the scholars.

PSO: 5- Get information about the Literary Theories. Develop Approach of Hindi Linguistics & Grammar.

PSO: 6- Get the jobs for their livelihood.

PSO: 7- Understand the basic themes, concepts, chronology and the Scope of Indian History.

PSO: 8- Understand the structure, composition of different spheres of the earth and its Atmosphere.

PSO: 9- Understand importance of oceans, rivers and water and find the ways of their conservation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute GDC Memorial College, Bahal (Bhiwani) is affiliated to Ch. Bansi Lal University (CBLU) Bhiwani. We offered Under Graduate, Post Graduate courses under the Faculty of Arts, Commerce and Science. For these programmes and courses, the institute followsthe curriculum designed by our affiliated university (Ch. Bansi Lal University, Bhiwani). The Programme Outcomes, Programme Specific Outcomes and Course Outcomes are evaluated by the institution and the same are communicated to the students in the formal way of discussion in the classroom and via departmental notice board.

After measuring attainment of POs, PSOs and COs, it has been observed that the strength of students as well as the passing percentage of students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We takeutmost care of measuring the level of attainment of POs, PSOs and COs and followformal as well as informal mechanism for the measurement of attainment of the outcomes. We even collectfeedback from all the stakeholders in this respect and try to take necessary steps accordingly.

Subsequently, the College take care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

1. The institute followsthe Academic Calendar of our affiliated university.
2. All the subject teachers prepareSemester-Wise Evaluation Reports.
3. Internal Examination Committee analyzesEvaluation Reports

of results.

4. Institute considers feedback from the stakeholders for the attainment of POs, PSOs and COs.
5. Placement committee take the review of the students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

157

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gdccollege.edu.in/miscellaneous-report.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

GDC Memorial College has an eco-system in terms of collaborative arrangements involving technology among all its units, from academic to administrative. The strategy is not only the facilitation of administrative work but also collaboration of academic activities whether they pertain to admission, examination or teaching-learning methodology.

Our institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. These activities helps students understand the various problems faced by the society. It enables them to find out solutions forthem.

In the institution there are various Cells, Clubs and Committees such as Career and Placement Cell, N.S.S. Cell, Science Club, Dharohar Club, Ozone Club, Women Cell etc. through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge .Activities conducted by these are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing. Activities conducted by language association are helpful in enhancing the skills of languages and creative thinking.

N.S.S. conducts various activities in innovative ways like tree plantation, Swachh Bharat Abhiyan , awareness programmes about cleanliness construction of toilets ,water conservation etc. All these activities are for the help of society.

Various competitions, i.e. Essay Writing, Debating ,Mahendi Competitions, Rangoli Competitions, etc. are organized to bring out the hidden potentials of students.

The details of some fields are given as below:

1. **Human Resource Development:** The institute recruits dynamic & vibrant young faculty along with renowned distinguished experts at senior level to mentor and channelize the young students. The annual performance appraisal system encourages faculty to enhance their teaching, research and administrative skills, as well as social services to the desired level of promotion. The

faculty members are groomed through various PDPs organized by Faculty Staff College, and up-gradation of domain-specific knowledge through organization of Conferences, Seminars and Lecture Series.

It is the usual practice of the institution to allow admissible leave facilities to attend seminars, workshops, training programmes, etc. Adequate provision is made for library to procure books and journals, e-journals, references. Library is equipped with modern technologies. This is helpful for creation and transfer of knowledge.

Institute has taken an initiative to encourage the faculty members to pursue their Ph.D work. Faculty are also encouraged to participate in various skill enhancement programmes under govt. schemes.

1. Career Guidance cell: The Career and Placement Cell(CPC) of the College was established for collaborative activities in areas of training, jobs and research and to arrange field/industrial visits and campus interviews.
2. Institutional adoption scheme: Under this scheme the college has upgraded two schools located in the vicinity of the college by way of sponsoring for improvement of infrastructural facilities which the institute lacks and also providing and sharing knowledge in different field of view. BRCM Gyankunj, BRCM Shishukunj School are amongst them.
3. Language Laboratory: A language laboratory was established in 2017 to meet the growing demands of students who are keen to develop their speaking skills and personality by organizing workshop, linguistics classes, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

02

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

25

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme. Through this unit, the college undertakes various extension activities in the neighbourhood community.

NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include Cleanliness , Tree Plantation ,Water Conservation through Social Interaction, Group Discussion, Eradication of superstition, Beti Bacho Beti Padhao, Environmental Awareness, Women Empowerment, National Integrity, Aids Awareness, Blood Donation Camp, Health Check up Camp, Veterinary Guidance ,Farmers Meet, Awareness about farmer's suicide, etc.

Other than NSS unit, the various Departments/Clubs/Cells of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Road Safety, Tree Plantation, Soil and Water Testing, Plastic Eradication, No Vehicle Day, Programme on Female Foeticide, Health Check -up Camps, Blood Donation Camps, etc. and Celebration of Independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day, No Vehicle Day, etc.

All these mentioned activities have positive impact on the students and it developstheircommunity relationship, leadership skill and self confidence. It also helpsin cultivating hidden personality of students and creatawareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

578

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 7.acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms:The College encompasses sufficient number of well-furnished, well ventilated, spacious classrooms for conducting theory classes.

Technology Enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

Seminar Hall: The College has multiple seminar halls. These halls are regularly used for conducting national / international seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

Tutorial rooms: Separate tutorial rooms are there in the college campus for tutorial lecture, doubt clarification and

special remedial classes for weak and needy students.

Laboratories: All laboratories are well equipped with state of the art equipment and facilities. All the laboratories are established as per UGC norms. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus. Labs have sufficient licensed software and open source tools to cater to the requirements of curriculum & industry enabled teaching.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff. Available band width: 50 mbps (Faculty & Staff Band width limit- 2.5Mbps/User, Students bandwidth limit - 2 Mbps/User). Internet facility is available in whole campus including labs, classrooms, library, offices of all Departments and hostels.

Central Library: Our central library (imsec.ac.in/campus/library) is fully computerized by automating the issue of books with bar code reader. The library has 10000 books, 2643 book bank and 4000 e-books covering all major fields of Science, commerce and art (UG and PG). The library covers an area of 2608 sq. ft. with conference room and an ample study space. The central library is air-conditioned. Excellent Resources are available for self-learning at Central library. The library has membership of National Digital Library also.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students.

It has adequate facilities for sports, games and cultural

activities. The total area of sports and games fields is approximately 34000 sq. mtr. GDC Memorial College has three large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and Kho-kho. Another field provides Lawn Tennis courts. Indoor badminton and table tennis courts and gymnasium are available. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the Vivekananda Auditorium and also at the International Seminar Hall Complex.

Facilities for outdoor and indoor sports and games that include Badminton, Volleyball, Basketball, Carom, Table Tennis(8 table), Football(full size), Football (mini size), Kabaddi, Kho-kho, Athletics, Cricket ground, Cricket net, Handball, Rifle Shooting(8 lane,10 meter), Swimming Pool, Judo Hall, Boxing, Yoga Centre, Chess, Gymnasium and cultural activities also exist in the college campus.

Intra-faculty and inter-faculty games and sports competitions are organized regularly every year for students. Students are specially trained for participation in Zonal and Inter-Zonal National Youth Festivals competitions organized by the Association of Indian Universities, the National Youth Parliament competition and other cultural and sports events outside the campus. GDC Memorial College has excelled at these events by winning prizes and awards in individual and group events. Special classes on self-defense are organized specially for female students.

National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by a guard of honor of the Chief Guest by NSS students, an impressive march past of students of all faculties on the beats of the students' band and organization of athletic events. Students present cultural programme on the National and International Conferences organized by the Institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

801381

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Libraries at GDC Memorial College are integrated knowledge resource centers comprising, a Central Library with 10000 books, 2643 book bank and 4000 e-books covering all major fields of Science, commerce and art (UG and PG). The library covers an area of 2608 sq. ft. with conference room and an ample study space. The central library is air-conditioned. Excellent resources are available for self-learning at Central library. The library has membership of National Digital Library also. The library has 105 students and teachers seating arrangement for study. It is automated using Integrated Library

Management System (ILMS) computerized with Delnet Open Source Integrated Software. It also has access to DELNET under institutional membership. All e-resources are accessible locally within the campus as well as remotely. College Library building is centrally located and well laid out and maintains the right atmosphere for learning. Library buildings have provision for both individual and group studies. Adequate space is provided for browsing and relaxed reading. It subscribes many journals of national and international repute, along with magazines and newspapers for general reading. The library also houses rich reference collection viz., Encyclopedia Britannica, Encyclopedia Americana, and Specific Subject Encyclopedias, Year Books, Atlases and other reference material. Besides these, the Library is also equipped with the latest e-journals by the UGC-INFONET Digital Library Consortium, accessible through campus-wide LAN. The library also provides access to Internet as well as CD/DVD based electronic resources. The library has adequate number of terminals to facilitate searching/accessing e-resources, web browsing and for other academic work. Provision has also been made to allow downloading/printing of material from these resources. It has excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet. It is also a member of DELNET. Other Initiatives taken by the College are the following:

1. Free WI-FI, internet access, download and printout facility has been provided.
2. Reprographic facilities.
3. Organization of Book Exhibitions/Display of new books.
4. Proper system of feedback from users to improve library services.
5. System of recommendation for purchase of books through Departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for

A. Any 4 or more of the above

the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

61118

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for internet access in educational campuses due to evolving standard of education and flexibility offered by the Internet - universities, colleges, educational institutes etc., are keenly stepping forward to setup secured and stable wired or Wi-Fi network campus for their students. As per the current market trend, most of the students like to carry 3-4 devices with them like mobile, tablets, laptops, iPods etc. with them to campus.

As these devices devour bandwidth, colleges and universities are struggling hard to keep up with the bandwidth demand. Educational campuses have major requirements of user access control, control over bandwidth consumption, and differentiated policy control for management faculty's access and student's access. These campuses with wired and wireless internet access require seamlessly roaming facility to access internet from class room to library to labs and residential areas. Laying a complete network with different vendors would be very costly and difficult to manage with a number of technical issues. Educational institutes require cost-efficient comprehensive solution that offers all the advance facilities and features in single platform with single point of contact for technical support.

We have provided Wi-Fi facility to student at both hostels as well as in campus. Campus is having 50 MBPS of high speed internet facility. The institute has a 24X7 Wi-Fi facility in the college campus for the student and faculty members to avail internet connection at any place in the college, & hostel. The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing & communication resources, offers students the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects & seminars.

All departments have internet facilities and assess through LAN and as well as Wi-Fi. There are well equipped computers labs having more than hundred computers in the reach of students for use of internet services. All department and administrative offices are connected to LAN networks and Wi-Fi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

220234

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Library Facilities:

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

Library Committee has been constituted for co-ordination in respect of learning resources.

- Procurement of new books & renewal of journals and recommendation for additional books updating and maintaining of all library records.
- Addressing issues and grievances of users.
- Update and upgrade the library contents, periodically as per updates in curriculum.

Computers: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, Software and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head, IT Coordinator along with departmental coordinator.

Classrooms, Conference Hall: Classrooms and an International Conference Hall is provided with enough seating capacity and LCD projectors. Cleanliness of classrooms and International Conference Hall is maintained on regular basis. Working condition of audio system, LCD projectors etc. is done on regular basis.

Laboratory: Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained in Dead-stock Register (DSR) as per the process. Equipments are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

149

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
150	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
150	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

46

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

GDC MEMORIAL COLLEGE, BAHAL

(NAAC ACCREDITED "B" GRADE)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/students representation on various bodies as per established processes and norms)

LIST OF FUNCTIONAL COMMITTEES/CELLS/CLUBS

Sr. No.

Name of the committee/Cell

Students representation

1

Discipline Committee

2

Cultural Committee

Yes

3

Library Committee

Yes

4

N.S.S. Cell

Yes

5

Red Cross

Yes

6

Time Table Committee

7

Sports Committee

Yes

8

CPC Cell

Yes

9

Press & Media Committee

Yes

10

Science Club

11

Ozone Club

12

Dharohar Club

13

Awareness Club

14

College Canteen/Refreshment

Yes

15

Women Cell

Yes

16

Notice Board Committee

Yes

17

Staff Club Committee

18

Bus Facility

19

Bus Pass (Haryana Roadways)

20

Hostel Committee

Yes

21

Photography

Yes

22

Advertisement Committee (All Types)

23

Prospectus Committee

24

Admission Form in Prospectus

25

Magazine Committee (All Type)

Yes

26

Literary Committee

27

Decoration Committee

Yes

28

Prize/ Memento/Lamp Lighting/Bouquet

Yes

29

Website Committee

30

Sexual Harassment Committee

Yes

31

College / Hostel Visit to Visitors

32

Anti Ragging Cell

Yes

33

Maintenance Committee

Yes

34

Invitation Committee (Any kind of Function / Seminar etc.)

Yes

35

Purchasing Committee

36

IQAC Committee

Yes

37

GD/ Debate/ Drama Activities

Yes

38

SC/ ST Committee

Yes

39

OBC Committee

Yes

40

Prevention of Caste Based Discrimination Committee

41

Grievance Redressal Cell

Yes

42

First Aid Cell

43

Personal Counseling Cell

44

Proctorial Board

Principal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association is not registered

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

MISSION

- To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.
- To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.
- To mould the student as a golden citizen.
- To create a learner-friendly environment to make learning a joyful and fruitful experience.
- To foster scientific skills and academic excellence in this rural area.

VISION

- Empowerment of common rural students through quality education to meet the global challenges at the lowest cost.

GOALS AND OBJECTIVES

- To achieve academic excellence.
- To compete at national and international level in all areas of life.
- To develop leadership qualities.
- To develop all round personalities of the students.
- To provide orientation to students towards research.
- To promote the faculty towards quality research and examination.

Nature of Governance:

The empowered team of the college involves Principal, conveners of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders and alumni. The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, these are Examination Cell, NSS, Career and Counseling Cell, Library and Sports Committee, Cultural and Literacy Committee, Internal Examination Committee, Anti-ragging Committee, College-magazine Committee, Disciplinary Committee, Scholarship Committee, Grievance Redressal Committee, etc. All the committees take their responsibility for the plans and activities, and successfully tackle these

responsibilities in every academic session. For academic performance meetings with HoD's and faculty of various departments are done. Also, the teaching-progress is checked monthly by teaching register. The Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with Finance Committee, headed by him/her self. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college. The inancial requirements are proposed by various committees and the Principal approves it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution follows the Professional Management approach in managing the Institution. The Professional Management aims at implementing the concept of innovativeness in managing the academic and administrative matters. The Institutions always believe in the practices of decentralization and participative management. Practice of Decentralization has its own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, NSS, All the stakeholders involved in the decentralization and participative management are working together for efficient functioning of the Institution.

2. Management:

The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in

the process of decision making. The management always believes in decentralization and participative management. The management endeavors best substantial independence to the Institution in all areas of the decision making process.

2. Administration:

Administration is the backbone of the Institution. The institution firmly believes to provide quality education to the society. The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college. The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance.

3. Faculty Members

Faculties maintain the healthy relationship with students, faculties, and community. The faculty is executing the policies and programs accurately and constructively. The College faculty represents the ethics and attend to the professional ethics in the education.

4. Departments

The Primary role of the department is to provide academic excellence in all activities. The Departments and Head of the Department are performing their role and responsibilities initiated with the vision and mission of the college. Non Teaching Staff in the administration plays crucial role in managing the day-to-day work. The task assigned to non-teaching staff is to meet and accomplish operational and strategic objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The following plans are projected after a discussion on the basis of analysis, assessment and estimates. Keeping in mind, the short term, medium term and long term development plans, the college always adopts a bottom-up approach with a strategic directive given from the top administration management.

Strategic Plan:

Curriculum Development

- Our Curriculum is framed by C.B.L.U, Bhiwani and we are following the same

Teaching and Learning

- Preparation of effective time-table by the academic committee
- Preparation of Academic Calendar following which teaching plans are prepared for effective delivery of curriculum.
- Organizing conferences, seminars and workshops
- Regular lectures are conducted according to the teaching plan and formulated methodology.
- Extra Classes are arranged for the students requiring additional help.
- Suggestions are implemented at various levels according to feedback received from students and alumni.
- Interactive Teaching through questioning, group discussions, practical classes, etc.
- Use of ICT enabled teaching

Examination and Evaluation

- Examinations are conducted by affiliating university at the end of each semester i.e. twice in a year.
- Centralized Seasonal Tests are conducted in every semester
- Class attendance, class tests and class participation are also contributed to Internal Assessment

Research and Development

- Seminars and conferences are organized at College Level.
- The students are encouraged to select project themes which aim at focusing and resolving issues of the society or which have socio-economic relevance.

- Special duty leaves are granted for attending research conferences.
- Provision of facility of Internet & E-Journals for Research Work.
- Purchase of reputed journals as recommended by staff members.

Library, ICT and Physical Infrastructure / Instrumentation

- Subscription of DELNET facility for our students.
- All the required equipments as per the syllabus are purchased and made available to the students.
- College provides 24x7 internet and Wi-Fi Connections along with CCTV surveillance.

Human Resource Management

- Counseling facility available for staff & students.
- Well defined norms followed for selection, recruitment & promotion.
- Welfare facilities are provided to the staff members (Teaching & Non-teaching).
- Staff is encouraged to attend seminars, workshops and duty leave is granted for the same.
- Training sessions are arranged for office staff & other non-teaching staff members for smooth functioning of the college.

Admission of Students

The students are admitted strictly on merit basis as per the schedule given by the University. The rules regarding the reservation under different categories are strictly adhered to.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level, clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. GDC Memorial College was established in 2011. It has a governing body to monitor and achieve the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution is given as the file attached herewith.

Based on the need, and according to the policy of Higher Education, Guidelines and Procedures are formulated by the College and get approved from the Department of Higher Education through the Board of Management. The overall planning and development of the institution is done by the Board of Management under the President ship of the Vice- Chairman and locally executed under the directions of the Principal of the college. The day-to-day administrative affairs of the College are managed by the Executive Board of ManaCFO (Chief Financial Officer). Treasurer are members, and assisted by the Administrative Committee consisting of experienced members of the faculty. The member Secretary is the administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructure. The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities. The Campus Treasurer is responsible for all financial matters. The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines. The Non-statutory Bodies are constituted by the Board of Management to complement the functions of the Statutory Bodies. The Board of Management nominates other academicians and experts in to these bodies to strengthen the functioning of the College. The programmes, courses and activities are periodically evaluated by the College and reported in the appropriate bodies for proper implementation. There are Committees, Cells and associations focusing on specific tasks and roles in the College. The executive leadership is shared with the Principal and Teacher Representative. IQAC Co-ordinator and all the Heads of the Departments. There is a written job description for each office and is given to the officials at the time of appointment. The office of the

Controller of Examinations has compiled all the rules and regulations of the evaluation system in a booklet. The Public Relations Officer communicates with the public and the press during all important events of the College. The Management encourages the faculty to participate in various committees. This enhances the leadership qualities and skills. The Grievance Redressal Committee has been formed for both staff and the students. The delegation and decentralization of authority enrich the effective and efficient functioning of the institution in all its spheres of planning, decision-making and implementation. The Management plays a crucial role in enriching the bottom-up approach in planning and execution of various academic activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

In our Institution Staff welfare is given foremost importance. In connection with this, existing welfare measure for teaching

and non-teaching staff are itemized below:

- Medical Leave & Maternity leave for eligible staff members
- Faculty members are eligible for Earned Leave
- Advances for the school fee& festivals.
- Gym is also accessible for the staff
- Grocery store.
- Medical center
- Transport on reasonable cost.
- Employee gets fees concession for their ward
- The Institution has a multicultural environment in the campus
- 24 hour power back-up (100%) through solar power plants
- The management ensures the celebration of all the festivals together.
- Recreational centers are established for staff staying in campus
- Staff quarters with no maintenance cost are available at affordable cost.
- Sponsorships to attend and present papers in conferences in India
- In and around campus, various food centers have been established
- Internet and free Wi-Fi facilities are also available in campus for staff
- Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.
- Faculty members can obtain admission for their wards in Crescent School
- Faculty members are provided with Individual cabin and system to facilitate good ambience.
- Summer and Winter Vacations for faculty members
- Faculty Development Programmes (FDP) for faculty members on regular basis
- Skill development courses are organized for non-teaching staff to enhance their skills in work environment.
- Automation of attendance and leave using biometric system
- All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year.
- The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.
- Gratuity for the employees of the institution and Shuttle

services available in the campus helpfaster and comfortable commutation.

- Elevator facility is enabled in all the blocks in the institution.
- All the staff members are treated on par with each other in obtaining benefits from the institution.
- Worker Engagement is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives.
- Motivation through counseling is also available for staff members to create a healthy working environment. This not only increases the work life balance of the employee, it also helps us in increasing the productivity and allows our staff to work effectively with complete satisfaction.
- Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum. In a nutshell, the Institution strives hard to keep our staff happy and healthy

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation No. F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

Teaching Staff:

a) The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

d) The faculty members are informed well in advance of their due promotion.

e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by IQAC and the Director.

f) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-Teaching Staff:

All non-teaching staff is also assessed through annual confidential reports and annual performance appraisal. The

various parameters for staff members are assessed under different categories i.e.

- Character and Habits
- Departmental Abilities
- Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public and Power of Drafting (where applicable)
- Efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff).
- The comprehensive Annual Confidential Report comprises 32 parameters. Each one of them is graded on a seven-point scale, i.e., Excellent, Very Good, Good, Highly Satisfactory, Satisfactory, Average and Poor.
- The overall assessment is based on the cumulative grade by the Reporting Officer/HoD, which is then forwarded to the Director by the forwarding officer.
- On satisfactory performance, all employees are granted promotions and financial upgradation under the ACP Scheme.
- The Annual Confidential Report and the Performance Appraisal System significantly helps in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal

audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, the principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses will be monitored by the accounts department as per the budget allocated by the management.
- The depreciation costs of various things purchased in the preceding years are also worked out.

Process of the internal audit:

All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years.

Process of the external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources:

The institute maintains & follows a well-planned process for the mobilization of funds and resources. The process involves various committees of the institute as well as the Department Heads and Accounts Office. The institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds:

- The student Tuition Fee is the major source of income for the institute.
- Various government and non-government agencies sponsor events like seminars and workshops.
- Alumni contribute to the institute by raising funds to purchase items like water coolers, wall clocks, etc.
- Sponsorships are sought from individuals and corporate for cultural events and fests.

Utilization of Funds:

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure:

- Before the financial year begins, Principal and Heads of Departments prepare the college budget.
- The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development expenses.
- The budget is scrutinized and approved by the top management and BoG (Board of Governors).
- Accounts department and Purchase department monitor whether expenses are exceeding budget provision.
- Statutory auditors are also appointed who certify the financial statements in every financial year
- The grants received by the college are also audited by certified auditors

Optimal utilization of resources:

- The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels.
- The faculty, who exhibit initiative and receive substantial grants for R&D works or for strengthening the infrastructure in the institute would be encouraged and will receive special commendation.
- Travel grants can be sanctioned to faculty to present research papers at or to attend National or International

Conferences in India or abroad, depending on availability of funds

- Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.
- The optimal utilization is ensured through encouraging innovative teaching-learning practices.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent teacher meetings.
- The college infrastructure is utilized as an examination centre for Government examinations/University Examinations.
- Library functions are conducted beyond the college hours for the benefit of students, faculty, and alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the college. The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives: Strategic planning of key areas and assigning responsibilities:-

1. Academic results
2. Student technical training
3. Student soft skills development
4. Placement support
5. Faculty development programs
6. Research and development

Monitoring and mentoring of academic and administrative activities. Academic inspections are carried out periodically to assess the quality of academics. The inspections involve:

1. Review of healthy academic practices
2. Mechanisms to identify and reform academic practices
3. Review of departmental facilities
4. Facilitation and implementation of innovative methods in the departments
5. Self-development of faculty members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and reviews the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A. IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Academic Calendar: Based on the Academic Calendar of Affiliating University (Ch. Bansi Lal University, Bhiwani), the Institute schedules the academic calendar well in advance at the start of the semester/year with ample time frame for not only the regular teaching-learning process but also to

accommodate the various events like seminars/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. They enrich the curriculum with guest lectures, industrial visits and/or educational tour, and Internships

Daily lecture Record: Everyday faculty prepare and submit details of the lecture along with the topic covered in the register.

Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students. The principal and management also monitor the feedback system and takes appropriate corrective actions.

Student learning outcomes: The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes; the following points are adopted by the institute in this context:

- Effective internal examination and evaluation systems: Institute maintains an effective internal examination and evaluation system.
- Students' result analysis: Institute has the provision of analysis of students' performance after the announcement of their semester results. If the result of the students, in a subject, is not found up to the mark, necessary steps are taken to find out the reasons and the concerned faculty members are counselled and motivated to work towards improvement.

B. Student Mentorship Scheme introduced & implemented in the even semester of Academic session

The student Mentorship Scheme is an initiative of the institute inculcated for the overall development of the students in light of holistic improvement of knowledge enhancement and personality advancement.

Process of Program:

The mentor-mentee program includes three key members: the mentor an experienced faculty member, students, and a senior student member. The mentor roles are categorized clearly into two functions:

1. The career-related function incorporating advice to enhance the mentee's professional performance and development.
2. The psychosocial function establishing the mentor as a role model and mental support system for the mentee.

In light of the effectiveness of a mentorship program, the institute management has set guidelines to include only 40 students as mentees under the guidance of a single mentor. The students are assigned with a single mentor for clear communication between the student body and the mentor for effective development. One senior student member is also appointed based on the academic and extra-curricular performance in the past years of enrollment to provide advice and suggestions for further improvement of the student performance, thereby the performance of the institute as a whole.

Mentor-Mentee ratio is introduced & implemented and students are motivated and encouraged to seek guidance from the mentor. Students participated in various activities throughout the academic session. The programme is conducted on a semester basis and evaluation of the performance of students is done in a two-fold manner. The performance before the engagement in the mentor-mentee program is noted in terms of communication skills, teamwork, innovative behaviour, and personal engagement. The performance evaluation on the same set of indicators is done after the successful completion of the programme in 6 months (semester end). After the completion of the programme students are identified to engage in classroom participation, enhanced focus, higher well-being, and reduced absenteeism. Hence, all the teaching staff students involved in successfully conducting the various academic and cultural event practicing decentralization and participative management.

Regular parent-teacher meeting is conducted once in a semester to enable discussion, obtaining parent feedback and taking improvement measures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Women staff members are nominated on the basis of their ability, as heads of the departments and conveners of various committees and their duties are discharged efficiently without any gender bias.
- Women Cell looks after the objective of sensitizing & equipping students with issues related to gender sensitization, women empowerment, etc.
- Women candidates are also exempted from the payment of registration fee and also have age relaxation for

employment. Female employees also get maternity leave and child care leave.

- Physical work out facility is provided for students in girls & boys hostel separately.
- Institute has taken several measures to enhance safety & security on campuses by constituting Proctor Committee, installing CCTV cameras & by providing round the clock security. The security guards are also available at Girls hostels. Glass pane at eye level has been installed on the doors of faculty rooms & offices. Faculty has been directed to keep the door of the lecture hall open during classes.
- Separate common room for girls is provided.
- International Women's Day was celebrated by the institute and Ms. Mainka Singh (ACJ, SD) was the chief guest. She addressed students on women rights and empowerment.
- Events like Mehandi Competition, Poem Recitation, Poster Making, etc. are organized time to time by the women cell.
- Institute ensures the equal participation of female candidates in each event.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Specific facilities: a) Separate common room for girls b) CCTV Cameras all over the institute c) Security guards are also available at Girls hostels. d) Women cell for counseling and look after girls problems.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The institute has different dustbins to segregate the different waste like solid, liquid, etc. There are committees that deal with the minimization of waste. Every day the waste is collected in bins and disposed to a place where it can be converted into manure.

NSS unit of this institute has organized many events like Clean and Clear Campus, Paryavaran Bacchao Jivan Bacchao, Tobacco Free Campus, etc. on cleanliness of campus and nearby areas effectively. Training programmes are conducted from time to time about the methodology of disposing the waste. It is stressed that we should avoid plastic items to the best possible capacity. For solid waste management different bins have been placed at different departments and all over the campus.

The university has organized Swach Bharat Mission. People from different aspects of life delivered their talks about the proper usage of waste. Moreover, the NSS volunteers have also demonstrated the proper procedure of disposing the waste in a selected village called Sorda.

Waste water is collected and treated through sewage treatment plant, from where this water is reused.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The College has conducted several programs for providing an inclusive environment. It has taken various initiatives for promoting tolerance and harmony towards

cultural, regional, linguistic, communal, socio-economic and other diversities.

- Every year NSS Cell conducts Special Camps in villages for NSS volunteers. These camps are directed towards various social issues impacting the lives of the people in the community by including social and cultural values among the young students. The volunteers mainly undertake awareness generation activities with regard to the social issues. A seven day camp was conducted under Paryavaran Bcchao Jivan Bacchao in Sorda village, Haryana.
- Constitution Day was celebrated on 26th November, 2020 with staff and students .The institute also organizes various cultural programs to celebrate the cultural diversity of India. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances. Also continuous efforts are made to inculcate Indian values among the students such as respect for parents, teachers, elders and love for humanity and to channelize the heritage which our forefathers have bequeathed to us.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- All possible initiatives are taken by our institute in organizing various events and programmes to create awareness among students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. As responsible citizens of the country the students are motivated to take part in various activities of the college. The college encourages the students to take part in blood donation camps and study tours for them that make them understand the importance of protecting the cultural heritage of the country.
- Every year Republic day is celebrated on 26th January by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated

each year to highlight the struggle of freedom and the importance of Indian constitution. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

- The students are encouraged to participate in the activities of spreading the awareness among citizens on social issues like road safety. Rally on road safety was carried out in Bahal village by students. Poster Making Competition was organized by Road Safety Club of the institute to create awareness about road safety rules to be followed by the citizens of India.
- Students are made aware about the code of ethics, human values, rights, duties and responsibilities as citizens of India during induction as well as other programmes throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p>ROAD SAFETY CULB Quiz Contest on Road Safety (B.A. Only) 30/01/2021 SNo Roll No. Student Name Father Name Mobile No. Class 1 173259 Manish Sharma Rajkumar Sharma 9355569993 B.Sc.(NM) 2 181005 Umed Singh Rajpal 9817825433 B.A 3 181013 Sanjeev Babu Lal 8059741182 B.A 4 181019 Amit Kumar Vishnu Dutt 9812768647 B.A 5 181023 Naveen Kumar Balwan 9992417057 B.A 6 181064 Pankaj Prem Kumar 8222058984 B.A 7 181066 Arbaj Khan Abdul 9728689003 B.A 8 181083 Poonam Rajesh 9728196895 B.A 9 181086 Monika Gajender Singh 8287015369 B.A 10 181095 Kumari Sakshi Narender Kumar 9728528070 B.A 11 181110 Manisha Vijay Singh 8813024541 B.A 12 181112 Anita Karan Singh 7027287122 B.A 13 182001 Anand sharma Deen Dayal 9729971562 B.Com. 14 182002 Arun Ratanlal 7355862252 B.Com. 15 182005 Sourabh Rajkumar 9017307645 B.Com. 16 182021 Mayank Singhal Mukesh Singhal 7082724847 B.Com. 17 183003 Sumit Ramniwas 9991537475 B.Sc.(Med) 18 183024 Snehti Arun Kumar</p>

[9306700059 B.Sc.\(Med\) 19 183109 Sonika Virender 7027147168 B.Sc.\(CS\) 20 183113](#)
[Monika Dharmbir 9315297520 B.Sc.\(CS\) 21 183114 Pinki Sanjay 9050444689 B.SC\(CS\) 22 183120 Ankita Kumari Raghuveer 9812323627 B.Sc.\(CS\) 23 183121 Sunita Kishor 8307356453 B.Sc.\(CS\) 24 183123 Pooja Mahabir 8683845504 B.Sc.\(CS\) 25 183210 Ajay Kumar Vidya Dhar 9992421653 B.Sc.\(NM\) 26 183213 Ravin Sheoran Ran Singh 9817005893 B.Sc.\(NM\) 27 183217 Anu Kumari Rajbir 9812975747 B.Sc.\(NM\) 28 183218 Kirti Omprakash 9466234266 B.Sc.\(NM\) 29 183219 Priti Sukhbir Singh 80532020234 B.Sc.\(NM\) 30 183220 Annu Rampal 8295325981 B.Sc.\(NM\) 31 183221 Pooja Digram Sharma 8059904940 B.Sc.\(NM\) 32 183222 Neetu Balwan Singh 9817874173 B.Sc.\(NM\) 33 183225 Annu Surender 7206784850 B.Sc.\(NM\) 34 183228 Annu Pawan Kumar 9728655264 B.Sc.\(NM\) 35 183232 Neetu Subhash 70560994337 B.Sc.\(NM\) 36 183240 Nikki Rajkumar 9306122318 B.Sc.\(NM\) 37 183241 Monika Krishan Kumar 8930246599 B.Sc.\(NM\) 38 183243 Ekta Pawan Kumar 8307616045 B.Sc.\(NM\) 39 183244 Ritu Pardeep 8816839365 B.Sc.\(NM\) 40 191001 Rahish Kumar Ramesh Kumar 8059516938 B.A 41 191010 Rakesh Mahipal 9053139753 B.A 42 191011 Sanesh Satish Kumar 9817692645 B.A 43 191015 Ankur Dalal Dilbag 9728722641 B.A 44 191028 Jai Bhagwan Vijay Kumar 7027997757 B.A 45 191039 Sushil Nehra Uday kumar 6375827585 B.A 46 191041 Aman Ombir 8168903956 B.A 47 191044 Dinesh Vedpal 9812956736 B.A 48 191045 Mohit Rathore Jaiveer singh 8504053912 B.A 49 191055 Jagdeep Poonia Ramnaryan 8685937719 B.A 50 191062 Aditya Ranjit Singh 8930254717 B.A 51 191085 Sameet Raj Kumar 8930225895 B.A 52 191092 Pooja Rampal 9813654180 B.A 53 191100 Priyanka Raj Kumar 8307757717 B.A 54 193015 Reena Kumari Mahipal 8307653865 B.Sc Med. 55 193102 Ashish Surender Singh 7082511607 B.Sc C.S 56 193103 Sandeep](#)

	<p>Rattan Kumar 9671309607 B.Sc C.S 57 193104 Minakashi Udayvir B.Sc C.S 58 193105 Rinku Jagmal 9050351476 B.Sc C.S 59 193106 Arti Rajesh 8813040221 B.Sc C.S 60 193110 Ombir Krishan 9728479642 B.Sc C.S 61 193115 Naveen Rajesh 9813207188 B.Sc C.S 62 193117 Jatin kumar Rishal Singh 9812778325 B.Sc C.S 63 193119 Ashok Daya Ram 9812803558 B.Sc C.S 64 193121 Vikash Sombir 9406114117 B.Sc C.S 65 193123 Divya Ramesh Kumar 8377044164 B.Sc C.S 66 193125 Monika Ram Singh 9813657946 B.Sc C.S 67 193126 Manju Ramchander 9671285977 B.Sc C.S 68 193127 Ritu Rambir 7206348945 B.Sc C.S 69 193129 Preeti Manjeet Singh 9817757415 B.Sc C.S 70 193132 Komal Jagbir Singh 9812670063 B.Sc C.S</p>
Any other relevant information	<p>ROAD SAFETY CULB Wall Painting Competition 22/11/2020 SNo Roll No. Student Name Father Name Mobile No. Class 1 194404 RAVI KUMAR RAJENDER SINGH 8929407186 M.Sc Physics 2 194406 ANITA SATYAPAL 9728217757 M.Sc Physics 3 194412 EKTA KRISHAN KUMAR 9992688608 M.Sc Physics 4 194420 RUPALI LEKHRAJ SINGH 9355131870 M.Sc Physics 5 194309 PINKI DAYANAND 9306985772 M.Com 6 194313 SUMAN RAN SINGH 9717609096 M.Com 7 194315 SILOCHANA KUMARI MITHU RAM 9306296041 M.Com 8 194011 POOJA RISAL SINGH 8572884984 M.Sc Geography 9 194002 AMANDEEP HOODA SATBIR SINGH 9728045239 M.Sc Geography 10 194014 RAVEENA HARIRAM 8307692921 M.Sc Geography</p>
<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics</p>	<p>B. Any 3 of the above</p>

programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in maintaining harmony and healthy work atmosphere to make the learners aware of the national pride and rich cultural heritage by celebrating the National/International commemorative days regularly.

The events and festivals organized at college are often celebrated with great pomp and gaiety. We celebrate various days like International Women's Day, Independence Day, Republic Day, Constitution Day, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Making campus clean and green -The Institute was awarded

"District Green Champion Certificate" by MGNCRE, Ministry of Education, India for the academic year 2020-21. The institute had successfully adopted and implemented Swachta Action Plan in the campus. A committee to deal with waste management and cleanliness in the campus is formed constituting of students and staff of the college. Awareness was spreaded among students about managing waste by involving the students in cleaning their college campus. Waste bins in sufficient numbers wereset up to avoid littering. Sense of hygiene among students is promoted through Cleanliness Rallies, Cleanliness Drive and Plantation carried out by NSS Cell.

2. At the time of Covid-19, online class groups were arranged through WhatsApp to share information related to teaching and other college activities. Online classes were conducted through online apps like Zoom, Teachmint and Google Meet. Each type of study material like notes, videos, pdf, ppt etc. was provided to students online. To uplift the confidence, skill and personality of students assignments are given in the form of PowerPoint presentation for PG and board presentation forUG students. Educational visits wereorganized by the college to create interest and increase the practical knowledge of students in various fields. Teaching is done by the use of projectors. The college enhances computer awareness which is helpful to students in learning the basics of computers and in knowing the relevance of computer literacy in day-to-day life.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institute believes that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute

inmakingthe society, in which they live, a better place and to grow as better individuals.

For promoting Girl Education and Women Empowerment there is an active Women Cell and Career Placement Cell whichhelps the students to appear in various competitive exams.

As a special thrust, societal development is also instilled on a large scale into the students through the active NSS unit which undertakes various services to inculcate social values. Throughout the year, the NSS unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more.

All guidelines for Covid -19 are strictly followed by the institute i.e. No entry without mask, social distancing, proper sanitization and vaccination.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The future plans of Action for next Academic year are:

1. To further strengthen the ICT 2/More ICT enabled class-rooms.
2. To have more industry academic interface so that there is more corporate participation in academics.
3. To implant Lecture captivating system in the institution.
4. Conducting programmes to encourage and support students to start their own business ventures.
5. Conducting activities to hone the creative skills of students and provide a platform to display their creativity
6. Initiatives for an ecofriendly learning space.
7. Conducting student focused academic and skills development activities.
8. The institution plans to focus more on research and Development in the next Academic year by increasing the number of publications of the faculty and also motivating the students for the same.

9. Digital Notice Board for interactive / real-time publication of emergency notices / information to the students.
10. Workshop for students on skill development programme.
11. Organisation of more Seminars/Workshops on Use of ICT in Quality Teaching-Learning, Research Methodology & Environment.
12. Online feedback system for students & other stakeholders.